

## CW West Arrival and Dismissal Procedures

Parents who drop students off will use the lane in front of the school. This lane is for **Drop and Go ONLY**. **Vehicles may not be left unattended in the lane**. If you need to enter the school, please use a parking space in front of the school, or in a designated carpool space. **All drop and go students should get out of the car on the passenger side of the vehicle so that they are exiting onto the sidewalk.**

All walkers may use the B-Wing or the Main Entrance for arrival. Please do NOT arrive before 8:55 a.m.

Parent pick-up will be at the Main Entrance. Parent pick-up students will be called at 3:30 and will only be released to parents after they have been signed out from the dismissal station.

Sneaker Bunch (walkers) will be called at 3:40. [This is a change from last year](#). Students will be released at this time to walk home or to meet parents on foot or in vehicles parked in the bus lane. **All students should get into the car on the passenger side of the vehicle so that they are entering directly from the sidewalk.** Drivers may not leave vehicles unattended and must utilize a parking space in front of the school or a designated carpool space if walking up to meet a student.

There will be absolutely NO student pick-up permitted at B-Wing. At dismissal, ALL walkers will exit through the main entrance.

Bussed students enter and exit our building through the B-Wing doors. We load and unload four or five busses at a time. Teachers and staff members will be stationed at the doors, on the sidewalks and through the main hallway inside the school to monitor for student safety.