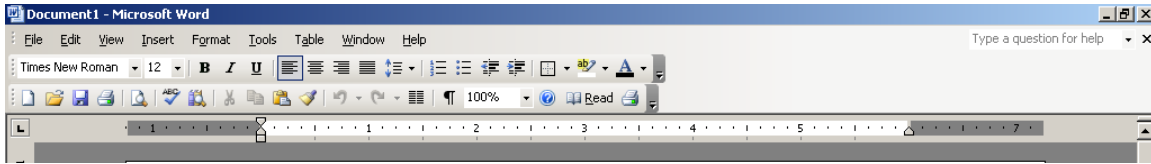
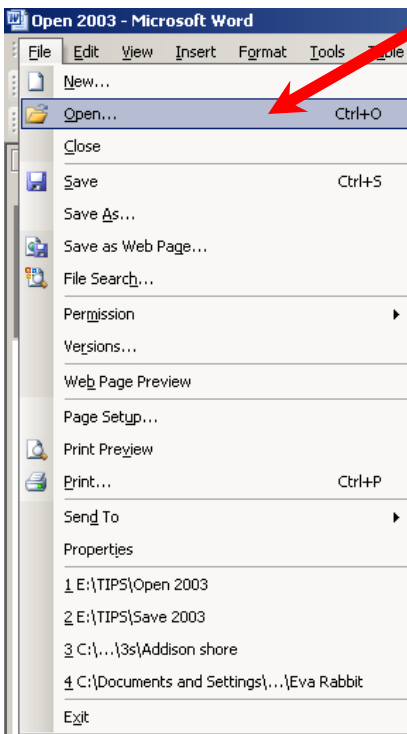


How to OPEN

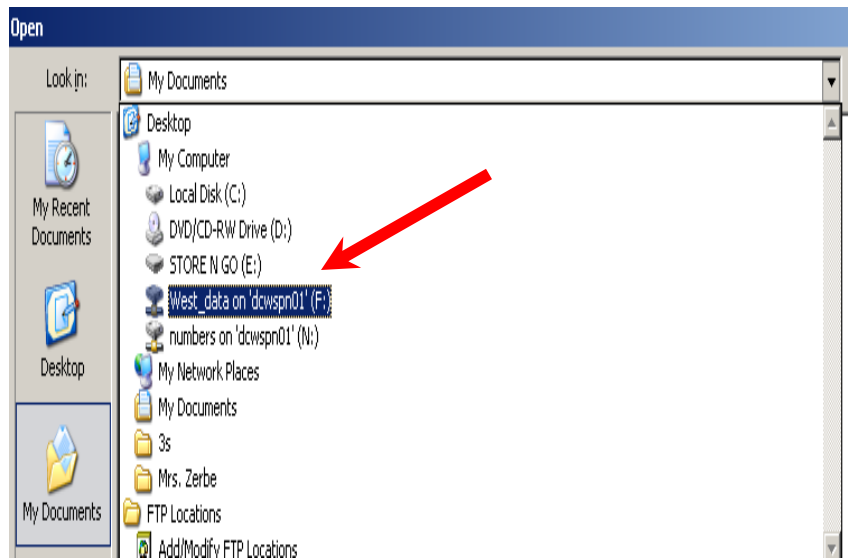
STEP 1 CLICK FILE



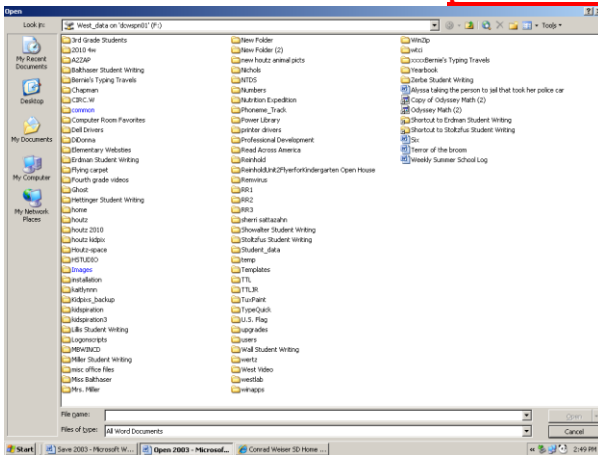
STEP 2 CLICK OPEN



STEP 3 CLICK WEST_DATA



STEP 4 Double Click on [TEACHERS NAME] STUDENT WRITING



STEP 5

Double Click on **YOUR NAME** to OPEN

STEP 6

Find the **NAME** of your document **CLICK OPEN**