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## Conrad Weiser East PTO Meeting Minutes

### November 19, 2015

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#### Call to Order

The meeting was called to order at 6:33 by President Nicole Werner. There were 5 executive officers, 11 general members, 3 teachers, and Principal Mrs. Heilman in attendance.

#### Approval of Minutes

Mrs. Litzenberger motioned to approve the October 2015 PTO meeting minutes. Seconded by Mrs. Heilman.

#### Treasurer's Report

Friendly's night made \$197. All were in favor of donating \$200 for the graduating class.

- a. Checking Account: \$43,076.81
- b. Money Market: \$14,121.82
- c. CD: \$5,703.67
- d. Mrs. Litzenberger motioned to approve the budget and seconded by Ms. Helm.

#### Principal's Report

New playground equipment is on its way. Students really enjoyed the reptile show last week. Veteran's Day assembly was successful. Parent/teacher conferences are next week.

#### Committee Reports

- a. Programs: Forgotten Friends Reptile Show was on Friday, November 13. The next program will be in May: Mixed-Up Fairy Tales.
- b. Hospitality: Purchased K-cups, sugar, and creamer for teacher's lounge. Provided a gift card and sublime cupcake for Mrs. Endler and Mrs. Pearson for retirement. Dinner from Basil restaurant will be provided for the teachers for the night of conferences.
- c. Publishing Room: 123 books published so far.
- d. Movie Night: was on Saturday, November 14<sup>th</sup>. Inside Out was shown. \$134 was made from baked goods.
- e. Scout Scoop: deadline 11/19. Email Krista Smith at kristamk@mail.com. Will be published and sent out on December 1<sup>st</sup>.
- f. Holiday Shop: December 5 from 9:00am – 1:00pm. We need volunteers for Friday night to set up as well as for Saturday. A sign-up sheet was passed around. The gifts should be arriving tomorrow. We have 15 vendors for the parents in the cafeteria.
- g. Teacher Holiday Gifts: Each grade will provide one item so that every staff member will get a holiday baking kit: Oven Mitt, spatula, cookie mix and sprinkles.
- h. Homeroom Parents: Party schedules are due on 11/22. Homeroom parents should be encouraging their volunteers to get their clearances as soon as possible. Our first party is the Winter Party on December 23.
- i. Science Fair: Brainstorming new ideas. If anyone has any ideas or suggestions, please contact Sandra Roeder. May 14, 2016

- j. Carnival: Brainstorming new ideas. If anyone has any ideas or suggestions, please contact Sandra Roeder. June 3, 2016
- k. Family Nights: Most recent was Friendly's on 11/17. The next family fun night will be either bowling or skating in January.

#### Fundraisers

- a. Walk for Weiser: \$18,230 total donations with 40% participation. Overall, the day went great and students had a fun time. The monster mash dance party and game truck was a success as well.
- b. United Scripts: papers went home last week. Deadline is 11/24/15. No late orders can be accepted. Pick up is at the holiday show.
- c. Box Tops - \$687 for October. Prizes to be sent home for winning classrooms.
- d. Redners – \$275
- e. Giant – 95 designations for \$166.67

#### Old Business

- a. We are changing the company we use for Scout Wear. If anyone has any suggestions, please see Holly Kellum.
- b. Bridgid Good announced that she will be stepping down from chairing Walk 4 Weiser. Kelly Steffy will take over the event. However, we are looking for a lot more volunteers next year.
- c. Santa is booked to visit the school on December 23<sup>rd</sup>.

#### New Business

- a. PTO room has been organized so all volunteers try to be mindful when using the room to keep it tidy and organized.

#### Adjourn

Meeting was adjourned at 7:05 pm by President Nicole Werner.

Minutes prepared and submitted by PTO secretary Stahsha Giffing.