

Conrad Weiser Middle School
Parent Teacher Organization
347 East Penn Avenue
Robesonia, PA 19551

PTO Meeting Minutes
January 13, 2016

Present: Kelley Noecker, Trischia Rumpf, Inza Adams, Beth Zimmerman, Joan Kaczmarczyk, Shannon Bridgman, and Greg Rumpf.

Meeting called to order 6:32 p.m.

Joan Kaczmarczyk made a motion to approve the minutes from the last meeting. Motion seconded by Shannon Bridgman. Motion approved unanimously.

Principal's Report - Not present to report.

Treasurer's Report - Gifts and Things brought in \$9,996.75. Balance is \$23,571.75. All but one bounced check fee has been reimbursed. Trischia Rumpf made a motion to approve the report. Motion seconded by Joan Kaczmarczyk. Motion approved unanimously.

Auditor

- Two years of books given to be audited.
- Working on nonprofit status which will cost between \$3,000 and \$4,000. Two years worth of books and minutes given for the nonprofit status paper work.
- Conflict of Interest wording is needed for nonprofit. Joan Kaczmarczyk made a motion to approve the Conflict of Interest. Motion seconded by Greg Rumpf. Motion approved unanimously.
- Also for the nonprofit status, an addendum to the Bylaws is needed to address any money left if the organization were to dissolve. Giving the money to a general fund that could be used to benefit any or all of the Middle School was the best solution. Joan Kaczmarczyk made a motion to add the language to the Bylaws that any funds remaining, if the organization dissolved, should be given to the Principals Activity fund or similar fund at that time. Motion seconded by Trischia Rumpf. Motion approved unanimously.

New Items

- Thank you from the High School for the donation for the 2016 graduation party.
- Light food for the staff at the holiday was \$350.00 for pastries, cookies, bagels, donuts, etc.
- Terms for all the officers are up at the end of this school year.

Fundraisers

- **Gifts and Things** - Over 90 orders were left at one hour remaining for pick up. Many people were called. At the end of the night, 45 orders were not picked up. The pickup date was on the order forms as well as reminders being done. Suggestion of having pickup coincide with conferences next year.
- **PTO closet** - Kelley and Beth cleaned out the closet. Pens, pencils, rules, book socks, etc. were given to the library to sell at the store. A "for deposit only" stamp was found (now we have two).
- **Giant & Boyers** - on going.
- **Redners** - submitted.
- **Boxtops** - got a check for \$793.50.
- **5 & Below** - got a check for \$45.00.
- **Cartridge World** - Bin is overflowing. Items are to be picked up this week. It will take a few weeks to get the check.
- **Rita's & Friendly's for Field Day** - Kelley will call. Dry ice will be the best way to keep them cold. Kelley will make coupons for the 8th graders to get one free. Trisha will work Filed Day which is June 3.
- **Denim Day** - was December 4 and \$203 was donated to the PTO. Next one is March 4.
- **Yogo** - In October, our info was dropped off by Kelley to them but no one has called Kelley. She will contact them in February.
- **Toscots** - We would buy 100 coupons (takes two weeks to get them) at a cost of \$10/coupon. We would get \$5 for each one used. We will skip this for now.
- **6th Grade Pedometers** - Did they get them yet?
- **Sub Sale** - Next sub sale (R&K Subs) will have a pick up date of March 8 from 4:30 to 6:00 p.m. Money will be due February 26. Orders will be taken from February 15 through 26. Will know and approve a final amount towards buses for the 8th grade trip to D.C., at the March 16 PTO meeting.
- **Snacks** - get donations. Discuss at the next meeting.

Hospitality

- **Veteran's Walk** - Office had clean up but Shannon had planned to. Kids were confused and thought the cookies for the veterans were for the kids - this will be better communicated next year.
- **Cards** - Pam Light had her baby - Shannon will send her a card. Mrs. Mason is out - Shannon will send her a get well/thinking of you card.

Bulletin Board - Newsletter will be put on it. Shannon Shearer will be asked to take this over since Gloria now works at another building.

Membership - No new memberships.

Newsletter - will be done in February.

Insurance - Will need to be re-upped every January. Is looking like \$129.00. Joan Kaczmarczyk made a motion to approve to approve up to \$200 being spent to get insurance for the PTO. Motion seconded by Trischia Rumpf. Motion approved unanimously.

Nurse - She needs sweat pants for the students who soil theirs. Beth will give her 10 pair tomorrow morning. Request for sweat pants will be put in the newsletter.

Meeting adjourned 7:50 p.m.

Next regular meeting is Wednesday, March 16, 2016, at 6:30 p.m., in the library.

Respectfully Submitted,
Beth Zimmerman
Secretary