

Conrad Weiser Area School District
Robesonia, PA 19551

Agenda – January 18, 2017

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF MINUTES – Mark D. Leidich

- A. Motion by _____, Seconded by _____,
RESOLVED, that the reading of the Minutes of the regular
meeting of the Board of School Directors for the month of
December held on December 21, 2016; a special meeting held
on January 4, 2017; and the agenda of the committee
meetings held on January 4, 2017 be dispensed with and that
the same be approved by voice vote.

Minutes

APPROVAL OF FINANCIAL REPORTS – Mark D. Leidich

Financial Reports

- A. Motion by _____, Seconded by _____,
RESOLVED, that the financial reports be approved, as
presented.

(Attachment Fa-1)

APPROVAL OF PAYMENT OF BILLS – Francis J. Kaczmarczyk

- A. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the General Account bills be
approved in the amount of \$401,578.02 and ratified in the
amount of \$3,095,421.32 as presented, and the Treasurer be
authorized to issue checks in the amounts indicated for the
total amount of \$3,496,999.34;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in
the amount of \$51,023.93 and ratified in the amount of
\$64,931.98 as presented, and the Treasurer be authorized to
issue checks in the amounts indicated for the total amount of
\$115,955.91.

Cafeteria Bills

PRESENTATIONS

- A. Employee of the Month

EOM

- B. Requests to speak to the Board of School Directors

Requests to
Speak

COMMUNICATIONS

Communications

- A. Reports

1. Solicitor – Jon S. Malsnee, Esquire
2. Student Council
3. Berks County Intermediate Unit – Tammy Starner Wert
4. Berks Career & Technology Center– William T. Carl, Jr.
5. Tax Collection Committee – Robin L. Robertson

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

BUDGET & FINANCE COMMITTEE – Francis J. Kaczmarczyk, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RLR authorizes a Senior Class Commencement Party account in the Student Activity Fund with this activity fund account to be closed on or before June 30, 2017.

Sr Class Party
Account

Discussion Agenda

2. RLR authorizes the Director of Business to apply for exceptions for the 2017-18 school year and advertise that the preliminary budget will be adopted on February 15, 2017.
3. RLR approves the Tax Collector Compensation rates beginning January 1, 2018 as outlined in the attached resolution.

2017-18
Preliminary
Budget

Tax Collector
Comp Rates

Note: This is not a change from the current compensation rates.

4. RAG ratifies and approves KidsPeace, 4085 Independence Drive, Schnecksville, PA 18078, to provide tutorial services for a shelter student at the rate of \$40.00 per hour for a maximum of five hours a week from December 6 to December 15, 2016.

KidsPeace Tutorial
Services – Shelter

CURRICULUM COMMITTEE – Tammy Starner Wert, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RGG approves dropping the following courses from the Program of Studies for the 2017-18 school year:

HS Program of Studies – Dropped Courses

Mathematics Department

Math through the Ages
Foundations of Math

Science Department

Genetics
Role of Disease in History

2. RGG approves the following new courses for the 2017-18 school year:

HS Program of Studies – New Courses

BUSINESS

Accounting III – Independent Studies

Grade 12

1.00 credit

(Prerequisite – Accounting II and teacher recommendation)

Accounting III is an independent study of advanced accounting concepts and procedures. This course is designed for students with an interest in pursuing a career in accounting. Students will be introduced to accounting topics which will be covered in college including financial analysis and reporting; cost accounting; and accounting for partnerships and not-for-profit organizations.

FAMILY & CONSUMER SCIENCE DEPARTMENT

Clothing Construction

Grades 10-12

1.00 credit

(Prerequisite: Fashion and Textile Design and teacher approval)

This course is for those students who have successfully completed Fashion and Textile Design and wish to increase their knowledge and skills in clothing construction. We will learn advanced construction and garment alteration techniques and beginning pattern making skills. Students will be required to purchase materials for individual projects.

Community Food Service

Grades 11-12

1.00 credit

(Prerequisite: Passing grade in Culinary Science 1 and teacher approval)

In this course students will be introduced to the preparation, cooking, and presentation of food for school and community events. Emphasis will be placed on the planning and executing

of cooking services for large occasions. Basic food preparation skills learned in Culinary Science 1 will be showcased, by preparing weekly or biweekly meals in class and for staff members. A small project fee may be required.

SCIENCE DEPARTMENT

Honors Chemistry	Grades 10-12	(weighted)	1.00 credit
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(Prerequisite - Biology CP or Honors and Algebra I; can be taken concurrently with Algebra II)

Chemistry Honors is designed for college-bound students who are interested in a science related major to prepare them for a first year College Chemistry course. The fundamental principles and theories of chemistry will be presented with the emphasis on the following major topics: measurement, classification of matter, atomic theories, electron configuration, elements, periodic table, ionic and covalent bonding, chemical reactions, mole concepts, stoichiometry, states of matter, mixtures and solutions. Laboratory work is included in this course to correlate with the above topics and to develop basic laboratory skills. Projects will be completed to develop a deeper understanding of the above topics. Students will be required to read a Chemistry related book to enhance Chemistry knowledge. A strong background in mathematics, especially algebra, is recommended. Students will need to have a scientific calculator.

SOCIAL STUDIES DEPARTMENT

Colonial			
Pennsylvania and the Native Northeast	Grades 10-12	(weighted)	1.00 credit

This course is the study of early history of Pennsylvania as local, regional, and national history. With its dynamic economy, political freedom, and cultural and religious diversity, this mid-Atlantic region has been cited by many historians as the source of later United States culture. The scope of the class includes prehistoric Native cultures and the earliest European settlements along the Delaware River in the 1600s up to 1800 and the Early Republic Period. Topics will include European settlements and Native trade, Atlantic World economy, colonial Philadelphia, Native American diplomacy and Conrad Weiser, French and Indian War, American Revolution, and early republic. Students will complete extensive readings of both primary and secondary sources, as well as learn important historiographical questions of the period.

This course is weighted and has a college level curriculum. Students need written approval from their most recent social studies teacher to enroll in the course. Admission of highly motivated ninth-graders may be considered based on the instructor's academic criteria.

Discussion Agenda

1. RGG approves the 2017-18 Program of Studies booklet for Grades 9 through 12 as attached to the Official Minutes.

2017-18
Program of
Studies for HS

Note: Copies of the Program of Studies booklet will be distributed to students in Grades 8 to 11 and be on file in the high school office.

EXTRA-CURRICULAR COMMITTEE – Mark D. Leidich, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. SRM approves the following volunteer coaches for the 2016-17 school year:

Volunteer
Coaches

Boys Basketball
Matt Weiser

2. SRM approves laundry services in the amount of \$1,300.00 to Alan Moyer for the 2016 football season.

Laundry Services

Discussion Agenda

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RAG ratifies and approves the following changes in the salary status of Professional Employees, effective on the first day of the first semester of the 2016-17 school year, effective August 24, 2016:

Salary
Adjustments

	<i>From</i>	<i>To</i>
Dane Yuengel	B – Step 3 \$46,558.00	M – Step 3 \$50,525.00

2. RAG accepts, with regret, the irrevocable letter of retirement from Diane Payne, Spanish teacher at the high school, at the end of the 2016-17 school year, and approves payment of the Buyout at the end of the 2016-17 school year in accordance with the provisions of Appendix B, Section B.14.a. of the 2016-2021 Collective Bargaining Agreement. Intent to Retire – Spanish at HS

3. RAG accepts, with regret, the irrevocable letter of retirement from Arlan Dietrich, Mathematics teacher at the high school, at the end of the 2016-17 school year, and approves payment of the Buyout at the end of the 2016-17 school year in accordance with the provisions of Appendix B, Section B.14.a. of the 2016-21 Collective Bargaining Agreement. Intent to Retire – Math at HS

4. RLR accepts, with regret, an irrevocable letter of retirement from Kathleen Lorah, Library Secretary at West Elementary School, at the end of the 2016-17 school year, and approves payment in accordance with the Early Retirement Incentive for Full-Time Support Staff approved by the Board of School Directors on June 1, 2016. Intent to Retire – Library Sec at West

5. RAG accepts, with regret, the irrevocable letter of retirement from Elizabeth Phillips, Grade 6 special education learning support teacher at the middle school, at the end of the 2016-17 school year, and approves payment of the Buyout at the end of the 2016-17 school year in accordance with the provisions of Appendix B, Section B.14.a. of the 2016-21 Collective Bargaining Agreement. Intent to Retire – Sp Ed Learning Support at MS

6. RLR accepts, with regret, an irrevocable letter of retirement from Gloria Strunk, special education instructional aide/emotional support at Weiser Decisions, at the end of the 2016-17 school year, and approves payment in accordance with the Early Retirement Incentive for Full-Time Support Staff approved by the Board of School Directors on June 1, 2016. Intent to Retire – Sp Ed Instr Aide at WD

7. RAG approves tuition reimbursement for faculty. Tuition- Faculty
(Attachment A-1)

Discussion Agenda

1. RAG approves the following changes in the salary status of Professional Employees, effective on the first day of the second semester of the 2016-17 school year (currently January 23, 2017): Salary Adjustments

	<i>From</i>	<i>To</i>
John Young	M ⁺¹⁵ – Step16 \$70,873.00	M ⁺³⁰ – Step16 \$73,497.00
Eric Balthaser	B – Step 6 \$49,433.00	B ⁺²⁴ – Step 6 \$50,525.00
Matthew Esser	B – Step 4 \$47,342.00	B ⁺²⁴ – Step 4 \$48,436.00

2. RAG approves the employment of substitute teachers for the 2016-17 school year at the rate of \$105.00 per day. (Attachment A-2) Substitute Teachers
3. RLR accepts, with regret, the resignation of Shannon Kramer, noon-time aide at West Elementary, effective January 4, 2017. Resign- West Noon-time Aide
4. RLR ratifies and approves the employment of Dawn Long, 11 W. Main Avenue, Apt. 3, Myerstown, PA 17067, as a part-time (4.25 hours/day) food service worker at the middle school at an hourly rate of \$10.00, effective January 9, 2017. Hire – PT FSW at MS
- Note: This is a replacement for Samantha Moyer (resigned). She will be job sharing with Susan Krammer.
5. RLR accepts, with regret, an irrevocable letter of retirement from Etta Henry, Child Accounting/PIMS Coordinator, on June 30, 2017. Intent to Retire – Child Acctg/PIMS Coord
6. RAG approves the request of Rebecca Reed, certificated instructional aide at West Elementary School, for a parental leave of absence from approximately February 26, 2017 through the end of the 2016-17 school year. Parental Leave
7. RAG accepts, with regret, the irrevocable letter of retirement from Cheryl Benfer, kindergarten teacher at West Elementary, at the end of the 2016-17 school year, and approves payment of the Buyout at the end of the 2016-17 school year in accordance with the provisions of Appendix B, Section B.14.a. of the 2016-2021 Collective Bargaining Agreement. Intent to Retire – K at West
8. RAG approves Christina Ruoss, high school English teacher, as a Part-time Hybrid Learning Coach for the remainder of the 2016-17 school year, effective January 23, 2017. PT Hybrid Learning Coach
- Note: This will be paid out of Ready-to-Learn dollars.
9. RAG approves the employment of Michelle Bence, 6138 Pond View Drive, Birdsboro, PA 19508, as a part-time long-term substitute for Christina Ruoss, English at the high school, at a daily rate of \$119.03 in accordance with the 2016-17 salary schedule, effective January 23, 2017. PT LTS HS English

Note:	Education Level:	Bachelors
	Undergraduate School:	Messiah College
	Certification:	Instr. I – English 7-12 and Social Studies 7-12
	Experience:	The Grove School, GMSD
	Employment:	January 23, 2017
	Initial Assignment:	PT LTS HS English

Note: Ms. Bence has been granted one crossover day with Ms. Ruoss. Should the regular employee return prior to the end of the leave, the long-term employment is terminated.

Information Items

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| 1. | RAG | Desiree Frantz, Grade 1 at West Elementary, returned to work from a parental leave on January 3, 2017. | <u>Return to Work</u> |
| 2. | RAG | Sarah McGrory, music teacher at West Elementary, returned to work from a parental leave on January 3, 2017. | <u>Return to Work</u> |

POLICY

Policy

SUPERINTENDENT'S REPORT

Supt Report

ADMINISTRATION REPORTS

Adm Reports

- | | | |
|----|--------------------------------------|-------------------|
| A. | Enrollment | (Attachment S-1) |
| B. | Assistant Superintendent | (Attachment AS-1) |
| C. | Director of Business | (Attachment Ca-1) |
| | 1. Director of Food Services | (Attachment Cb-1) |
| | 2. Director of Facilities | (Attachment Cc-1) |
| D. | West Elementary Principal | (Attachment EI-1) |
| E. | East Elementary Principal | (Attachment EI-2) |
| F. | Middle School Principal | (Attachment MS-1) |
| | 1. Assistant Middle School Principal | (Attachment MS-2) |
| G. | High School Principal | (Attachment HS-1) |
| | 1. Assistant High School Principal | (Attachment HS-2) |
| | 2. Assistant High School Principal | (Attachment HS-3) |
| H. | Director of Special Education | (Attachment Sp-1) |
| I. | Director of Athletics | (Attachment DA-1) |
| J. | Director of Technology | (Attachment T-1) |

Calendar of Events

Wednesday	02/01/17	Board Committee meetings –	
		Curriculum Committee	7:00 p.m.
		Facilities/Property Committee and Extra-Curricular Committee	
			7:45 p.m.
		Budget & Finance Committee and Human Relations Committee	
Wednesday	02/15/17	Regular Board Meeting	7:30 p.m.