

Conrad Weiser Area School District
Robesonia, PA 19551

Agenda – February 15, 2017

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF MINUTES – Mark D. Leidich

- A. Motion by _____, Seconded by _____,
RESOLVED, that the reading of the Minutes of the regular
meeting of the Board of School Directors for the month of
January held on January 18, 2017, and the agenda of the
committee meetings held on February 1, 2017 be dispensed
with and that the same be approved by voice vote.

Minutes

APPROVAL OF FINANCIAL REPORTS – Mark D. Leidich

Financial Reports

- A. Motion by _____, Seconded by _____,
RESOLVED, that the financial reports be approved, as
presented.

(Attachment Fa-1)

APPROVAL OF PAYMENT OF BILLS – Francis J. Kaczmarczyk

- A. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the General Account bills be
approved in the amount of \$368,036.55 and ratified in the
amount of \$1,895,822.33 as presented, and the Treasurer be
authorized to issue checks in the amounts indicated for the
total amount of \$2,263,858.88;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in
the amount of \$56,662.48 and ratified in the amount of
\$62,358.55 as presented, and the Treasurer be authorized to
issue checks in the amounts indicated for the total amount of
\$119,021.03.

Cafeteria Bills

PRESENTATIONS

- A. Employee of the Month

EOM

B. Requests to speak to the Board of School Directors

[Requests to Speak](#)

C. Class Rank Modifications – Mr. Galtere

[Class Rank Modifications](#)

COMMUNICATIONS

[Communications](#)

A. Reports

1. Solicitor – Jon S. Malsnee, Esquire
2. Student Council
3. Berks County Intermediate Unit – Tammy Starner Wert
4. Berks Career & Technology Center– William T. Carl, Jr.
5. Tax Collection Committee – Robin L. Robertson

OLD BUSINESS

[Old Business](#)

NEW BUSINESS

[New Business](#)

BUDGET & FINANCE COMMITTEE – Francis J. Kaczmarczyk, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RGG approves the closing of the Robotics Club activity account and the transfer of its funds in the amount of \$1,340.12 to the Algorithmics Club.
2. RAG ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a high school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective January 23, 2017.
3. RAG ratifies and approves KidsPeace, 4085 Independence Drive, Schnecksville, PA 18078, to provide tutorial services for a high school student at the rate of \$40.00 per hour for a maximum of five hours a week from February 8, 2017.

[Robotics Club Acct Trans](#)

[Philhaven Homebound](#)

[KidsPeace Tutorial Services – Shelter](#)

Discussion Agenda

1. RLR adopts the 2017-18 preliminary budget of \$48,498,945.00 with a preliminary tax increase of 1.866 mills in accordance with Act 1 of 2006.

[Preliminary Budget 17-18](#)

- | | | | |
|----|-----|---|--|
| 2. | RLR | approves an agreement with the Berks County Intermediate Unit for E-rate processing and consulting services at a cost of \$2,500.00 for Category 1 and 4% of Category 2 for the 2017 E-rate fund year from July 1, 2017 to June 30, 2018. | <u>BCIU E-rate Agreement</u> |
| 3. | RAG | approves the 2017-18 mandated services budget of the Berks County Intermediate Unit #14 in the amount of \$1,839,160.00, with Conrad Weiser's share of the budget being \$35,248.28, as attached to the Official Minutes. | <u>2017-18 BCIU Budget</u> |
| 4. | JMH | approves an agreement with Invo HealthCare Associates, Inc., 1780 Kendarbren Drive, Jamison, PA 18929, for contracted social work services for the 2016-17 school year at a cost of \$57.00 an hour for up to twenty hours a week, effective March 2, 2017. | <u>Invo – Social Work Services</u> |

Note: This will be paid with Title I funds.

Information Item

- | | | | |
|----|-----|---|-------------------------------|
| 1. | RLR | This year census information will be sent to residents of South Heidelberg Township, North Heidelberg Township, Heidelberg Township and Wernersville Borough. | <u>Census</u> |
|----|-----|---|-------------------------------|

CURRICULUM COMMITTEE – Tammy Starner Wert, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- | | | | |
|----|-----|---|--|
| 1. | RGG | approves FBLA Club members, under the direction of Michael Noss and Fran Williams, to attend the FBLA State Leadership Conference at Hershey Lodge from Monday, April 3 through Wednesday, April 5, 2017. | <u>FBLA St Lead Conference</u> |
|----|-----|---|--|

Note: The cost to the District will be approximately \$3,038.00 plus two substitute teachers for three days. This trip is for six students who qualified for the competition based on their performance at the regional competition. The money is budgeted for this through the scholastic competitions line item. Students are paying their own registration costs. The District will pay for transportation costs (van).

- | | | | |
|----|-----|--|--|
| 2. | RGG | approves the Key Club field trip, under the direction of Stacey Osman, to the Key Club Convention at Hilton Hotel and Conference Center, Harrisburg, from March 10-12, 2017. | <u>Key Club Convention</u> |
|----|-----|--|--|

Note: The cost to the district will be approximately \$50 for transportation and for one substitute teacher for one day.

- | | | | |
|----|-----|--|---|
| 3. | RGG | approves approximately 90 students, under the direction of | <u>Washington DC Trip</u> |
|----|-----|--|---|

Ken Bright and John Rohm to visit Washington DC on April 28, 2017.

Note: The cost to the District will be for three substitute teachers; students will pay their own costs.

- 4. RGG approves 5 FFA Club members, accompanied by Adam Serfass and Ashley Moore, to attend the Pennsylvania FFA’s State Legislative Leadership Conference at the Harrisburg/Hershey Sheraton Hotel from Sunday, March 12 through Tuesday March 14, 2017.

FFA Club Trip

Note: Transportation and substitute teacher costs will be covered by the AG budget. Students will cover their own registration costs of \$140 each.

Discussion Agenda

- 1. EJB approves the academic school calendar for the 2017-18 school year.
(Attachment A-1)
- 2. EJB requests the modification of class rank from sequential ranking by grade point average to the Latin Honors System using grade point average starting with the class of 2020.

2017-18 School Calendar

Modification Class Rank

Information Items

- 1. EJB Student teacher Kathleen Douillette, Kutztown University, Art with Wendy Kushner at the middle school from March 20 through May 11, 2017.

Student Teachers

EXTRA-CURRICULAR COMMITTEE – Keegan K. Worley, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- 1. RGG approves the following high school extra-curricular non-paid positions and personnel for 2016-17 school year:

Unpaid HS Extra-curricular Advisor

<i>Advisor</i>	<i>Yrs</i>	<i>Activity</i>
Steve Heffner	1	Chess Club

- 2. SRM approves the following lacrosse coaches for the 2016-17 school year:

Lacrosse Coaches

Richard Yelk	-	Boys’ Lacrosse
David Suchoza, Jr.	-	Boys’ Lacrosse

Brooke Strausser - Girls' Lacrosse
 Erin Cieniewicz - Girls' Lacrosse
 Brittney Hickernell - Girls' Lacrosse

Note: Salaries are paid by the CW Lacrosse Club.

3. SRM approves the following volunteer coaches for the 2016-17 school year: Volunteer Coaches

<p><i>Tennis</i> Keith Rodgers Alyssa Gleason Craig Whiteley Alex Balaci Gordie Speicher</p> <p><i>Softball</i> Dan Browne Don Luckenbill Jen Potthoff Harley Finogle</p>	<p><i>Track</i> Adam Ressler Dennis Harman Steve Young</p> <p><i>Boys' Lacrosse</i> Daryl Geist Josh Pokrywa Nick Wingate</p> <p><i>Girls' Lacrosse</i> Ann Schmidt</p>
--	--

4. RKB approves the following staff members' supplementary positions with the middle school musical: MS Musical – Supplementary Positions

Nicole Natale	Director	\$1,200.00
Kelly Snyder	Asst. Director	\$1,200.00
Alexis Kopicz	Asst. Director	\$800.00
Rod Snyder	Set Design and Construction	\$500.00

Note: Funds to pay these stipends will come from the Middle School Musical Student Activity Account.

5. SRM approves the following volunteer coach for the 2016-17 school year: Volunteer Coach

Wrestling
 Dylan Shoemaker

Discussion Agenda

1. SRM approves the following volunteer coaches for the 2016-17 school year: Volunteer Coaches

Track and Field
 Dennis Harman Ray Loyst

2. SRM approves the following personnel for contracted services for athletic events for the 2016-17 school year: Contracted Services for Athletic Events

Derek Long Alan Moyer

3. SRM approves the following Spring extra-curricular athletic positions, personnel and salaries for the 2016-17 school year:

Spring Coaches

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

<i>Coach</i>	<i>Sport</i>	<i>Position</i>	<i>Yrs.</i>	<i>Salary</i>
Robert Tranquillo	Baseball	Varsity	12	\$3,768.78
Jonathan Holota	Baseball	Varsity Asst	7	\$2,696.78
TBD	Baseball	JV		----
TBD	Baseball	JH		----
Ken Bright	Baseball	Pony	12	\$2,130.83
Lauren Ressler	Track	Varsity	5	\$3,579.22
John Rohm	Track	Varsity Asst	12	\$1,449.07
Jasmine Brown	Track	Varsity Asst	2	\$1,219.57
TBD	Track	Varsity Asst		----
Emma Doughman	Track	Varsity Asst	1	\$2,391.41
Abbey Showalter	Track	Varsity Asst	11	\$1,398.07
Steve Young	Track	Varsity Asst	5	\$1,233.21
Matt Esser	Track	JH	4	\$1,538.86
Dane Yuengel	Track	JH	4	\$1,538.86
Nicole Noll	Track	JH Asst	3	\$899.93
Ryan Knarr	Boys' Tennis	Varsity	10	\$2,692.45
Darrell Wenrich	Softball	Varsity	5	\$3,579.22
Brenda Morgan	Softball	Varsity Asst	7	\$2,591.41
Tara Clemens	Softball	JV	2	\$1,495.02
Nate Luckenbill	Softball	JV	2	\$1,495.02
Nathan Reifsnnyder	Softball	JH	2	\$2,075.94
Samantha Turco	Softball	Pony	1	\$1,729.96
Kristen Simons	Spring Sports	Manager	5	\$3,247.28

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

1. EAL approves the award of the contract for General Construction of the "Athletic Utility Sheds" in the amount of \$124,355.00 to Bertolet Construction Corporation of 100 South Church Road, Wernersville, PA 19565.

Gen Construction
Athletic Fields

Note: The construction work to be performed under this contract is for the new Utility Sheds at the Varsity Baseball Field in Heidelberg Township and the Little League Field at the East Elementary School, Wernersville, PA. This work is being done at no cost to the District.

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School

Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RAG approves tuition reimbursement for faculty. (Attachment A-2) Tuition Reimbursement – Faculty
2. RLR approves the employment of substitute support staff personnel for the 2016-17 school year at the rate of \$9.00/hour. (Attachment A-3) Substitute Support Staff
3. RAG approves tuition reimbursement for support staff. (Attachment A-4) Tuition Reimbursement – Support Staff
4. RLR ratifies and approves an uncompensated leave of absence for Leslie Fessler, part-time special education instructional aide at the middle school, effective January 13, 2017. Uncompensated Leave
5. RLR accepts, with regret, the resignation of Tracey Barrell, Grade 7 special education learning support teacher at the middle school, effective January 18, 2017. Resign – SP ED Learn Supp MS

Note: The district reserves the right to hold Ms. Barrell for sixty days from January 18, 2017.

6. RAG ratifies and approves the following changes in the salary status of Professional Employees, effective on the first day of the second semester of the 2016-17 school year, effective January 23, 2017:

	<i>From</i>	<i>To</i>
Maryann Ligenza	M ⁺¹⁵ – Step 5 \$55,409.00	2M – Step 5 \$59,471.00

Salary Adjustments

Discussion Agenda

1. RAG approves the employment of substitute teachers for the 2016-17 school year at the rate of \$105.00 per day. (Attachment A-5) Certificated Aides/Substitute Teachers
2. RLR approves the position guide for the Child Accounting/PIMS Coordinator. (Attachment A-6) Position Guide – Child Accounting/ PIMS Coordinator
3. RLR accepts, with regret, the resignation of Ioana Pancu, noon-time aide at East Elementary, effective December 22, 2016. Resign- East Noon-time Aide
4. RLR approves the employment of Marina Hiester, 600 Lambda Circle, Apt. F, Wernersville, PA 19565, as a part-time (2 hours/day) noon-time aide at East Elementary School at an hourly rate of \$10.00, effective February 16, 2017. Hire – NTA at East

Note: This is a replacement for Ioana Pancu (resigned).

5. RAG appoints Leah A. Rotenberg, Esquire and Mays, Connard & Rotenberg of Wyomissing, PA, as Assistant Solicitor for the Conrad Weiser Area School District under the same terms and conditions as the Solicitorship of Jon S. Malsnee, Esquire. Solicitor

6. RLR ratifies and approves the employment of Lisa Gagliano, 330 Homestead Avenue, Bernville, PA 19506, as a part-time (2.25 hours/day) noon-time aide at West Elementary School at an hourly rate of \$10.00, effective January 30, 2017. Hire – NTA at West

Note: This is a replacement for Shannon Kramer (resigned).

7. RLR approves the employment of Anna Starosciak, 1390 Kenhorst Blvd., Reading, PA 19607, as a long-term substitute for Rebecca Reed, certificated instructional aide at West Elementary School, at an hourly rate of \$10.15, effective February 16, 2017. Hire - LTS Cert Aide at West

Information Items

1. RAG Krysta Reber, gifted support teacher in the high school, returned to work from a parental leave on January 23, 2017. Return to Work

2. RAG Tracy Ash, health and physical education teacher in the high school, returned to work from a parental leave on January 23, 2017. Return to Work

3. RAG Allison Swoyer, librarian in the middle school, returned to work from a parental leave on February 1, 2017. Return to Work

4. RLR The first day of parental leave for Rebecca Reed, certificated instructional aide at West Elementary School, is February 7, 2017. Parental Leave Reed

POLICY

Policy

SUPERINTENDENT’S REPORT

Supt Report

ADMINISTRATION REPORTS

Adm Reports

- A. Enrollment (Attachment S-1)
- B. Assistant Superintendent (Attachment AS-1)
- C. Director of Business (Attachment Ca-1)
 - 1. Director of Food Services (Attachment Cb-1)
 - 2. Director of Facilities (Attachment Cc-1)

- D. West Elementary Principal (Attachment EI-1)
- E. East Elementary Principal (Attachment EI-2)
- F. Middle School Principal (Attachment MS-1)
 - 1. Assistant Middle School Principal (Attachment MS-2)
- G. High School Principal (Attachment HS-1)
 - 1. Assistant High School Principal (Attachment HS-2)
 - 2. Assistant High School Principal (Attachment HS-3)
- H. Director of Special Education (Attachment Sp-1)
- I. Director of Athletics (Attachment DA-1)
- J. Director of Technology (Attachment T-1)

Calendar of Events

Wednesday	02/22/17	Budget Workshop Meeting –	6:30 p.m.
Wednesday	03/01/17	Board Committee Meetings –	
		Curriculum Committee	7:00 p.m.
		Facilities/Property Committee and Extra-Curricular Committee	
		Budget & Finance Committee and Human Relations Committee	7:30 p.m.
Wednesday	03/15/17	Regular Board Meeting –	7:30 p.m.