

Conrad Weiser Area School District  
Robesonia, PA 19551

Agenda – February 18, 2015

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ANNOUNCEMENTS**

**APPROVAL OF MINUTES** – Margaret G. Rumbaugh

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of January held on January 21, 2015; a special meeting held on February 4, 2015; the agenda of the committee meetings held on February 4, 2015; and a special meeting held on February 11, 2015; be dispensed with and that the same be approved by voice vote.

Minutes

**APPROVAL OF FINANCIAL REPORTS** – Margaret G. Rumbaugh

Financial Reports

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, RESOLVED, that the financial reports be approved, as presented.

(Attachment Fa-1)

**APPROVAL OF PAYMENT OF BILLS** – David A. Christensen

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$492,533.78 and ratified in the amount of \$1,781,141.01 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$2,273,674.79;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$48,237.14 and ratified in the amount of \$53,350.51 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$101,587.65.

Cafeteria Bills

- B. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_, RESOLVED, that by roll call vote the Construction Account bills for the East/West Project be approved in the amount of \$282,282.20 as presented, and the Treasurer be authorized to issue checks in said amounts.

Construction Bills –  
East/West Project

**PRESENTATIONS**

- A. Requests to speak to the Board of School Directors

Requests to Speak

**COMMUNICATIONS**

Communications

- A. Reports
  - 1. Solicitor – Jon S. Malsnee, Esquire
  - 2. Student Council
  - 3. Berks County Intermediate Unit – David A. Christensen
  - 4. Berks Career & Technology Center– William T. Carl, Jr.
  - 5. Tax Collection Committee – Robin L. Robertson
  - 6. Education Foundation – Tammy Starner Wert

**OLD BUSINESS**

Old Business

**NEW BUSINESS**

New Business

**BUDGET & FINANCE COMMITTEE** – David A. Christensen, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- 1. RKB approves opening a middle school student activity account for the CWMS Tech Team.
- 2. EJS ratifies and approves the placement of a high school special education student at KidsPeace, 704 Hay Road, Temple, PA 19560, at a daily rate of \$156.83, effective January 22, 2015.
- 3. EJS ratifies and approves a change in placement of a middle school special education student from Montessori Country Day School to New Story, 345 North Wyomissing Boulevard, Wyomissing, PA 19610, at a daily rate of \$175.00, effective January 22, 2015.
- 4. EJS ratifies and approves a change in placement of a high school special education student from the Wilson High School Life Skills Classroom to the Tulpehocken School District JSBS Life Skills Classroom, 430 New Schaefferstown Road, Bernville, PA 19506, at a daily rate of \$208.00, effective January 23, 2015.
- 5. EJS ratifies and approves a change in placement of an elementary

Activity Account –  
CWMS Tech Team

Placement –  
KidsPeace

Change in  
Placement – New  
Story

Change in  
Placement -  
Tulpehocken

Change in

school special education student from the Wilson School District Autistic Support Classroom to Hogan Learning Academy Autistic Support Classroom, 73 Lyons Road, Fleetwood, PA 19522, at a daily rate of \$340.00, effective February 9, 2015.

Placement – Hogan Learning Academy

Discussion Agenda

**CURRICULUM COMMITTEE** – Tammy Starner Wert, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. EJS approves disposal of the following Science Research Association (SRA - MacGraw) materials located in the middle school:

Dispose – SRA Materials

<i>Copyright</i>	<i>ISBN</i>	<i>Quantity</i>	<i>Title</i>
1984	0-574-10203-5	37	RMV
1968	0-02-686404-5	11	RMV
1988	0-574-001921	41	RM IV
1984	0-574-102140	1	RM VI
1971	0-02686412-6	7	RM VI

2. RGG approves disposal of high school Business Department and Family & Consumer Science Department textbooks.

Dispose – HS Textbooks

(Attachment A-1)

3. EJB approves the following student teacher for the second semester of the 2014-15 school year:

Student Teacher

Raquel Luis Maya, Kutztown University, Spanish with Karen Tobias at the middle school from March 16 to May 7, 2015.

Discussion Agenda

1. EJB/ JMH approves a proposal from St. Paul’s UCC in Robesonia to offer a pilot after-school program for 3<sup>rd</sup> and 4<sup>th</sup> grade students on Tuesdays from 3:30 to 5:00 p.m. from April 14 to May 19, 2015 at West Elementary School.

After-school Program at West

**EXTRA-CURRICULAR COMMITTEE** – Mark D. Leidich, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. SRM approves the following Spring coaches for the 2014-15 school year:

2014-15 Spring Coaches

<i>Coach</i>	<i>Sport</i>	<i>Position</i>	<i>Yrs.</i>	<i>Salary</i>
Robert Tranquillo	Baseball	Varsity	10	\$3,622.43
Jonathan Holota	Baseball	Varsity Asst	5	\$2,592.06
Darrell Wenrich	Baseball	JV	2	\$2,488.02
Gabe Horning	Baseball	JH	4	\$2,212.87
Ken Bright	Baseball	Pony	10	\$2,048.09
Doug Rogers	Track	Varsity	7	\$3,702.82
Bo Robison	Track	Varsity Asst	4	\$2,592.06
Chris Arthur	Track	Varsity Asst	2	\$2,488.02
Jessica Stahler	Track	Varsity Asst	2	\$2,439.24
Betsy Roland	Track	Varsity Asst	1	\$2,391.41
Matt Esser	Track	JH	2	\$1,479.11
Dane Yuengel	Track	JH	2	\$1,479.11
Nicole Noll	Track	JH Asst	1	\$864.98
Craig Whiteley	Boys' Tennis	Varsity	10	\$1,321.02
Ryan Knarr	Boys' Tennis	Varsity	8	\$1,321.02
Tammy Schucker	Softball	Varsity	20	\$4,307.48
Steve Ferko	Softball	Varsity Asst	2	\$2,488.02
Chelsea Kochel	Softball	JH	2	\$2,117.46
Jamie Rahn	Softball	Pony	1	\$1,764.56
Kristen Simons	Spring Sports	Manager	3	\$3,121.20

2. SRM approves the following volunteer coaches for the 2014-15 school year:

Volunteer Coaches

<i>Softball</i> Kenneth Miller	<i>Track</i> Lauren Ressler
<i>Boys' Tennis</i> Brian Keppley Keith Rodgers Geoff Whiteley	<i>Baseball</i> Craig Englehart Brett Skovera Jeremy Hall

3. SRM approves the following assistant lacrosse coaches for the 2014-15 school year:

Asst Lacrosse Coaches

David Suchoza, Jr.	-	Boys' Lacrosse
Josh Pokrywa	-	Boys' Lacrosse
Ann Schmidt	-	Girls' Lacrosse

Note: These salaries are paid by the CW Lacrosse Club.

4. SRM approves the following volunteer coaches for the 2014-15 school year:

Volunteer Lacrosse Coaches

<i>Girls' Lacrosse</i> Adelle Schade Michelle Cooper Alyssa Bond Sean Keeney	<i>Boys' Lacrosse</i> Darryl Geist Dalyn Yoh
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Tracey Keeney

- 5. RKB approves the following unpaid middle school extra-curricular position and personnel for the 2014-15 school year:

Unpaid Advisor -  
CWMS Tech Team

<i>Advisor</i>	<i>Years</i>	<i>Activity</i>
Jennifer Gossert	1	CWMS Tech Team

- 6. RGG approves the attendance of eight FBLA Club members, under the direction of Michael Noss and Fran Williams, at the FBLA State Leadership Conference at Hershey Lodge from April 13 to 15, 2015.

FBLA State  
Leadership  
Conference

Note: The cost to the District will be approximately \$3,516.00 (budgeted through the scholastic competitions line item), the cost of two substitute teachers for three days, and transportation costs. Students will pay their own registration costs.

- 7. RGG approves the following high school extra-curricular paid positions, personnel and salaries for the 2014-15 school year:

HS Musical

<i>Advisor</i>	<i>Yrs</i>	<i>Activity</i>	<i>Salary</i>
Mel Byma	14	Costumes	\$1,000.00
Diana Cook	5	Rehearsal Pianist	\$800.00
Georgeann Devine	4	Asst. Director	\$1,038.38
Melissa Gartner	22	Choreographer	\$1,531.31
Neal Lutz	12	Orchestra Conductor	\$1,028.28
Greg Mazurek	12	Vocal Director	\$1,496.46
Craig Matthew	26	Master Carpenter/Set Designer	\$1,527.27

- 8. RGG approves the following staff, supplementary positions and stipends for the high school musical:

HS Musical

Christie Kirkhoff	Box Office Manager	\$500.00
Jessica Alexander	Scenic Design	\$1,000.00

Note: Funds to pay these stipends will come from the High School Musical Student Activity Account.

Discussion Agenda

**FACILITIES/PROPERTY COMMITTEE** - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

None

Discussion Agenda

- 1. EAL approves the proposal from Muhlenberg Greene Architects, Ltd.,

MGA Design  
Services – 404 S

for design services in the amount of \$79,550.00, plus estimated reimbursable expenses of \$1,850.00, pending the District's purchase of the property at 404 South Church Street, Robesonia, PA, for the Weiser Decisions program.

Church St.  
Robesonia

(Attachment A-2)

**HUMAN RELATIONS COMMITTEE** - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RLR approves tuition reimbursement for support staff.

Tuition  
Reimbursement –  
Support Staff

(Attachment A-3)

2. RAG authorizes the following temporary professional employees, having completed three years of satisfactory service, to be granted the status of professional employees:

Professional  
Employees

<i>Name</i>	<i>Date Hired as 10-Month Employee</i>
Calli Maguire	August 25, 2011
David Morris	October 20, 2011

3. RAG approves the following changes in the salary status of Professional Employees, effective January 27, 2015:

Salary Adjustments

	<i>From</i>	<i>To</i>
Jason Kraft	B <sup>+24</sup> – Step 7 \$49,415.00	M – Step 7 \$52,360.00
Alaina Pavelko	B – Step 4 \$45,456.00	B <sup>+24</sup> – Step 4 \$46,542.00
Adelle Schade	M <sup>+30</sup> – Step 17 \$72,317.00	2M – Step 17 \$74,126.00
John Siefert	B – Step 5 \$46,240.00	B <sup>+24</sup> – Step 5 \$47,326.00

4. RLR approves a \$2.00 increase in the hourly rate of Lisa Cullen, special education instructional aide at West Elementary School, to reflect her current status as a certificated instructional aide.

Increase Hourly  
Rate - Certificated  
Aide at West

5. RGG ratifies and approves Ashley Snyder, 87 Butternut Court, Sinking Spring, PA 19608, to provide homebound instruction for a high school student for approximately six weeks at the rate of \$25.00 per hour for a maximum of five hours per week, plus mileage, effective January 26, 2015.

Homebound  
Instruction – HS

6. RLR accepts, with regret, the resignation of Lois Korzi, long-term substitute for Mary Hulina, special education transportation aide,

Resign – LTS  
Special Ed.  
Transportation Aide

effective January 22, 2015.

7. RLR accepts, with regret, the intention to retire of Rosemary Darkes, noon-time aide at West Elementary School, at the end of the 2014-15 school year.

Intent to Retire –  
NTA at West

Discussion Agenda

1. RLR approves the employment of substitute support staff personnel for the 2014-15 school year at the rate of \$8.25/hour for cafeteria/noon-time aide substitutes and \$8.50/hour for custodial, instructional/transportation aide and clerical substitutes.  
(Attachment A-4)

Substitute Support  
Staff

2. RAG approves the employment of substitute teachers for the 2014-15 school year at the rate of \$95.00 per day.  
(Attachment A-5)

Substitute Teachers

3. RAG approves tuition reimbursement for faculty.  
(Attachment A-6)

Tuition  
Reimbursement –  
Faculty

4. RLR accepts, with regret, the intention to retire of Shirley Latshaw, food service worker at the middle school, at the end of the 2014-15 school year.

Retire – Food  
Service Worker at  
MS

Information Item

1. RAG Amber Luta, Grade 1 at East Elementary School, returned to her position and had one crossover day with her long-term substitute, Julie Yasin, on February 2, 2015.

Return from  
Uncomp Leave – Gr  
1 at East

2. RLR Janell Hoffmaster will transfer from a part-time (4½ hrs/day) special education instructional aide at the high school and Berks Career & Technology Center to a part-time (4½ hrs/day) special education instructional aide at the high school to replace Morgan Hamer (resigned).

Transfer - Sp Ed  
Instr Aide

**POLICY**

1. RAG RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District adopts the following policy of the Conrad Weiser Area School District Board Policy Manual:

Policy 210 – Use of  
Medications – 2<sup>nd</sup>  
Reading

Policy 210 - Use of Medications – 2<sup>nd</sup> Reading  
(Attachment A-7)

**SUPERINTENDENT’S REPORT**

Supt Report

## **ADMINISTRATION REPORTS**

Adm Reports

- A. Enrollment (Attachment S-1)
- B. Assistant Superintendent (Attachment AS-1)
- C. Director of Business (Attachment Ca-1)
  - 1. Director of Food Services (Attachment Cb-1)
  - 2. Director of Facilities (Attachment Cc-1)
- D. West Elementary Principal (Attachment EI-1)
- E. East Elementary Principal (Attachment EI-2)
- F. High School Principal (Attachment HS-1)
  - 1. Assistant High School Principal (Attachment HS-2)
  - 2. Assistant High School Principal (Attachment HS-3)
- G. Middle School Principal (Attachment MS-1)
  - 1. Assistant Middle School Principal (Attachment MS-2)
- H. Director of Special Education (Attachment Sp-1)
- I. Director of Athletics (Attachment DA-1)
- J. Director of Technology (Attachment T-1)

### **Calendar of Events**

Monday	02/16/15	No School (K-12) – Presidents’ Day – Offices Open	
Wednesday	02/18/15	Regular Board Meeting	7:30 p.m.
Wednesday	03/04/15	Board Committee meetings –	
		Curriculum Committee	6:30 p.m.
		Facilities/Property Committee and Extra-Curricular Committee	7:00 p.m.
		Budget & Finance Committee and Human Relations Committee	7:45 p.m.