

Conrad Weiser Area School District
Robesonia, PA 19551

Agenda – February 19, 2014

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF MINUTES – Margaret G. Rumbaugh

- A. Motion by _____, Seconded by _____,
RESOLVED, that the reading of the Minutes of the regular
meeting of the Board of School Directors for the month of
January held on January 15, 2014, be dispensed with and that
the same be approved by voice vote.

Minutes

APPROVAL OF FINANCIAL REPORTS – Margaret G. Rumbaugh

Financial Reports

- A. Motion by _____, Seconded by _____,
RESOLVED, that the financial reports be approved, as
presented.

(Attachment Fa-1)

APPROVAL OF PAYMENT OF BILLS – David A. Christensen

- A. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the General Account bills be
approved in the amount of \$645,705.83 and ratified in the
amount of \$2,181,446.95 as presented, and the Treasurer be
authorized to issue checks in the amounts indicated for the
total amount of \$2,827,152.78;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in
the amount of \$53,467.64 and ratified in the amount of
\$51,336.73 as presented, and the Treasurer be authorized to
issue checks in the amounts indicated for the total amount of
\$104,804.37.

Cafeteria Bills

PRESENTATIONS

- A. Requests to speak to the Board of School Directors
B. East Elementary Reading Marathon – Mrs. Heilman

Requests to Speak

East Reading

C. Robotics Club

Program

Robotics Club

D. 2014-15 Budget – Mrs. Robertson

2014-15 Budget

COMMUNICATIONS

Communications

A. Reports

1. Solicitor – Jon S. Malsnee, Esquire
2. Student Council
3. Berks County Intermediate Unit – David A. Christensen
4. Berks Career & Technology Center– William T. Carl, Jr.
5. Berks Earned Income Tax Bureau – William T. Carl, Jr.
6. Education Foundation – Tammy Starner Wert

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

BUDGET & FINANCE COMMITTEE – David A. Christensen, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

1. EJB authorizes the following payment to staff who served as a mentor during the first semester of the 2013-14 school year:

Mentor Payment

<i>Mentor/Protégé</i>	<i>Amount</i>
Michael Scarborough for Jonathan Holota	\$250.00

2. RLR approves the 2014-15 mandated services budget of the Berks County Intermediate Unit #14 in the amount of \$1,720,604.00, with Conrad Weiser's share of the budget being \$33,443.06, as attached to the Official Minutes.

2014-15 BCIU Budget

CURRICULUM COMMITTEE – Tammy Starner Wert, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

1. BAA approves discard of the following high school social studies

Discard HS Textbooks

department textbooks:

The Earth and its Peoples, 2005, ISBN 0-618-42770-8,
30 books

World Culture a Global Mosaic, 2001, ISBN: 0-13-050191-3,
141 books

World Culture Global Mosaic, 1999, ISBN: 0-13-432847-7,
51 books

2. RAG/
EJB ratifies and approves a 90-hour internship for Edward J. Skoczen, Jr., a candidate in the Superintendent Internship Program at Wilkes University, with Erik J. Bentzel and Randall A. Grove from approximately January 22, 2014 through May 15, 2014. Internship – Dir of Sp Ed

3. BAA ratifies and approves the attendance of three members of the FFA Club, under the direction of Adam Serfass, at the FFA ACES Conference at the Harrisburg/Hershey Sheraton Hotel on February 15 and 16, 2014. FFA ACES Conference

Note: The cost to the District will be approximately \$463.00, which has been budgeted through the FFA/Ag budget.

4. BAA approves the attendance of the FBLA Club, under the direction of Michael Noss and Fran Williams, at the FBLA State Leadership Conference at Hershey Lodge from April 7 through April 9, 2014. FBLA State Leadership Conference

Note: The cost to the District will be approximately \$5,276.00 plus two substitute teachers for three days. This trip is for fourteen students who qualified for the competition based on their performances at the regional competition. The money is budgeted for this through the scholastic competitions line item. Students are paying their own registration costs.

5. BAA approves the attendance of the Latin/JCL Club, under the direction of Diane Rurode, at the PA JCL State Convention at Penn State University from May 23 through May 25, 2014. JCL State Convention

Note: The only cost to the District will be for one substitute for one day and transportation.

6. RAG ratifies and approves the use of the Presidents' Day holiday (February 17, 2014) as Snow Make-up Day No. 6. Revise Academic Calendar

7. EJB approves the following student teachers for the second semester of the 2013-14 school year: Student Teachers
 - a. Ashley Kleinbohl, Kutztown University, middle school learning support with Kimberly Serfass from March 17 to May 8, 2014.
 - b. Vasiliki Veres, Kutztown University, high school English with Debra Boor from March 17 to May 8,

2014.

- 8. EJB approves the academic school calendar for the 2014-15 school year.
(Attachment A-1)

2014-15
Academic
Calendar

Information Items

- 1. BAA Due to additional snow days, the following additional changes were made to the high school calendar for the first semester:
 January 16 - Full day
 January 17 - Full day
 January 20 - Martin Luther King, Jr. Holiday
 January 23 - Full day
 January 24 - Half day (final exams)
 January 27 - Half day (final exams)
 January 28 - No school Grades 9-12; Clerical day for staff
 January 29 - First day of second semester

HS – Additional
Changes to End of
First Semester

- 2. RAG Snow Make-up Days as of February 12, 2014 -

Snow Make-up
Days

	<i>School Closed</i>	<i>Make-up Date</i>
Day 1	December 10	June 11
Day 2	January 3	June 12
Day 3	January 7	April 16
Day 4	January 21	April 17
Day 5	January 22	April 21
Day 6	February 3	February 17
Day 7	February 5	June 13
Day 8	February 13	TBD
Day 9	February 14	TBD

EXTRA-CURRICULAR COMMITTEE – Mark D. Leidich, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

- 1. RJK approves the following Spring coaches for the 2013-14 school year:

Spring Coaches

<i>Coach</i>	<i>Sport</i>	<i>Position</i>	<i>Yrs.</i>	<i>Salary</i>
Robert Tranquillo	Baseball	Varsity	9	\$3,551.40
Jonathan Holota	Baseball	Varsity Asst	4	\$2,541.24
Darrell Wenrich	Baseball	JV	1	\$2,439.24
Gabe Horning	Baseball	JH	3	\$2,169.48
Ken Bright	Baseball	Pony	9	\$2,007.93
Doug Rogers	Track	Varsity	6	\$3,630.22
Bo Robison	Track	Varsity Asst	3	\$2,541.24
Chris Arthur	Track	Varsity Asst	1	\$2,439.24
Rod Lebo	Track	Varsity Asst	5	\$2,441.24
Lauren Ressler	Track	Varsity Asst	3	\$2,540.04

Jessica Stahler	Track	JH	1	\$2,075.94
Matt Esser	Track	JH Asst	1	\$882.28
Dane Yuengel	Track	JH Asst	1	\$882.28
Craig Whiteley	Boys Tennis	Varsity	9	\$2,590.24
Tammy Schucker	Softball	Varsity	19	\$4,223.02
Steve Ferko	Softball	Varsity Asst	1	\$2,439.24
Chelsea Kochel	Softball	JH	1	\$2,075.94
Megan Yeich	Softball	Pony	1	\$1,764.56
Kristen Simons	Spring Sports	Manager	2	\$3,060.00

2. RJK approves the following volunteer coaches for the 2013-14 school year: [Volunteer Coaches](#)

<i>Tennis</i>	<i>Track</i>
Ryan Knarr	Steve Young
Keith Rodgers	Brittney Lebo
Brian Keppley	Taylor Cipolla
Geoff Whiteley	
<i>Softball</i>	<i>Baseball</i>
Dave Haggerty	Andy Harakel
Abigail Kurzweg	
Kenneth Miller	

3. RJK approves the following lacrosse coaches for the 2013-14 school year: [Lacrosse Coaches](#)

Frederick Foose - Boys' Varsity Head Coach
 Lisa Domalski - Girls' Varsity Head Coach

Note: These salaries are paid by the CW Lacrosse Club.

4. RJK approves the following volunteer coaches for the 2013-14 school year: [Lacrosse Volunteer Coaches](#)

<i>Boys' Lacrosse</i>	<i>Girls' Lacrosse</i>
Darryl Geist	Emily Reppert
Scott Smith	

5. BAA ratifies and approves the following high school extra-curricular non-paid position and personnel for the 2013-14 school year, effective February 5, 2014: [Non-Paid Advisor – SS Club/Mock Trial](#)

<i>Advisor</i>	<i>Yrs</i>	<i>Activity</i>
Kirk Aulenbach	1	Social Studies Club (Mock Trial Co-Advisor)

6. BAA approves the following high school extra-curricular non-paid position and personnel for the 2013-14 school year pending receipt of the required clearances: [Non-Paid Advisor – Key Club](#)

<i>Advisor</i>	<i>Yrs</i>	<i>Activity</i>
Kelly Kincaid	1	Key Club

7. BAA approves the attendance of members of the Key Club, under the direction of Kelly Kincaid, at the Key Club Convention at [Key Club Convention](#)

Hershey Lodge on March 14 to 16, 2014.

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

1. EAL approves the following change order for the West Elementary School Renovation Project: Change Order -
West Renovation

01-32 Contracting Systems Inc. II, Add \$ 7,593.00
Undercutting rock at southwest
corner of gym and frost/
retaining wall per unit pricing

2. EAL approves the following change order for the East Elementary Alterations and Upgrades Project: Change Order-
East Upgrades

EC-005 Pagoda Electric, Inc., Deduct (\$578.00)
Repair of security system
damage caused by con-
struction activities

3. EAL approves a contract with Turf, Track and Court, LLC, P. O. Box 332, Hershey, PA 17033, in the amount of \$11,600.00 for professional services required for the renovation of the District's running track and jumping areas. Track Renovations

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

1. RLR approves the employment of substitute support staff personnel for the 2013-14 school year at the rate of \$8.25/hour for cafeteria/noon-time aide substitutes and \$8.50/hour for clerical, custodial and instructional/transportation aide substitutes. Substitute Support
Staff

(Attachment A-2)

2. RAG approves the employment of substitute teachers for the 2013-14 school year at the rate of \$95.00 per day. Substitute Teachers

(Attachment A-3)

3. RAG approves tuition reimbursement for faculty. Tuition
Reimbursement -
Teachers

(Attachment A-4)

4. RLR approves tuition reimbursement for support staff. Tuition Reimbursement – Support Staff
(Attachment A-5)
5. RAG authorizes the following temporary professional employees, having completed three years of satisfactory service, to be granted the status of professional employees: Professional Status
- | <i>Name</i> | <i>Date Hired as 10-Month Employee</i> |
|-------------------|--|
| Laurie Ostimchuk | August 27, 2010 |
| Valerie Macaronis | August 27, 2010 |
6. RAG ratifies and approves the employment of Melissa Farina, 124 East Bertolet Place, Reading, PA 19605, as a long-term substitute for Shelley Fayewicz, high school biology teacher, at a daily rate of \$221.08 in accordance with the 2011-12 salary schedule, effective January 28, 2014: Hire – LTS HS Bio
- Note: Education Level: Bachelors
Undergraduate School: Millersville University
Certification: Instr. I – General Science 7-12 and Biology 7-12
Experience: LTS at Governor Mifflin and Kutztown School Districts
Employment: January 28, 2014
Initial Assignment: High School Biology
- Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated.
7. RAG accepts, with regret, the resignation of Melissa Farina, long-term substitute for Shelley Fayewicz, effective February 1, 2014. Resign – LTS HS Bio
8. RAG ratifies and approves the employment of Audrey Gable Minich, 217 Clifton Avenue, Reading, PA 19611, as a long-term substitute for Shelley Fayewicz, high school biology teacher, at a daily rate of \$221.08 in accordance with the 2011-12 salary schedule, effective February 4, 2014: Hire – LTS HS Bio
- Note: Education Level: Masters
Undergraduate School: Kutztown University
Certification: Instr. I – General Science 7-12 and Biology 7-12
Experience: Daily sub - Governor Mifflin SD
Employment: February 4, 2014
Initial Assignment: High School Biology
- Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated.
9. RLR approves the employment of Dillon Oxenreider, 52 Reider Road, Robeson, PA 19551, as a part-time (2 hrs/day) noon-time aide at East Elementary at an hourly rate of \$8.42, Hire – NTA at East

effective February 20, 2014.

Note: This is a replacement for Amanda Thomas (resigned).

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|---------------|-----------------|---|--|----------------|---------------|-----------------|-----------------------|
| 10. | RAG | approves the request of Stacey Osman, high school English teacher, for a parental leave of absence beginning approximately April 10, 2014, and continuing through the end of the 2013-14 school year. | <u>Parental Leave –
HS English</u> | | | | |
| 11. | EJB | approves the following mentor for the second semester of the 2013-14 school year at an additional salary of \$250.00:

<table border="0" style="margin-left: 40px;"><tr><td style="text-align: center;"><i>Mentor</i></td><td style="text-align: center;"><i>Protégé</i></td></tr><tr><td style="text-align: center;">Steven Dallas</td><td style="text-align: center;">Jonathan Holota</td></tr></table> | <i>Mentor</i> | <i>Protégé</i> | Steven Dallas | Jonathan Holota | <u>Mentor – MS SS</u> |
| <i>Mentor</i> | <i>Protégé</i> | | | | | | |
| Steven Dallas | Jonathan Holota | | | | | | |
| 12. | BAA | ratifies and approves Ashley Snyder, 87 Butternut Court, Sinking Spring, PA 19608, to provide homebound instruction for a high school student for six weeks beginning approximately January 14, 2014, for a maximum of five hours a week, at the rate of \$22.88 per hour, plus mileage. | <u>Homebound – HS</u> | | | | |
| 13. | BAA | ratifies and approves Ashley Snyder, 87 Butternut Court, Sinking Spring, PA 19608, to provide homebound instruction for a high school student beginning approximately January 15, 2014, for a maximum of five hours a week, at the rate of \$22.88 per hour, plus mileage. | <u>Homebound - HS</u> | | | | |
| 14. | RLR | ratifies and approves an uncompensated leave for Rose Cappello, noon-time aide at West Elementary, effective February 13, 2014. | <u>Uncompensated
Leave – NTA at
West</u> | | | | |
| 15. | RAG | ratifies and approves an Agreement for Nursing Services between the District and the Berks Career and Technology Center for the 2013-14 school year, effective August 27, 2013. | <u>BCTC – Nursing
Services</u> | | | | |
| 16. | RAG | approves a Memorandum of Agreement for Buyout and Employee Benefits: Conferences between the District and the Conrad Weiser Education Association.

(Attachment A-6) | <u>Memo of Agrmt –
Buyout</u> | | | | |
| 17. | RAG | Renewal of Memorandum of Understanding for Scout Virtual Academy | <u>MOU – SVA</u> | | | | |

Information Items

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|----|--|--|----|--|----|--|----|--|
| 1. | RAG/
RLR | The following confirms actual leave/start dates:

<table border="0" style="margin-left: 40px;"><tr><td style="vertical-align: top;">a.</td><td style="vertical-align: top;">Amber Miller, certificated aide at West, first day of parental leave was January 15, 2014.</td></tr><tr><td style="vertical-align: top;">b.</td><td style="vertical-align: top;">Corrin Saxinger, Kindergarten at West, first day of parental leave was January 17, 2014.</td></tr><tr><td style="vertical-align: top;">c.</td><td style="vertical-align: top;">Nate Ottaviani, Grade 4 at East, first day of uncompensated parental leave was January 24, 2014.</td></tr></table> | a. | Amber Miller, certificated aide at West, first day of parental leave was January 15, 2014. | b. | Corrin Saxinger, Kindergarten at West, first day of parental leave was January 17, 2014. | c. | Nate Ottaviani, Grade 4 at East, first day of uncompensated parental leave was January 24, 2014. |
| a. | Amber Miller, certificated aide at West, first day of parental leave was January 15, 2014. | | | | | | | |
| b. | Corrin Saxinger, Kindergarten at West, first day of parental leave was January 17, 2014. | | | | | | | |
| c. | Nate Ottaviani, Grade 4 at East, first day of uncompensated parental leave was January 24, 2014. | | | | | | | |

- d. Shelley Fayewicz, high school biology, first day of uncompensated leave was January 29, 2014.
- e. Morgan Chelius, long-term substitute for Nate Ottaviani, start date was January 17, 2014.
- f. Catherine Hassler, long-term substitute for Corrin Saxinger, start date was January 17, 2014.
- g. Tracy Ash, part-time long-term substitute for Abbey Showalter, high school Health & Physical Education, start date was January 28, 2014.
- h. Tyler Witmer, part-time high school Health & Physical Education to replace Linda Rachman (retired), start date was January 28, 2014
- i. Alaina Pavelko, learning support at West, return date was January 23, 2014; crossover days with Heather Perrine, long-term substitute, were January 23 and 24, 2014.
- j. Heather Perrine, long-term substitute certificated aide for Catherine Hassler at West, start date was January 27, 2014.

POLICY

1. EJB RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District receives the following policies of the Conrad Weiser Area School District Board Policy Manual:
- a. Policy No. 213 – Assessment of Student Progress – 1st reading (Attachment A-7)
 - b. Policy No. 718 – Service Animals in Schools – 1st reading (Attachment A-8)

Policy No. 213 – Assessment of Student Progress – 1st reading

Policy No. 718 – Service Animals in Schools – 1st reading

SUPERINTENDENT’S REPORT

Supt Report

ADMINISTRATION REPORTS

Adm Reports

- A. Enrollment (Attachment S-1)
- B. Assistant Superintendent (Attachment AS-1)
- C. Director of Business (Attachment Ca-1)

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|----|--------------------------------------|-------------------|
| | 1. Director of Food Services | (Attachment Cb-1) |
| | 2. Director of Facilities | (Attachment Cc-1) |
| D. | West Elementary Principal | (Attachment EI-1) |
| E. | East Elementary Principal | (Attachment EI-2) |
| F. | High School Principal | (Attachment HS-1) |
| | 1. Assistant High School Principal | (Attachment HS-2) |
| | 2. Assistant High School Principal | (Attachment HS-3) |
| G. | Middle School Principal | (Attachment MS-1) |
| | 1. Assistant Middle School Principal | (Attachment MS-2) |
| H. | Director of Special Education | (Attachment Sp-1) |
| I. | Director of Athletics | (Attachment DA-1) |
| J. | Director of Technology | (Attachment T-1) |