

Conrad Weiser Area School District
Robesonia, PA 19551

Agenda – May 18, 2016

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF MINUTES – Margaret G. Rumbaugh

- A. Motion by _____, Seconded by _____,
RESOLVED, that the reading of the Minutes of the regular
meeting of the Board of School Directors for the month of April
held on April 20, 2016; the agenda of the committee meetings
held on May 4, 2016; and the special meeting held on May 11,
2016, be dispensed with and that the same be approved by
voice vote.

Minutes

APPROVAL OF FINANCIAL REPORTS – Margaret G. Rumbaugh

- A. Motion by _____, Seconded by _____,
RESOLVED, that the financial reports be approved, as
presented.

Financial Reports

(Attachment Fa-1)

APPROVAL OF PAYMENT OF BILLS – David A. Christensen

- A. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the General Account bills be
approved in the amount of \$481,204.53 and ratified in the
amount of \$2,692,648.21 as presented, and the Treasurer be
authorized to issue checks in the amounts indicated for the
total amount of \$3,173,852.74;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in
the amount of \$67,095.73 and ratified in the amount of
\$95,142.47 as presented, and the Treasurer be authorized to
issue checks in the amounts indicated for the total amount of
\$162,238.20.

Cafeteria Bills

PRESENTATIONS

- A. Employee of the Month – Mr. Galtere

EOM

- B. Reading-Berks Science and Engineering Fair Grand Champion and Champion - Mr. Galtere Science Fair
- C. Requests to Speak to the Board of School Directors Requests to Speak

COMMUNICATIONS

Communications

- A. Reports
 - 1. Solicitor – Jon S. Malsnee, Esquire
 - 2. Student Council
 - 3. Berks County Intermediate Unit – Tammy Starner Wert
 - 4. Berks Career & Technology Center– William T. Carl, Jr.
 - 5. Tax Collection Committee – Robin L. Robertson

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

BUDGET & FINANCE COMMITTEE – David A. Christensen, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- 1. RLR approves the Berks County Joint Purchasing Agreement between Conrad Weiser Area School District and the Berks County Joint Purchasing Board for the purchase of materials, supplies, services, and equipment pursuant to Section 521 and Section 1859.1 of the Public School Code. Joint Purchasing Agreement
- 2. RAG appoints Jon S. Malsnee, Esquire, P.C., 999 Berkshire Boulevard, Suite 299, Wyomissing, PA 19610, as solicitor for the Conrad Weiser Area School District beginning July 1, 2016, for a one-year term ending June 30, 2017, at an annual retainer fee of \$5,000.00; with additional work at a rate of \$148.00 per hour; and the rate of \$155.00 per hour for any possible negotiation services; Solicitor

and further,

RESOLVED, that the Board of School Directors for the Conrad Weiser Area School District and the solicitor shall enter into the attached agreement.

(Attachment A-1)

Discussion Agenda

1. RAG ratifies and approves mileage reimbursement at the current IRS mileage rate to the guardian of two district students for transportation costs during the month of April 2016 in the amount of \$1,995.84 in accordance with the McKinney-Vento Act, effective April 1, 2016.

Mileage
Reimbursement –
McKinney-Vento
Act

CURRICULUM COMMITTEE – Tammy Starner Wert, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RGG approves a field trip for six student members of the American Computer Science League (ACSL), under the supervision of Arlan Dietrich, to attend the ACSL All-Star Contest in Nashua, NH, from May 25 to 29, 2016.

ACSL All-Star
Contest

Note: The cost to the District, which is part of the high school budget, will be approximately \$3,800.00, plus the cost of a substitute for three days.

2. RGG approves changes to the high school student planner for the 2016-17 school year.
3. RKB approves changes to the middle school student planner for the 2016-17 school year.
4. RAG approves participation in the Berks County Intermediate Unit's Education Leading to Employment and Career Training (ELECT) Program for Pregnant and Parenting Teens for the 2016-17 school year.
5. EJB approves the following student teacher(s) for the first semester of the 2016-17 school year:
 - a. Ruth Johnson, Kutztown University, Art with Wendy Kushner at the middle school from August 30 to October 21, 2016.
 - b. Anna Starosciak, Kutztown University, Grade 4 with Michelle Diamond at West Elementary School from August 30 to October 21, 2016.

HS Planner

MS Planner

BCIU ELECT
Program

Student Teachers

Discussion Agenda

1. EJB approves the request of Adelle Schade, Adam Serfass, and John Siefert to offer a 15-day Scientific Research Summer Program during July and August of 2016 to a minimum of 14 students who will be charged a participation fee of \$150.00 per student.

2016 Scientific
Research Summer
Program

Note: The cost to the District will be \$2,000.00, which will be offset by the student participation fee. The amount collected over and above the \$2,000.00 will be prorated equally toward salary and supplies. Salary and supplies money will then be evenly divided among the three teachers.

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|----|-----|---|---|
| 2. | EJB | approves a revision to the high school Program of Studies for 2016-17 to remove the requirement of chorus membership for participation in the annual high school musical. | <u>HS Program of Studies – Chorus/Musical</u> |
| 3. | RKB | approves a stipend of \$156.30 to Eileen Ravert for evening nursing services provided during Week 2 of the 2015-16 N.E.E.D. Camp Program. | <u>NEED Camp – Increase in Nurse’s Stipend</u> |
| 4. | RKB | rescinds the April 20, 2016 approval of a stipend in the amount of \$312.60 for Anna Emore, evening nurse during Week 2 of the 2015-16 N.E.E.D. Camp Program; | <u>NEED Camp – Reduction in Nurse’s Stipend</u> |

and further,

ratifies and approves a stipend of \$156.30 to Anna Emore for evening nursing services provided during Week 2 of the 2015-16 N.E.E.D. Camp Program.

EXTRA-CURRICULAR COMMITTEE – Mark D. Leidich, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

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|----|-----|---|--------------------------|
| 1. | SRM | approves the following fall extra-curricular athletic position, personnel and salary for the 2016-17 school year: | <u>Head Cheerleading</u> |
|----|-----|---|--------------------------|

<i>Name</i>	<i>Position</i>	<i>Yrs</i>	<i>Salary</i>
Ashley Gartner	Head Cheerleading	3	\$1,865.66

- | | | | |
|----|-----|--|---------------------------|
| 2. | SRM | approves a one-time/year fee of \$10.00 for school-sponsored athletic physicals for the 2016-17 school year. | <u>Athletic Physicals</u> |
|----|-----|--|---------------------------|

- | | | | |
|----|-----|---|-------------------------------------|
| 3. | SRM | approves additional per/diem pay for football coaches, based on their base salaries, for completion of the mandatory five-day Heat Acclimatization Program in August of 2016: | <u>Heat Acclimatization Program</u> |
|----|-----|---|-------------------------------------|

Alan Moyer, Head Coach	-	\$436.73
Dan Browne, Assistant Coach	-	\$305.71
Robert Tranquillo, Assistant Coach	-	\$305.71
Mike Robinson, Assistant Coach	-	\$305.71
Darrell Wenrich, Assistant Coach	-	\$152.86
Brett Skovera, Assistant Coach	-	\$152.85

Discussion Agenda

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

None

Discussion Agenda

1. EAL authorizes entry into an agreement with the Conrad Weiser Athletic Boosters for the District to construct and the Boosters to pay for the following improvements for the High School and East Elementary School athletic fields:

Athletic Field Improvements

- fenced-in dugouts with a roof, home run fence with foul poles, and a Concrete Masonry Unit ("CMU") storage building with water connection at East Elementary School;
- a CMU storage building with water and electric connections at the high school.

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. EJS ratifies and approves an extension to the agreement with Kristen Bender, 20 Sawgrass Drive, Reading, PA 19606, for contracted school psychology services for student evaluation purposes from March 1 to June 10, 2016, at a cost of \$60.00 per hour for up to 15 hours a week to be paid from ACCESS funds.

Contracted School Psych Services

2. RKB approves the following staff members' supplementary positions with the middle school musical:

Supplementary Positions – MS Musical

Nicole Natale	Director	\$1,200.00
Kelly Snyder	Asst Director	\$1,200.00
Alexis Kopicz	Asst Director	\$500.00
Rod Snyder	Set Design and Construction	\$500.00

Note: Funds to pay these stipends will come from the middle school musical student activity account.

3. RAG rescinds the approval on April 20, 2016 of summer

Rescind – Bethany

employment for the following personnel:

Coord Summer Days

Bethany Coordinator
 Mr. Russell Kline - 20 days
 and further,

approves summer employment for Mr. Kline as follows:

Summer Days –
 Bethany Coord

Bethany Coordinator
 Mr. Russell Kline - 10 days

4. JCH approves the following lead teachers for the 2016 Summer Remediation Program at an hourly rate of \$25.00:

Summer
 Remediation Lead
 Teachers

East Elementary - Debra McDermott
 West Elementary - Linda Schneider
 Middle School - Jennifer Potthoff
 Middle School Summer Academy - Melani Sanders

Note: This program is funded by a Ready-to-Learn Grant.

5. JCH approves the following tutors for the 2016 Summer Remediation Program at an hourly rate of \$25.00:

Summer
 Remediation Tutors

<i>East</i>	<i>West</i>	<i>Middle School</i>
Jennifer Abell	Geneva Aulenbach	Jill Fidazzo
Kristin Caccese	Melissa Bowser	Betsy Roland
Donnalee Cole	Kristen Dagnone	Kelly Snyder
Sarah Gordon	Michelle Diamond	Gwen Weiser
Mary Hartranft	Justin Foster	
Tammy Kase	Diane Hettinger	
Alexis Kopicz	Bradley Hummel	
Lisa Litzenberger	Kelly Kern	
Steve Long	Christine Krall	
Rachael Pearson	Abigail Kurzweg	
Colin Quinn	Molly Luckenbill	
Lisa Reggiani	Carrie Mastruzzo	
Amber Rowdon	Rebecca Miller	
Julie Shannon	Terese Reimenschneider	
Julie Shultz	Sherri Sattazahn	
Kimberly Snyder	Marie Scheel	
Eva Stone	Danell Schoemaker	
Tiffany Yeiser	Jeffrey Showalter	
	Amanda Tyson	

Program Substitutes
 Morgan Siefert
 Chris Tadley
 Michelle Weatherholtz

6. EJS approves the following transportation aides for the 2016 Extended School Year Program for eligible Conrad Weiser special education students at the employee's current hourly rate during the 2015-16 school year:

ESY –
 Transportation
 Aides

Georgette Brignol Martene Firestine

Sean Keeney
Vickey Maney
Linda Sclesky
Florence Strange

Cindy Kramer
Christine Sackett
Sandra Schaeffer

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| 7. | RAG | elects David A. Christensen as Treasurer of the Conrad Weiser Board of School Directors for a one-year term from July 1, 2016 to June 30, 2017. | <u>School Board Treasurer</u> |
| 8. | RAG | elects Tammy Starner Wert as the District's representative to the Berks County Intermediate Unit for a three-year term beginning July 1, 2016 through June 30, 2019. | <u>BCIU Rep</u> |
| 9. | RAG | ratifies and approves KidsPeace, 4085 Independence Drive, Schnecksville, PA 18078, to provide tutorial services for a high school student at the rate of \$40.00 per hour for a maximum of five hours a week beginning April 19, 2016. | <u>KidsPeace Tutorial Services</u> |
| 10. | RAG | ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a high school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective April 22, 2016. | <u>Philhaven Homebound</u> |
| 11. | RAG | approves the use of Mobile Dentists in each elementary school for the 2016-17 school year at no cost to the District. | <u>Mobile Dentists</u> |

Discussion Agenda

- | | | | |
|----|-----|---|---|
| 1. | RAG | approves the employment of substitute teachers for the 2015-16 school year at the rate of \$95.00 per day.
(Attachment A-2) | <u>Substitute Teachers</u> |
| 2. | RLR | ratifies and approves an increase in hours for Craig Tomlinson, instructional aide at the Shelter Program, from a minimum of 26 hours/week to 7 hours/day, effective May 5, 2016. | <u>Increase Hours – Instr Aide at Shelter Program</u> |
| 3. | EAL | approves the following summer custodial personnel with a total cost not to exceed the budgeted amount of \$64,000.00: | <u>Summer Custodians</u> |

Lee Zechman
270 Diplomat Drive
Robesonia, PA 19551

Julie Hobschaidt
281 Diplomat Drive
Robesonia, PA 19551

Debra Staudt
306 Dogwood Lane
Womelsdorf, PA 19567

Elizabeth Harnly
226 Buck Lane
Robesonia, PA 19551

Brenda Wampole
34 North Church Street
Robesonia, PA 19551

Carrie Brightbill
32 North Front Street
Womelsdorf, PA 19567

Steven Long

Terri Groff

21 Dallas Lane
Sinking Spring, PA 19608

101 Mountain Road
Robesonia, PA 19551

Tiffany Lipsky
2128 Highland Street
West Lawn, PA 19609

Timothy Coleman
309 North Reber Street
Wernersville, PA 19565

Patsy Witman
1211 West Penn Avenue
Womelsdorf, PA 19567

Tracy Dennis
54 Lincoln Drive, Apt 2
Wernersville, PA 19565

Alessandra Cupani
12 Slater Drive
Wernersville, PA 19565

Aaron Miller
123 Shire Lane
Wernersville, PA 19565

Karen Trout
615 Hill Road
Wernersville, PA 19565

Marie Scheel
33 Chestnut Avenue
Robesonia, PA 19551

Nou Koch
299 Honeysuckle Lane
Robesonia, PA 19551

Monica Roth
11 Roxberry Drive
Sinking Spring, PA 19608

Breanna Reinke
19 West Penn Avenue
Robesonia, PA 19551

Cynthia Tobias
111 West High Street
Womelsdorf, PA 19567

Barbara Ramsay
530 Woodrow Court
Wernersville, PA 19565

Samantha Moyer
412 Oak Avenue
Robesonia, PA 19551

4. RAG approves the following position guides:

Position Guides –
Tech Department

- a. Network Administrator (Attachment A-3)
- b. Senior Network Administrator (Attachment A-4)
- c. Senior Technician (Attachment A-5)
- d. PC Technician/Software Support (Attachment A-6)

5. EJS approves Josh Keck, high school special education teacher, as a summer job coach for up to nine special education students for four days a week, for seven weeks, at a rate of \$25.00 per hour, beginning approximately June 20, 2016.

Summer Job Coach

Note: This is an Extended School Year (ESY) budgeted item.

6. EJS approves the following as substitute transportation aides for the 2016 Extended School Year Program for eligible Conrad Weiser special education students at an hourly rate of \$8.50:

ESY Substitute
Transportation
Aides

Paulette Antonucci
Pauline Follmer
Terri Groff

Noreen Heller
Ioana Pancu
Beverlee Titus

7. EJS ratifies and approves Holly Baim, 23 East Lincoln Avenue, Robesonia, PA 19551, to provide instruction in the home for a

Instruction in the
Home – HS Sp Ed

high school special education student for the remainder of the 2015-16 school year as per the student's IEP at the rate of \$25.00 per hour, plus mileage, for five to ten hours per week, effective January 8, 2016.

8. RAG approves the request of Sarah McGrory, music teacher at West Elementary School, for a parental leave of absence beginning August 24, 2016 and continuing to January 2, 2017.

Parental Leave –
West Music

Information Items

1. RAG First day of parental leave for –
- a. Alyssa Bond, middle school health and physical education teacher, is April 20, 2016.
 - b. Calli Maguire, special education learning support teacher at the high school, is April 29, 2016. The first day for Rebecca Miller, Mrs. Maguire's long-term substitute, is April 25, 2016.
 - c. Casey Troutman, learning support at East Elementary School, is April 29, 2016.

Parental Leaves

POLICY

1. RAG RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District receives the following policies of the Conrad Weiser Area School District Board Policy Manual:
- a. Policy No. 113.2 – Behavior Support – 1st reading (Attachment A-7)
 - b. Policy No. 216 – Education Records – 1st reading (Attachment A-8)

Policy 113.2 -
Behavior Support –
1st reading

Policy 216 –
Education Records
– 1st reading

SUPERINTENDENT'S REPORT

Supt Report

ADMINISTRATION REPORTS

Adm Reports

- A. Enrollment (Attachment S-1)
- B. Assistant Superintendent (Attachment AS-1)
- C. Director of Business (Attachment Ca-1)
 - 1. Director of Food Services (Attachment Cb-1)
 - 2. Director of Facilities (Attachment Cc-1)

- D. West Elementary Principal (Attachment EI-1)
- E. East Elementary Principal (Attachment EI-2)
- F. Middle School Principal (Attachment MS-1)
 - 1. Assistant Middle School Principal (Attachment MS-2)
- G. High School Principal (Attachment HS-1)
 - 1. Assistant High School Principal (Attachment HS-2)
 - 2. Assistant High School Principal (Attachment HS-3)
- H. Director of Special Education (Attachment Sp-1)
- I. Director of Athletics (Attachment DA-1)
- J. Director of Technology (Attachment T-1)

Calendar of Events

Tuesday	05/17/16	East Spring Concert	7:00 p.m.
Wednesday	05/18/16	Regular School Board meeting	7:30 p.m.
Thursday	05/19/16	High School Choral Spring Concert	7:30 p.m.
Tuesday	05/24/16	6 th grade Band and Chorus Spring Concert	7:00 p.m.
Wednesday	05/25/16	West Spring Concert	7:00 p.m.
Thursday	05/26/16	HS All-Sports Awards Night	6:30 p.m.
Monday	05/30/16	No School – Offices Closed – Memorial Day	
Tuesday	05/31/16	Senior Athletic Banquet	6:30 p.m.
Wednesday	06/01/16	Board Committee meetings –	
		Curriculum Committee, Facilities/Property Committee and Extra-Curricular Committee	7:00 p.m.
		Budget & Finance Committee and Human Relations Committee	7:30 p.m.