

Conrad Weiser Area School District
Robesonia, PA 19551

Agenda – May 20, 2015

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF MINUTES – Margaret G. Rumbaugh

- A. Motion by _____, Seconded by _____,
RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of April held on April 15, 2015; a special meeting held on May 6, 2015; the agenda of the committee meetings held on May 6, 2015; and a special meeting held on May 13, 2015, be dispensed with and that the same be approved by voice vote.

Minutes

APPROVAL OF FINANCIAL REPORTS – Margaret G. Rumbaugh

- A. Motion by _____, Seconded by _____,
RESOLVED, that the financial reports be approved, as presented.

Financial Reports

(Attachment Fa-1)

APPROVAL OF PAYMENT OF BILLS – David A. Christensen

- A. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$728,465.27 and ratified in the amount of \$1,669,885.23 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$2,398,350.50;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$75,205.32 and ratified in the amount of \$66,764.91 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$141,970.23.

Cafeteria Bills

PRESENTATIONS

- A. Requests to speak to the Board of School Directors

Requests to Speak

B. West Elementary School Student Council – Mrs. Hassler

West Student
Council

C. Employees of the Month – Mr. Buck

EOM

COMMUNICATIONS

Communications

A. Reports

1. Solicitor – Jon S. Malsnee, Esquire
2. Student Council
3. Berks County Intermediate Unit – David A. Christensen
4. Berks Career & Technology Center– William T. Carl, Jr.
5. Tax Collection Committee – Robin L. Robertson
6. Education Foundation – Tammy Starner Wert

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

BUDGET & FINANCE COMMITTEE – David A. Christensen, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RLR approves the Berks County Joint Purchasing Agreement between Conrad Weiser Area School District and the Berks County Joint Purchasing Board for the purchase of materials, supplies, services, and equipment pursuant to Section 521 and Section 1859.1 of the Public School Code.
2. RAG appoints Jon S. Malsnee, Esquire, P.C., 999 Berkshire Boulevard, Suite 299, Wyomissing, PA 19610, as solicitor for the Conrad Weiser Area School District beginning July 1, 2015, for a one-year term ending June 30, 2016, at an annual retainer fee of \$4,896.00; with additional work at a rate of \$143.00 per hour; and the rate of \$150.00 per hour for any possible negotiation services;

Joint Purchasing
Agrnt

Solicitor

and further,

RESOLVED, that the Board of School Directors for the Conrad Weiser Area School District and the solicitor shall enter into the attached agreement.

(Attachment A-1)

- 3. RLR awards bids for art and general supplies for 2015-16. Art and General Supplies
 Note: Money is already in the 2015-16 budget.

- 4. RLR/ SRM approves a Sports Medicine Services Agreement with Commonwealth Orthopaedic Associates, a Division of Keystone Orthopaedic Specialists, LLC, 11 Fairlane Road, Reading, PA 19606, to provide sports medicine services to the District at a total cost of \$38,800.00 for the 2015-16 school year. Agrmt with Commonwealth Orthopaedic Assoc

(Attachment A-2)

- 5. RLR approves a five-year lease/maintenance agreement with Edwards Business Systems, 524 Penn Avenue, West Reading, PA 19611, for the lease of four copiers at a monthly cost of \$1,301.04. Copier Lease

Discussion Agenda

CURRICULUM COMMITTEE – Tammy Starner Wert, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- 1. RGG approves disposal of the following high school television equipment: Dispose - TVs

<i>Equipment</i>	<i>CW Bar Code</i>
JVC Editing Control Board	06083
JVC Editing Control Board	06084
JVC Editing Control Board	06085
JVC VCR	06086
JVC VCR	06090
CTL VCR	06089
Videosonics	07102
Panasonic Editing Control Board	01627
Pioneer Compact Disc Player	QD3694267

- 2. RGG ratifies and approves the Robotics Team trip, under the direction of Jim Rumbaugh and Daphne Frownfelter, to the Regional Championships at the University of Scranton, Scranton, PA, from March 18 to 22, 2015. Robotics Team Trip

Note: The cost for the trip is approximately \$800.00, to be paid from the Robotics Club Activity Account.

- 3. RGG approves a field trip for approximately 100 high school students, under the supervision of Ken Bright and John Rohm, Washington Trip

to Washington, D.C., on June 1, 2015.

Note: The cost to the District will be for four substitute teachers; students will pay their own costs.

4. RGG approves a field trip for 20 Ag/FFA students, under the supervision of Adam Serfass and John Siefert, to participate in the State FFA CDE and Activities Week at Penn State University, State College, from June 16 to 18, 2015. [FFA Activities Week at PSU](#)

Note: Money has been budgeted for this trip, and the cost to the District will be for a bus and registration fees for advisors.
5. RGG approves a field trip for 3 student members of the Future Business Leaders of America (FBLA), under the supervision of Arlan Dietrich, to attend the FBLA National Leadership Conference in Chicago, IL, from June 27 to July 3, 2015. [FBLA National Leadership Conf](#)

Note: The cost to the District, which is part of the high school budget, will be approximately \$2,288.00; the remainder of the costs will be paid by the FBLA Club or individual participants.
6. RGG approves a field trip for four student members of the American Computer Science League (ACSL), under the supervision of Arlan Dietrich, to attend the ACSL All-Star Contest in Orlando, FL, from May 20 to 25, 2015. [ACSL All-Star Contest](#)

Note: The cost to the District, which is part of the high school budget, will be approximately \$5,200.00, plus the cost of a substitute for three days.
7. EJB approves the request of Adelle Schade, high school Anatomy and Physiology teacher, to offer an Individualized Biomedical Science program during the summer of 2015 for up to 25 students. [Summer Science Program](#)

Note: The program cost of \$2,000.00 will be offset by a \$30/student participation fee.
8. RGG approves changes to the high school student planner for the 2015-16 school year. [HS Student Planner](#)
9. RAG approves participation in the Berks County Intermediate Unit's Education Leading to Employment and Career Training (ELECT) Program for Pregnant and Parenting Teens for the 2015-16 school year. [ELECT Program](#)
10. EJS/
RAG approves the implementation of a Life Skills/Learning Support classroom at the middle school beginning in the 2015-16 school year and the posting for and hiring of one full-time special education teacher and one full-time instructional aide. [Life Skills Program at MS](#)
11. EJB approves the following student teachers for the first semester of the 2015-16 school year: [Student Teachers](#)

- a. Donna Guzman, Kutztown University, English with Jessica Stahler at the middle school from August 25 to October 16, 2015.
- b. Jenna Marazzo, Kutztown University, Math with Natalie Fisher at the middle school from October 19 to December 10, 2015.
- c. Lexie Kaufhold, Kutztown University, Grade 2 with Tracy Wertz at West Elementary School from August 25 to October 16, 2015.
- d. Derek Smith, Kutztown University, Grade 3 with Diane Hettinger at West Elementary School from August 25 to October 16, 2015.
- e. Annalei Grant, Kutztown University, Learning Support with Melissa Keck at East Elementary School from August 25 to October 16, 2015.

Discussion Agenda

- 1. EJB authorizes the administration to enter into an Addendum to the agreement with Dellicker Strategies, LLC, 1647 Ashley Court, Kutztown, PA 19530, to provide services for expanding the hybrid learning program for high school students and teachers at an additional cost of \$7,500.00 for the 2015-16 school year.

Dellicker –
Addendum to Agrmt

(Attachment A-3)

EXTRA-CURRICULAR COMMITTEE – Mark D. Leidich, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- 1. SRM approves a one-time/year fee of \$10.00 for school-sponsored athletic physicals for the 2015-16 school year.
- 2. SRM approves additional per/diem pay for football coaches, based on their base salaries, for completion of the mandatory five-day Heat Acclimatization Program beginning August 10, 2015:

Athletic Physicals

FB - Heat
Acclimatization
Program

Head Coach	5 days	-	\$436.73
Assistant Coaches	5 days	-	\$305.71

Discussion Agenda

FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

None

Discussion Agenda

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RAG ratifies and approves the transfer of Lisa Reggiani, certificated instructional aide at East Elementary School, to a long-term substitute position for Timothy Feeg, Grade 1 at East Elementary School, at a daily rate of \$226.12 in accordance with the 2014-15 salary schedule, effective April 22, 2015, through the end of the 2014-15 school year: LTS – Grade 1 at East

Note: Education Level: Bachelors
Undergraduate School: Kutztown University
Certification: Instr. I – Early Childhood N-3 and Elementary K-6
Experience: Certificated aide at East
Employment: April 22, 2015
Initial Assignment: Grade 1 at East Elementary

Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated.

2. JCH approves the following lead teachers for the 2015 Summer Remediation Program at an hourly rate of \$25.00: Summer Remediation – Lead

East Elementary - Debra McDermott
West Elementary - Linda Schneider
Middle School - Lori Morris

3. JCH approves the following tutors for the 2015 Summer Remediation Program at an hourly rate of \$25.00: Summer Remediation – Tutors

<i>East</i>	<i>West</i>	<i>Middle School</i>
Kristin Caccese	Geneva Aulenbach	Raymond Frederick
Morgan Chelius	Melissa Bowser	Pamela Light
Tamara Kase	Valerie Chamberlain	Cathy Mason

Lisa Litzenberger	Jill Fidazzo	Vincent Natale
Steven Long	Justin Foster	Jennifer Potthoff
Lisa Martin	Desiree Frantz	Elizabeth Roland
Rachael Pearson	Catherine Hassler	Natalie Roslin
Jennifer Raps	Diane Hubler	Melani Sanders
Lisa Reggiani	Abigail Kurzweg	Gwen Weiser
Amber Rowdon	Molly Luckenbill	
Julie Shultz	Rebecca Reed	
Julie Yasin	Melissa Reider	
Elizabeth Yearwood	Terese Reimenschneider	
	Sherri Sattazahn	
	Danell Schoemaker	

<i>Substitute</i>	<i>Substitutes</i>	<i>Substitutes</i>
Julie Shannon	Carole Behling	Bianca Chesney
	Cindy Bigg	Nicole Noll

4. EJS approves Elizabeth Phillips and Dan Kramer as Co-
Coordinators for the 2015 Extended School Year Program for
approximately 50 eligible Conrad Weiser special education
students for 60 hours each (120 total) at a rate of \$25.00/hour.

ESY – Co-
Coordinators

5. EJS approves the following teachers to provide 2015 Extended
School Year programs for 50 eligible Conrad Weiser special
education students at an hourly rate of \$25.00:

ESY – Teachers

Kim Brock	Deborah Care
Dan Kramer	Derek Long
Karen Matthew	Heather Perrine
Elizabeth Phillips	Stephanie Gattens (substitute)

6. EJS approves the following staff as instructional aides for the 2015
Extended School Year Program for eligible Conrad Weiser
special education students at an hourly rate of \$8.50 for aides
who are not permanent District employees or, if a permanent
District employee, at a rate equal to the employee's current
hourly rate during the 2014-15 school year:

ESY – Instr Aides

Paulette Antonucci	Mary Hulina
Melanie Keys	Lois Korzi
Paulene McNeill	Jamie Rahn
Jodi Voletto	Terry Wolfe
Amanda Pacheco (substitute)	Mary Stricker (substitute)

7. EJS approves the following transportation aides for the 2015
Extended School Year Program for eligible Conrad Weiser
special education students at the employee's current hourly
rate during the 2014-15 school year:

ESY –
Transportation
Aides

Paulette Antonucci	Martene Firestine
Mary Hulina	Cindy Kramer
Christine Sackett	Karen Trout
Florence Strange	Sandra Schaeffer

8. EJS approves the following substitute transportation aides for the
2015 Extended School Year program for eligible Conrad

ESY – Sub
Transportation
Aides

Weiser special education students at an hourly rate of \$8.50:

Brian Finley	Brenda Schrack
Terry Wolfe	Marjorie Yoder
Amanda Pacheco	Mary Stricker

9. RAG approves the employment of Kerry Gable, 175 Hollow Road, Reinholds, PA 17569, as an academic year Temporary Professional Employee in the Conrad Weiser Area School District at a yearly salary of \$49,244.00 (M – Step 2) in accordance with the 2015-16 salary schedule, effective August 24, 2015. [Hire – Speech/Language at West](#)
- Note: Education Level: Masters
Undergraduate School: Penn State University
Certification: Instr I – Speech and Language Impaired
Experience: 1 year – Harford County Public Schools
Employment: August 24, 2015
Initial Assignment: Speech/Language Pathologist at West Elementary School
- This is a replacement for Rosalie Staudt (retired).
10. RLR accepts, with regret, the resignation of Tracy Hower, food service worker at the middle school, effective April 24, 2015. [Resign – Food Service at MS](#)
11. RAG approves the use of Mobile Dentists in each elementary school for the 2015-16 school year at no cost to the District. [Mobile Dentists](#)

Discussion Agenda

1. RLR approves the employment of substitute support staff personnel for the 2014-15 school year at the rate of \$8.25/hour for cafeteria/noon-time aide substitutes and \$8.50/hour for clerical, custodial and instructional/transportation aide substitutes. [Substitute Support Staff](#)
- (Attachment A-4)
2. RAG approves the employment of substitute teachers for the 2014-15 school year at the rate of \$95.00 per day. [Substitute Teachers](#)
- (Attachment A-5)
3. RLR ratifies and approves the employment of Tracey Keeney, 19 Main Street, Stouchsburg, PA 19567, as a part-time (4¼ hours/day) academic year food service worker at the middle school at an hourly rate of \$8.84 beginning May 7, 2015. [Hire – PT Food Service at MS](#)
- Note: This is a replacement for Tracy Hower (resigned).
4. RLR approves the employment of Carrie Brightbill, 32 North Front [Hire – Food Service](#)

Street, Womelsdorf, PA 19567, as a full-time (7 hours/day) academic year Food Service Manager at East Elementary School at an hourly rate of \$11.00, effective August 24, 2015.

Manager at East

Notes: This is a replacement for Leah Bergum (retired). Ms. Brightbill will be paid at her hourly rate for time spent training with the current Food Service Manager and setting up the cafeteria prior to August 24, 2015.

5. RLR ratifies and approves the employment of Georgette Brignol, 2844C Wilson School Court, Sinking Spring, PA 19608, as a part-time (2 hours/day) academic year noon-time aide at West Elementary School at an hourly rate of \$8.42, effective May 11, 2015.
- Note: This is a replacement for Rosaria Cappello (resigned).
6. RLR terminates the employment of Edward Van Horn, noon-time aide at West Elementary School, effective April 15, 2015.
7. RLR accepts, with regret, the intention to retire of Mary Sue Martens, ala carte food service worker in the high school, effective July 13, 2015.
8. RAG elects David A. Christensen as Treasurer of the Conrad Weiser Board of School Directors for a one-year term from July 1, 2015 to June 30, 2016.
9. RAG approves a three-week extension, from May 18 to June 5, 2015, to the agreement with Kristen Bender, 20 Sawgrass Drive, Reading, PA 19606, for contracted school psychology services for student evaluation purposes at a cost of \$60.00 per hour for 15 hours a week, to be paid from ACCESS funds.
10. RAG ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a middle school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective May 11, 2015.
11. RAG ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a high school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective May 12, 2015.
12. EAL approves the following summer custodial personnel with a total cost not to exceed the budgeted amount of \$64,000.00:

Lee Zechman
270 Diplomat Drive
Robesonia, PA 19551

Julie Hobschaidt
281 Diplomat Drive
Robesonia, PA 19551

Debra Staudt
306 Dogwood Lane
Womelsdorf, PA 19567

Elizabeth Harnly
226 Buck Lane
Robesonia, PA 19551

Brittney Hickernell
70 Texter Mountain Road
Wernersville, PA 19565

Jenna Ruoss
37 Forest View Drive
Womelsdorf, PA 19567

Marie LaRocca
132 Treeline Drive
Newmanstown, PA 17073

Terry Groff
101 Mountain Road
Robesonia, PA 19551

Michael Picard
86 Host Road
Womelsdorf, PA 19567

Timothy Coleman
309 North Reber Street
Wernersville, PA 19565

Patsy Witman
1211 West Penn Avenue
Womelsdorf, PA 19567

Tracy Dennis
54 Lincoln Drive, Apt 2
Wernersville, PA 19565

Alessandra Cupani
12 Slater Drive
Wernersville, PA 19565

Breann Papay
24 Carriage Drive
Wernersville, PA 19565

Linda Sclesky
149 Point Road
Robesonia, PA 19551

Ryan Schwartz
130 Mountain Top Road
Wernersville, PA 19565

Nou Koch
299 Honeysuckle Lane
Robesonia, PA 19551

Monica Roth
11 Roxberry Drive
Sinking Spring, PA 19608

Ryan Gemmel
141 Werner Street
Wernersville, PA 19565

Molly Luckenbill
106 Treeline Drive
Newmanstown, PA 17073

Barbara Ramsay
530 Woodrow Court
Wernersville, PA 19565

13. RAG approves Gregory Mazurek, middle school music teacher, as a full-time Hybrid Learning Coach for the 2015-16 school year, effective August 24, 2015.

PT to FT - Hybrid Learning Coach

Note: This will be paid out of Ready-to-Learn dollars.

Information Items

1. RAG Timothy Feeg, Grade 1 at East Elementary School, will transfer to the middle school for the remainder of the 2014-15 school year to assist with the remediation program and Fountas and Pinnell testing, effective April 22, 2015.
2. RAG Madge Snyder, Health and Physical Education teacher, will transfer from the middle school to the high school beginning August 24, 2015, to replace Colleen Holt (transferred).

Transfer – Gr 1 at East

Transfer – MS Health and P/E

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|----|-----|--|--|
| 3. | RAG | Krysta Reber, high school gifted support teacher, was released from Governor Mifflin School District on May 11, 2015, and her first day at Conrad Weiser was May 12, 2015. | <u>Start Date – HS Gifted</u> |
| 4. | RAG | Three crossover days in June have been granted for Debra Rohrbach, retiring Reading Specialist at West Elementary School, and her replacement, Shannon Gray. | <u>Crossover Days – Rdg Spec at West</u> |
| 5. | RAG | Two crossover days in June have been granted for Mary Lou Michael, retiring learning support teacher at West Elementary School, and her replacement, James Gossert. | <u>Crossover Days – LS at West</u> |
| 6. | RAG | A crossover day on April 27, 2015, was granted for Tamara Kase, Kindergarten at East Elementary School, and her long-term substitute, Julie Yasin. | <u>Crossover Day – K at East</u> |
| 7. | RAG | The first day of uncompensated leave for Mary Fisher (Board approved April 15, 2015) was April 17, 2015. | <u>Corrected Start Date – Uncomp Leave</u> |
| 8. | RAG | Kathy Pachuillo, Reading Specialist at East Elementary School, will transfer to Grade 1 at West Elementary School beginning August 24, 2015. | <u>Transfer – Rdg Spec at East</u> |

POLICY

Policy

SUPERINTENDENT’S REPORT

Supt Report

ADMINISTRATION REPORTS

Adm Reports

- | | | |
|----|------------------------------------|-------------------|
| A. | Enrollment | (Attachment S-1) |
| B. | Assistant Superintendent | (Attachment AS-1) |
| C. | Director of Business | (Attachment Ca-1) |
| | 1. Director of Food Services | (Attachment Cb-1) |
| | 2. Director of Facilities | (Attachment Cc-1) |
| D. | West Elementary Principal | (Attachment EI-1) |
| E. | East Elementary Principal | (Attachment EI-2) |
| F. | High School Principal | (Attachment HS-1) |
| | 1. Assistant High School Principal | (Attachment HS-2) |
| | 2. Assistant High School Principal | (Attachment HS-3) |
| G. | Middle School Principal | (Attachment MS-1) |

- 1. Assistant Middle School Principal (Attachment MS-2)
- H. Director of Special Education (Attachment Sp-1)
- I. Director of Athletics (Attachment DA-1)
- J. Director of Technology (Attachment T-1)

Calendar of Events

Wednesday	05/20/15	Regular Board meeting	7:30 p.m.
Thursday	05/21/15	6 th Grade Band/Chorus Spring Concert	7:00 p.m.
Monday	05/25/15	Memorial Day – No School K-12; offices closed	
Thursday	05/28/15	All-Sports Awards Night	6:30 p.m.
		West Elementary Spring Concert	7:00 p.m.
Tuesday	06/02/15	Senior Athletic Banquet	6:30 p.m.
Wednesday	06/03/15	Board Committee meetings –	
		Curriculum Committee	6:30 p.m.
		Facilities/Property Committee and Extra-Curricular Committee	7:00 p.m.
		Committee-of-the-Whole (if needed)	7:30 p.m.
		Budget & Finance Committee and Human Relations Committee	7:45 p.m.
Thursday	06/04/15	Senior Awards and Celebration	6:30 p.m.