

Conrad Weiser Area School District  
Robesonia, PA 19551

Agenda – October 15, 2014

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ANNOUNCEMENTS**

**APPROVAL OF MINUTES** – Margaret G. Rumbaugh

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that the reading of the Minutes of the regular  
meeting of the Board of School Directors for the month of  
September held on September 17, 2014, and the agenda of  
the committee meetings held on October 1, 2014, be  
dispensed with and that the same be approved by voice vote.

Minutes

**APPROVAL OF FINANCIAL REPORTS** – Margaret G. Rumbaugh

Financial Reports

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that the financial reports be approved, as  
presented.

(Attachment Fa-1)

**APPROVAL OF PAYMENT OF BILLS** – David A. Christensen

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that by roll call vote the General Account bills be  
approved in the amount of \$463,042.68 and ratified in the  
amount of \$2,671,594.28 as presented, and the Treasurer be  
authorized to issue checks in the amounts indicated for the  
total amount of \$3,134,636.96;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in  
the amount of \$74,909.61 and ratified in the amount of  
\$47,093.48 as presented, and the Treasurer be authorized to  
issue checks in the amounts indicated for the total amount of  
\$122,003.09.

Cafeteria Bills

- B. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that by roll call vote the Construction Account  
bills for the East/West Project be approved in the amount of  
\$23,234.17 as presented, and the Treasurer be authorized to  
issue checks in the amounts indicated.

Construction Bills –  
East/West Project

**PRESENTATIONS**

- A. Requests to speak to the Board of School Directors

Requests to Speak

**COMMUNICATIONS**

Communications

- A. Reports
  - 1. Solicitor – Jon S. Malsnee, Esquire
  - 2. Student Council
  - 3. Berks County Intermediate Unit – David A. Christensen
  - 4. Berks Career & Technology Center– William T. Carl, Jr.
  - 5. Berks Earned Income Tax Bureau – William T. Carl, Jr.
  - 6. Education Foundation – Tammy Starner Wert

**OLD BUSINESS**

Old Business

**NEW BUSINESS**

New Business

**BUDGET & FINANCE COMMITTEE** – David A. Christensen, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- 1. EJS ratifies and approves the special education contract with Wilson School District in the amount of \$140,635.00 to provide services for three students, effective July 1, 2014.
- 2. EJS ratifies and approves the placement of a high school special education student at NHS School, 641 Gregg Avenue, Reading, PA 19611, at an annual tuition rate of \$28,144.80, beginning September 24, 2014.
- 3. RAG approves the request of Tammy Starner Wert to attend the PASA-PSBA School Leadership Conference in Hershey, PA, on October 22 to 23, 2014, at an approximate cost of \$500.00.

Sp Ed Contract with Wilson

Placement – NHS

Wert – School Leadership Conf

Discussion Agenda

- 1. RLR authorizes the transfer of \$600,000.00 of surplus from the 2013-14 school year to Committed Funds for Retirement with the remaining balance being transferred to the Capital Reserve Fund for future capital projects.

Surplus 2013-14 School Year

2. RLR approves the use of capital reserve funds for the purchase of a new dump truck chassis in an amount not to exceed \$35,000.00.

Purchase - Dump Truck

Note: The truck body will be purchased with budgeted funds.

**CURRICULUM COMMITTEE** – Tammy Starner Wert, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RKB approves the discard/sale of middle school textbooks.

Discard – MS Textbooks

(Attachment A-1)

2. RKB approves the discard of the following 15 non-functional overhead projectors at the middle school:

Discard – MS Equipment

| CW ID | Atrium Barcode | CW ID  | Atrium Barcode |
|-------|----------------|--------|----------------|
| None  | 800480         | 500721 | 800093         |
| None  | 800457         | None   | 800453         |
| None  | 800479         | 500761 | 800264         |
| 04161 | 800017         | 01480  | 800191         |
| None  | 800084         | 08923  | 800385         |
| 00334 | 800151         | 08925  | 800387         |
| None  | 800427         | 08924  | 800386         |
| None  | 800478         |        |                |

3. RGG approves the discard of the following high school English textbooks:

Discard – HS Textbooks

*Literature and the Language Arts: The British Tradition*  
EMC Paradigm Publishing 2005  
ISBN: 0-8219-2193-2  
3 books total

4. EJB approves an Affiliation Agreement for a period of five years with Millersville University of Pennsylvania for the placement of student teachers.

Affiliation Agreement with Millersville

5. RGG approves the attendance of FBLA Club members, under the direction of Michael Noss and Fran Williams, at the FBLA State Leadership Workshop at the Penn Stater Conference Center Hotel, State College, PA, on Sunday, November 2, and Monday, November 3, 2014.

FBLA State Leadership Workshop

Note: The cost to the District will be for two substitute teachers for one day and transportation.

6. EJB ratifies and approves the placement of the following student teacher for completion of 150 hours of field experience during the first semester of the 2014-15 school year: Student Teacher

Jessica Marchetti, Alvernia University, Math with Susan Schneck at the middle school from September 29, 2014, to approximately November 25, 2014.

Discussion Agenda

1. RGG approves the AP Literature and Comprehension class field trip, under the direction of Christina Ruoss, to the Metropolitan Museum of Art in New York City on November 5, 2014. AP Lit Trip to Metropolitan Museum of Art

Note: The District will pay for the cost of three substitute teachers; students will pay their own costs.

2. RGG approves the Latin I - IV class trip, under the direction of Diane Rurode, to the Walters Art Museum in Baltimore, MD, on November 12, 2014. Latin Trip to Walters Art Museum

Note: The District will pay for the cost of a substitute teacher; students will pay their own costs.

3. RGG approves the Government and Politics class field trip, under the direction of John Rohm, to Washington, DC, on November 19, 2014. Govt Trip to Washington DC

Note: The District will pay for the cost of two substitute teachers; students will pay their own costs.

4. RGG approves a field trip for music/musical students, under the direction of Georgeann DeVine, to attend a music class and musical show in New York City on November 19, 2014. Musical Trip to New York City

Note: The District will pay for the cost of five substitute teachers; students will pay their own costs.

**EXTRA-CURRICULAR COMMITTEE** – Mark D. Leidich, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. SRM approves the following volunteer coaches for the 2014-15 school year: Volunteer Coaches

*Cheerleading*  
Heather Oxenreider  
Erika Beaver  
Ashley Gartner

*Boys' Basketball*  
Denny Redcay  
Dean Druckenmiller

*Bowling*  
Eugene Deren

2. SRM approves Richard Yelk as the boys' varsity head lacrosse coach for the 2014-15 school year: [Boys' Lacrosse Coach](#)

Note: This salary is paid by the CW Lacrosse Club.

3. RLR ratifies and approves the following District clubs and organizations, effective August 26, 2014: [Clubs and Organizations](#)

*East Elementary*  
Parent-Teacher Organization  
Student Council

*West Elementary*  
Parent-Teacher Organization  
Student Council

*Middle School*  
Band  
Jazz Band  
Future Farmers of America  
Library Club  
Musical  
Parent-Teacher Organization

Stage Crew  
Chorus/Show Choir  
Student Council  
Student Stars  
Yearbook

*High School*  
Algorithmics Club  
Band Club  
Chorus/Choraleers  
Art/Craft Club  
Drama Club  
Fellowship of Christian Athletes  
Future Farmers of America  
German Club  
Graduation Party  
Gay-Straight Alliance  
Jazz Band  
Junior Classical League  
Junior Class Prom  
Key Club  
Musical  
Future Business Leaders of America

Newspaper  
Outdoors Club  
Picture Club  
Parent-Teacher Organization  
Robotics Club  
Senior Class Christmas Dance  
Ski Club  
Social Studies Club  
Spanish Club  
Student Council  
TV Club  
Wellness Club  
Yearbook  
National Honor Society  
Students Against Destructive Decisions

*Others*  
Music Association  
Renaissance  
Athletic Boosters

Note: This is for insurance purposes only and will not change insurance rates or the status of the clubs.

4. RGG approves the following high school extra-curricular non-paid position and personnel for the 2014-15 school year: [Key Club Advisor](#)

| <i>Advisor</i> | <i>Yrs</i> | <i>Activity</i> |
|----------------|------------|-----------------|
| Tiffany Smith  | 6          | Key Club        |

5. RGG approves the Ski Club trip, under the direction of John Rohm and Kenneth Bright, to Stratton, VT, from Thursday, January 22, through Sunday, January 25, 2015.

Ski Club Trip

Note: The trip is student funded and at no cost to the District. The students will leave on January 22 after final exams, and teachers will only miss their in-service time.

Discussion Agenda

1. SRM approves the following winter extra-curricular athletic positions, personnel and salaries for the 2014-15 school year:

Winter Coaches

| <i>Name</i>      | <i>Position</i>             | <i>Yrs</i> | <i>Salary</i> |
|------------------|-----------------------------|------------|---------------|
| Kristen Simons   | Winter Manager – Head       | 3          | \$3,641.40    |
| Kerry Woodworth  | Bowling – Head SH           | 22         | \$3,287.23    |
| Mike Brown       | Boys' Basketball – Head SH  | 17         | \$5,416.74    |
| Adam Sandoe      | Boys' Basketball – Asst SH  | 11         | \$3,622.40    |
| Derek Long       | Boys' Basketball – JV       | 3          | \$3,416.96    |
| Tony Casamassa   | Boys' Basketball – Head JH  | 35         | \$3,880.50    |
| Bo Robison       | Boys' Basketball – Asst JH  | 10         | \$2,602.23    |
| Kathleen Moffet  | Varsity Cheering – Head SH  | 6          | \$1,864.37    |
| Heidi Williams   | Varsity Cheering – Asst SH  | 6          | \$1,411.54    |
| Natalie Sims     | JH Cheering – Head          | 4          | \$1,600.74    |
| Mark Owens       | Girls' Basketball – Head SH | 6          | \$4,894.37    |
| TBA              | Girls' Basketball – JV      |            | TBD           |
| TBA              | Girls' Basketball – Asst SH |            | TBD           |
| Steve Dallas     | Girls' Basketball – Head JH | 8          | \$3,031.68    |
| Russell Lowe     | Girls' Basketball – Asst JH | 10         | \$2,652.15    |
| John Ludwig      | Wrestling - Head SH         | 10         | \$4,954.31    |
| Pete Chamberlain | Wrestling – Asst SH         | 18         | \$3,913.47    |
| Tony Wirebach    | Wrestling – Head JH         | 1          | \$2,781.68    |
| TBA              | Wrestling – Asst JH         |            | TBD           |

**FACILITIES/PROPERTY COMMITTEE** - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

None

Discussion Agenda

1. RLR ratifies and approves an agreement with Bethany Children's Home of Berks County for rental of the 30/90 Shelter Care classroom in the Adams-Brumbaugh Center from August 25, 2014 through December 30, 2014, at a cost of \$6,650.00, plus utilities and custodial service.

Lease - Adams-  
Brumbaugh  
Classroom

- |    |     |   |                               |
|----|-----|---|-------------------------------|
| 2. | RLR | approves an extension of the lease agreement with Bethany Children's Home of Berks County for rental of the Knerr (Weiser Decisions) Building from January 1, 2015 to June 30, 2015, at a cost of \$8,594.00, plus utilities and custodial service. | <u>Lease - Knerr Bldg</u>     |
| 3. | EAL | approves the disposal of the red 1993 Ford dump truck, VIN 1FDKF38M8PNB15714.   | <u>Disposal of Dump Truck</u> |

**HUMAN RELATIONS COMMITTEE** - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- |    |     |  |  |
|----|-----|--|--|
| 1. | RLR | ratifies and approves the employment of substitute support staff personnel for the 2014-15 school year at the rate of \$8.25/hour for cafeteria/noon-time aide substitutes and \$8.50/hour for instructional/transportation aide, custodial and clerical substitutes, effective August 28, 2014.<br>(Attachment A-2) | <u>Substitute Support Staff</u>                        |
| 2. | RAG | approves the employment of substitute teachers for the 2014-15 school year at the rate of \$95.00 per day.<br>(Attachment A-3)   | <u>Substitute Teachers</u>                             |
| 3. | RLR | approves tuition reimbursement for support staff.<br>(Attachment A-4)  | <u>Tuition Reimbursement – Support Staff</u>           |
| 4. | RAG | approves tuition reimbursement for faculty.<br>(Attachment A-5)  | <u>Tuition Reimbursement – Teachers</u>                |
| 5. | RLR | accepts, with regret, the resignation of Deborah Firestone, part-time special education personal care/instructional aide at the high school, effective September 18, 2014.   | <u>Resign – Sp Ed Personal Care/Instructional Aide</u> |
| 6. | RLR | ratifies and approves an uncompensated leave of absence for Malissa Jacobs, part-time cafeteria worker at the middle school, effective October 9, 2014.  | <u>Uncomp Leave – MS Café</u>                          |

Discussion Agenda

- |    |     |   |   |
|----|-----|---|---|
| 1. | RLR | accepts, with regret, the intention to retire of Margaret Snyder, part-time food service worker, effective October 8, 2014.   | <u>Retire – Food Service Worker</u>         |
| 2. | RLR | ratifies and approves the employment of Ryan Schwartz, 130 Mountain Top Road, Wernersville, PA 19565, as a long-term substitute for Diane Rittle, evening custodian at West Elementary, at an hourly rate of \$10.00, effective September 10, 2014. | <u>Hire – LTS Evening Custodian at West</u> |

3. RLR approves the employment of Beth Snyder, 233 Diplomat Drive, Robesonia, PA 19551, as a part-time (3 hours/day) food service worker at Weiser Decisions at an hourly rate of \$8.84, effective October 16, 2014.

Hire – Food Service Worker at Weiser Decisions

Note: This is a replacement for Margaret Snyder (retired).

4. RLR approves the additional employment of Karen Trout, part-time (4½ hours/day) personal care aide at the middle school, as a part-time (1¾ hours/day) academic year special education transportation aide at an hourly rate of \$10.00, effective October 16, 2014.

Hire – Transportation Aide

Note: This is a new position created by the promotion of a student from Grade 4 to Grade 5 and subsequent change in buildings.

5. RAG ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a middle school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective October 2, 2014.

Homebound – Philhaven

6. RAG ratifies and approves Deborah Care, 3102 Orchard View Road, Reading, PA 19606, to provide homebound instruction (academic and social skills) for a high school student for a period of approximately three months beginning October 6, 2014, at the rate of \$25.00 per hour, plus mileage, for a maximum of ten hours a week.

Homebound – HS

Information Item

1. JLW The building assignment for Harvey Oxenreider, cafeteria server/dishwasher and mail distribution, has been changed from East Elementary to West Elementary.

Bldg Assignment

2. RAG The attached generic language will be included on all new position guides for teaching staff.

Position Guides

(Attachment A-6)

3. RAG Randy Neider, Assistant High School Principal, was released from his contract at Reading School District on October 3 and his first day at CW was October 6, 2014.

Asst HS Principal

**POLICY**

Policy

**SUPERINTENDENT’S REPORT**

Supt Report

**ADMINISTRATION REPORTS**

Adm Reports



- A. Enrollment (Attachment S-1)
- B. Assistant Superintendent (Attachment AS-1)
- C. Director of Business (Attachment Ca-1)
  - 1. Director of Food Services (Attachment Cb-1)
  - 2. Director of Facilities (Attachment Cc-1)
- D. West Elementary Principal (Attachment EI-1)
- E. East Elementary Principal (Attachment EI-2)
- F. High School Principal (Attachment HS-1)
  - 1. Assistant High School Principal (Attachment HS-2)
- G. Middle School Principal (Attachment MS-1)
  - 1. Assistant Middle School Principal (Attachment MS-2)
- H. Director of Special Education (Attachment Sp-1)
- I. Director of Athletics (Attachment DA-1)
- J. Director of Technology (Attachment T-1)

**Calendar of Events**

|           |          |   |           |
|-----------|----------|---|-----------|
| Monday    | 10/13/14 | No School (K-12) In-service Day                                 |           |
| Wednesday | 10/15/14 | Regular Board Meeting   | 7:30 p.m. |
| Thursday  | 10/30/14 | High School Drama Club Play                                     | 7:30 p.m. |
| Saturday  | 11/01/14 | High School Drama Club Play                                     | 7:30 p.m. |
| Wednesday | 11/05/14 | Board Committee meetings –                                      |           |
|           |          | Curriculum Committee  | 6:30 p.m. |
|           |          | Facilities/Property Committee and<br>Extra-Curricular Committee | 7:00 p.m. |
|           |          | Budget & Finance Committee and<br>Human Relations Committee     | 7:45 p.m. |