

Conrad Weiser Area School District
Robesonia, PA 19551

Agenda – October 19, 2016

PLEDGE OF ALLEGIANCE

ROLL CALL

ANNOUNCEMENTS

APPROVAL OF MINUTES – Margaret G. Rumbaugh

- A. Motion by _____, Seconded by _____,
RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of September held on September 21, 2016; a special meeting held on October 5, 2016; and the agenda of the committee meetings held on October 5, 2016 be dispensed with and that the same be approved by voice vote.

Minutes

APPROVAL OF FINANCIAL REPORTS – Margaret G. Rumbaugh

- A. Motion by _____, Seconded by _____,
RESOLVED, that the financial reports be approved, as presented.

Financial Reports

(Attachment Fa-1)

APPROVAL OF PAYMENT OF BILLS – Francis J. Kaczmarczyk

- A. Motion by _____, Seconded by _____,
RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$428,332.59 and ratified in the amount of \$4,327,435.75 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$4,755,768.34;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$58,706.74 and ratified in the amount of \$77,924.78 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$136,631.52.

Cafeteria Bills

PRESENTATIONS

- A. Employee of the Month

EOM

B. Requests to speak to the Board of School Directors

Requests to Speak

COMMUNICATIONS

Communications

A. Reports

1. Solicitor – Jon S. Malsnee, Esquire
2. Student Council
3. Berks County Intermediate Unit – Tammy Starner Wert
4. Berks Career & Technology Center– William T. Carl, Jr.
5. Tax Collection Committee – Robin L. Robertson

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

BUDGET & FINANCE COMMITTEE – Francis J. Kaczmarczyk, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. EJB authorizes the administration to enter into an agreement with Dellicker Strategies, LLC, 1647 Ashley Court, Kutztown, PA 19530, to assist in expanding the hybrid learning program for students and teachers at a cost of \$25,000.00 for the 2016-17 school year.
2. EJS ratifies and approves a general agreement with NHS Human Services, Berks Offices, 3020 Penn Avenue, West Lawn, PA 19609, to provide school based educational services for Conrad Weiser Area School District students placed in the NHS Day Program at a daily rate of \$156.36 for the 2016-17 school year.
3. EJS ratifies and approves a special education agreement with the Berks County Intermediate Unit for programs and services for the 2016-17 school year in the amount of \$ 21,786.00, effective August 29, 2016.

Dellicker Agreement

NHS Human Svcs Agreement

BCIU Sp Ed Agreement

Discussion Agenda

- | | | | |
|----|-----|--|------------------------|
| 1. | RLR | approves the transfer of the deficit for the 2015-16 school year from the following: | <u>2015-16 Deficit</u> |
| | | Committed Fund Balance for Retirement | \$33,500 |
| | | Committed Fund Balance for Health Care | \$50,000 |
| | | Committed Fund Balance for Special Education | \$500,00 |
| | | Assigned Fund Balance | \$164,500 |
| | | Unassigned Fund Balance | Balance |
| 2. | RLR | approves a six year agreement with Finalsite, 655 Winding Brook Dr., Glastonbury CT, for Web services per the attached contract. | <u>Web Services</u> |
| | | (Attachment A-1) | |

CURRICULUM COMMITTEE – Tammy Starner Wert, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

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|----|-------------|---|---|
| 1. | RGG | approves making changes to the AP Chemistry course, giving students currently enrolled in the course the option of giving it an Honors Chemistry designation for their transcript. | <u>Honors Chemistry Course</u> |
| 2. | RGG | approves approximately 30 students of the Social Studies Club, under the direction of Eric Rothenberger and a female teacher (TBD) to visit Williamsburg, VA from Friday, April 28, 2017 through Sunday, April 30, 2017. This trip is meant to enrich the study of the colonial and revolutionary period. | <u>Field Trip-SS Club</u> |
| | | Note: There will be no cost to the District. Students will be covering all costs including two substitute teachers for one school day and transportation. | |
| 3. | EJB | ratifies and approves the following to observe teachers for the first semester of the 2016-17 school year: | <u>Lebanon Valley College Observers</u> |
| | | a. Erin Martin, Lebanon Valley College, music with Nicole Natale at the middle school for eleven weeks between September 26 and December 9, 2016. | |
| | | b. Abby Moiser, Lebanon Valley College, music with Nicole Natale at the middle school for eleven weeks September 26 and December 9, 2016. | |
| 4. | EJB/
JLH | ratifies and approves continuation during the 2016-17 school year of an after-school program sponsored by St. Paul's United Church of Christ at West Elementary School on Tuesdays from 3:30 to 5:00 p.m. for students in Grades 3 and 4. | <u>After-School Program at West</u> |

Discussion Agenda

EXTRA-CURRICULAR COMMITTEE – Mark D. Leidich, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RLR ratifies and approves the following District clubs and organizations, effective August 29, 2016:

2016-17
Clubs/Organizations

East Elementary
Student Council

West Elementary
Student Council

Middle School

Band
UpTempo Club
Future Farmers of America
Library Club
Musical
Renaissance

Stage Crew
Chorus/Show Choir
Student Council
Student Stars
Yearbook

High School

Algorithmics Club
Band Club
Chorus/Choraleers
Art/Craft Club
Drama Club
Fellowship of Christian Students
Future Farmers of America
German Club
Graduation Party
Gay-Straight Alliance
Jazz Band
Junior Classical League
Junior Class Prom
Key Club
Musical
Future Business Leaders of America
Students Against Destructive Decisions

Newspaper
Dance Team
Picture Club
Robotics Club
Senior Class Christmas Dance
Ski Club
Social Studies Club
Spanish Club
Student Council
TV Club
Wellness Club
Yearbook
National Honor Society
Tolkien Club
Renaissance
3D Club

Others

Music Association
Athletic Boosters
Parent-Teacher Organizations

Note: This is for insurance purposes only and will not change insurance rates or the status of the clubs.

Discussion Agenda

1. SRM approves the following winter extra-curricular athletic positions, personnel and salaries for the 2016-17 school year:

Winter Coaches

<i>Name</i>	<i>Position</i>	<i>Yrs</i>	<i>Salary</i>
Kristen Simons	Winter Manager – Head	5	\$3,788.50
Brian Zechman	Bowling – Head SH	7	\$2,597.63
Billy Harrison	Boys’ Basketball – Head SH	7	\$4,804.31
TBD	Boys’ Basketball – Asst SH		
TBD	Boys’ Basketball – JV		
Tony Casamassa	Boys’ Basketball – Head JH	37	\$4,037.27
Vincent Natale	Boys’ Basketball – Asst JH	10	\$2,654.19
Ashley Gartner	Varsity Cheering – Head SH	3	\$1,806.83
Mary Yeager	Varsity Cheering – Asst SH	1	\$1,280.13
Jen Byrne	JH Cheering – Head	1	\$1,438.58
Mark Owens	Girls’ Basketball – Head SH	8	\$5,092.11
Jeremy Hall	Girls’ Basketball – JV	3	\$3,343.29
Kate Yoh	Girls’ Basketball – Asst SH	2	\$1,638.87
Keith Malone	Girls’ Basketball – Asst SH	2	\$1,638.87
Steve Dallas	Girls’ Basketball – Head JH	10	\$3,154.16
Russell Lowe	Girls’ Basketball – Asst JH	12	\$2,746.69
Gary Garrison	Wrestling - Head SH	8	\$4,900.40
Mike McDermott	Wrestling – Asst SH	25	\$4,144.74
Tony Wirebach	Wrestling – Head JH	3	\$2,894.06
Andy Dautrich	Wrestling – Asst JH	2	\$2,348.19

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

2. SRM approves the Conrad Weiser Athletic Boosters to hold a 50/50 fundraising project during the 2016-2017 athletic season. [Athletic Boosters Fundraiser](#)

3. SRM approves the following volunteer coaches for the 2016-17 school year: [Volunteer Coaches](#)

<p><i>Bowling</i></p> <p>Gary DeWalt</p> <p><i>Boys’ Basketball</i></p> <p>Denny Redcay</p> <p>Jeff Sowers</p>	<p><i>Wrestling</i></p> <p>Jarod Fisher</p> <p>Dwayne Bieber</p> <p>Darren Gartner</p> <p><i>Cheerleading</i></p> <p>Gretchen Klopp</p> <p>Katelyn Mensch</p>
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FACILITIES/PROPERTY COMMITTEE - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Discussion Agenda

1. *Information Item*
The discard of the following two pianos which are no longer of value, in the Music Department: [Discard of Pianos](#)

- Piano 1: Blonde: Baldwin Hamilton Model 188616
- Piano 2: Stroud former player piano – painted pink, then black

HUMAN RELATIONS COMMITTEE - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

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|----|-----|---|--|
| 1. | RGG | ratifies and approves Diana Duffy, to provide homebound instruction for a high school student, beginning approximately October 3, 2016, for a period of approximately six weeks, at \$25.00 per hour, plus mileage, for five to ten hours per week. | <u>Homebound Instruction</u> |
| 2. | RAG | approves tuition reimbursement for faculty.
(Attachment A-2) | <u>Tuition Reimbursement-Faculty</u> |
| 3. | RAG | approves tuition reimbursement for support staff.
(Attachment A-3) | <u>Tuition Reimbursement-Support Staff</u> |
| 4. | RAG | approves the temporary transfer of Melissa Keck, Special Education Learning Support teacher at East Elementary School, to Reading Specialist at West Elementary School for Shannon Gray, effective approximately November 13, 2016. | <u>Transfer to Rdg Spec</u> |

Note: Mrs. Keck has been granted two crossover days with Mrs. Gray.

Discussion Agenda

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|----|-----|---|--|
| 1. | RLR | approves the employment of substitute support staff personnel for the 2016-17 school year at the rate of \$9.00/hour.
(Attachment A-4) | <u>Substitute Support Staff</u> |
| 2. | RLR | approves the transfer of Amanda Pacheco, part-time (4 ½ hour/day) special education instructional aide to a full-time (7 hour/day) special education instructional aide at the Weiser Decisions and Shelter program at her current hourly rate, effective October 20, 2016. | <u>Transfer- PT to FT Sp Ed Instr Aide</u> |
| 3. | RLR | approves the employment of Mary Balloch, 3 Metera Drive, Bernville, PA 19506, as a part-time (4 ½ hour/day) special education instructional aide at East Elementary, at an hourly rate of \$10.15, effective October 20, 2016. | <u>Hire- Sp Ed Instr Aide</u> |

Note: This is to replace Julie Carneal (transferred).

4. RLR ratifies and approves the employment of Richard Johnson, 110 S. 5th Street, Womelsdorf, PA 19567, as a long-term substitute for Rodney Stout, middle school evening custodian, at an hourly rate of \$10.15, effective August 29, 2016. [LTS-MS Custodian](#)

5. RLR approves the employment of Leon C. Miller II, 1104 William Penn Blvd., Womelsdorf, PA 19567, as a twelve-month evening custodian at the middle school at an hourly rate of \$11.15, effective October 20, 2016. [Hire – Evening Custodian at MS](#)

Note: This is a replacement for Rodney Stout (resigned).

6. RLR ratifies and approves the transfer of Nicole Oliviero, part-time (2 hour/day) noontime aide to a part-time (4 ½ hour/day) special education instructional aide at West Elementary, effective October 11, 2016. [Transfer-NTA to Sp Ed Instr Aide](#)

Note: This is a new position.

7. RAG ratifies and approves the employment of Yorman E. De La Rosa, 1216 W. Turner St., Allentown, PA 18102, as a long-term substitute for Christie Kirkhoff, Spanish teacher at the high school, at a daily rate of \$238.05 in accordance with the 2016-17 salary schedule, effective October 4, 2016. [LTS Spanish HS](#)

Note: Education Level: Bachelors
Undergraduate School: Kutztown University
Certification: Emergency Certification
Employment: October 4, 2016
Initial Assignment: LTS Spanish at the HS

Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated. Mr. De La Rosa was granted one crossover day.

8. RLR approves the employment of Christian Chimenko, 288 Diplomat Drive, Robesonia, PA 19551, as a 12-month (8 hour/day) PC Technician/Software Support employee, at an hourly rate of \$16.76, effective October 20, 2016. [Hire- PC Tech/Software Support](#)

Note: This is to replace Gabe Horning (resigned).

9. RAG ratifies and approves the employment of Mary Jo Freeborn, as an academic year Professional Employee in the Conrad Weiser Area School District at a yearly salary of \$55,409.00 (M+15– Step 5) in accordance with the 2016-17 salary schedule. [Hire Intervention Specialist](#)

Note: Education Level: Masters
Undergraduate School: Shippensburg University
Certification: Instr II – Elementary K-6,
Early Childhood N-3, Reading
Specialist PK-12 and
Administrative I Principal PK-12

Experience: 9 yrs Cumberland Valley SD
 Employment: October 18, 2016
 Initial Assignment: Elementary Intervention Specialist

This is a replacement for Mary Scoboria (resigned).

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| 10. | RAG | approves the request of Krysta Reber, gifted support teacher at the high school, to extend the end date of her parental leave of absence from November 14, 2016 to January 23, 2017. | <u>Extension of Parental Leave</u> |
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Information Items

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|----|-----|--|-----------------------|
| 1. | RAG | Courtney Zickler, counselor at the high school, returned to work from a parental leave on October 13, 2016. | <u>Return to Work</u> |
| 2. | RAG | Heidi Luckenbill, social studies teacher at the high school, returned to work from a parental leave on September 19, 2016. | <u>Return to Work</u> |

POLICY

Policy

SUPERINTENDENT'S REPORT

Supt Report

ADMINISTRATION REPORTS

Adm Reports

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|----|--------------------------------------|-------------------|
| A. | Enrollment | (Attachment S-1) |
| B. | Assistant Superintendent | (Attachment AS-1) |
| C. | Director of Business | (Attachment Ca-1) |
| | 1. Director of Food Services | (Attachment Cb-1) |
| | 2. Director of Facilities | (Attachment Cc-1) |
| D. | West Elementary Principal | (Attachment EI-1) |
| E. | East Elementary Principal | (Attachment EI-2) |
| F. | Middle School Principal | (Attachment MS-1) |
| | 1. Assistant Middle School Principal | (Attachment MS-2) |
| G. | High School Principal | (Attachment HS-1) |
| | 1. Assistant High School Principal | (Attachment HS-2) |
| | 2. Assistant High School Principal | (Attachment HS-3) |
| H. | Director of Special Education | (Attachment Sp-1) |

- I. Director of Athletics (Attachment DA-1)
- J. Director of Technology (Attachment T-1)

Calendar of Events

Wednesday	11/2/16	Board Committee meetings –	
		Curriculum Committee	6:30 p.m.
		Facilities/Property Committee and Extra-Curricular Committee	7:00 p.m.
		Budget & Finance Committee and Human Relations Committee	7:45 p.m.
Wednesday	11/16/16	Regular Board Meeting	7:30 p.m.