

Conrad Weiser Area School District  
Robesonia, PA 19551

Agenda – December 17, 2014 at 6:30 p.m.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**ANNOUNCEMENTS**

**APPROVAL OF MINUTES** – Margaret G. Rumbaugh

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of November held on November 19, 2014; the Reorganization meeting held on December 3, 2014; a special meeting held on December 3, 2014; and the agenda of the committee meetings held on December 3, 2014, be dispensed with and that the same be approved by voice vote.

Minutes

**APPROVAL OF FINANCIAL REPORTS** – Margaret G. Rumbaugh

Financial Reports

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that the financial reports be approved, as presented.

(Attachment Fa-1)

**APPROVAL OF PAYMENT OF BILLS** – David A. Christensen

- A. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$516,469.93 and ratified in the amount of \$1,859,111.37 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$2,375,581.30;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$49,071.88 and ratified in the amount of \$78,015.86 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$127,087.74.

Cafeteria Bills

- B. Motion by \_\_\_\_\_, Seconded by \_\_\_\_\_,  
RESOLVED, that by roll call vote the Construction Account bills for the East/West Project be approved in the amount of \$91,363.03 as presented, and the Treasurer be authorized to issue checks in the amounts indicated.

Construction Bills –  
East/West Project

**PRESENTATIONS**

- A. Requests to speak to the Board of School Directors

Requests to Speak

**COMMUNICATIONS**

Communications

- A. Reports
  - 1. Solicitor – Jon S. Malsnee, Esquire
  - 2. Student Council
  - 3. Berks County Intermediate Unit – David A. Christensen
  - 4. Berks Career & Technology Center– William T. Carl, Jr.
  - 5. Tax Collection Committee – Robin L. Robertson
  - 6. Education Foundation – Tammy Starner Wert

**OLD BUSINESS**

Old Business

**NEW BUSINESS**

New Business

**BUDGET & FINANCE COMMITTEE** – David A. Christensen, Chairperson

RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- 1. EJS ratifies and approves an agreement with the parents of a high school special education student for placement at the Janus School, 205 Lefever Road, Mount Joy, PA 17522, for the 2014-15 school year at a prorated tuition of \$19,158.00; payment of daily transportation costs for the 2014-15 school year in the amount of \$1,711.00; placement at the Janus School for the 2015-16 school year at a tuition rate of \$27,141.00; payment of daily transportation costs for the 2015-16 school year in the amount of \$2,424.00; and attorney’s fees in the amount of \$3,000.00, effective November 24, 2014.

Sp Ed Agreement and Placement

Discussion Agenda

- 1. RLR approves salary adjustments for the following qualified support staff based on Continuing Education Units (CEU's), effective January 1, 2015:

Support Staff CEU's

Paulette Antonucci	-	\$134.40
Leah Bergum	-	\$129.50
Paula Christensen	-	\$268.80
Kelly Cox	-	\$134.40
Lisa Cullen	-	\$201.60
Georgeann Devine	-	\$201.60
Nancy Flory	-	\$313.20
Gloria Foley-Troup	-	\$201.60
Melissa Gartner	-	\$201.60
Linda Gresoi	-	\$80.80
Joni Heimbach	-	\$129.50
Janell Hoffmaster	-	\$85.05
Mary Hulina	-	\$124.80
Kathleen Kunder	-	\$64.75
Lori Moyer	-	\$104.40
Kelley Noecker	-	\$208.80
Lisa Oxenreider	-	\$208.80
Deborah Quaglia	-	\$60.13
Janice Reber	-	\$201.60
Rebecca Reed	-	\$201.60
Sherri Sattazahn	-	\$201.60
Beth Shartle	-	\$104.40
Debra Staudt	-	\$129.50
Kathleen Stevenson	-	\$67.20
Bonnie Ulrich	-	\$208.80
Jodiann Voletto	-	\$134.40
Sharon Weidner	-	\$138.75
Teresa Wolfe	-	\$134.40
Cathy Wolfskill	-	\$268.80
Tracey Zerbe	-	\$134.40
Greta Zerman	-	\$268.80

**CURRICULUM COMMITTEE** – Tammy Starner Wert, Chairperson

RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. EJB approves the cost of \$45.00 as the parents' payment for the annual accidental damage plan for any district-owned computer technology used by students in the 2014-15 school year, with a reduced rate of \$25.00 for students who qualify for free or reduced lunch. Accidental Damage Plan for District-owned Technology
  
2. EJS approves disposal of Science Research Association (SRA) Reading Program materials. Dispose – SRA Materials  
(Attachment A-1)
  
3. RKB approves disposal of the following middle school books and geography maps: Dispose – MS Books and Maps  
  
7 Geography Maps  
  
Horizon Science Books (55 books), ©1991

Silver Burdett & Ginn  
ISBN 0382172582

Horizon Science Book Teacher Manual (2 books) ©1991  
Silver Burdett & Ginn  
ISBN 0382172655

Rebecca Sittons Sourcebook for Teaching Spelling and Word  
Skills (2 books) ©2006  
EGGER Publishing Inc  
ISBN 1886050694

Help Yourself-How to Take Advantage of Your Learning Skills  
(8 books) ©1991  
New Readers Press  
ISBN 0883365553

Life Skills Workbook (20 books) ©1998  
Princeton Health Press  
ISBN 0933665091

English – Teachers Edition Level 5 (1 book) ©1993  
Houghton Mifflin  
ISBN 0395502756

Six Way Paragraphs (10 books) ©1983  
Jamestown Publishers  
ISBN 0890613028

envision Math Interactive Homework Workbook Grade 4  
(37 books)  
Pearson Education Inc  
ISBN 139780328341771

4. EJB approves the following student teachers for the second semester of the 2014-15 school year:

Student Teachers

- a. Kara Bomgardner, Kutztown University, Art with Jessica Alexander at the high school from January 21 through March 6, 2015.
- b. Kelsey Kreiser, Kutztown University, Grade 4 with Jeffrey Showalter at West Elementary, from January 21 through March 6, 2015.
- c. Heather Fitzgerald, Kutztown University, Special Education Learning Support with Jenny Miller at the middle school from March 9 through May 7, 2015.
- d. Emilee Pfautz, Kutztown University, Special Education Learning Support with Heather Sellars at the middle school from March 9 through May 7, 2015.
- e. Colleen Booth, Alvernia University, Grade 1 with Melissa Bowser at West Elementary from January 20 through March 6, 2015, and Grade 4 with Jennifer Potthoff at East Elementary from March 16 through

May 1, 2015.

- f. Jennifer Toledo, Alvernia University, Grade 3 with Danell Schoemaker at West Elementary from January 20 through March 6, 2015, and Kindergarten with Debra Brubaker at East Elementary from March 16 to May 1, 2015.
- g. Jessica Marchetti, Alvernia University, Math with Susan Schneck at the middle school from January 20 through April 24, 2015.

Discussion Agenda

**EXTRA-CURRICULAR COMMITTEE** – Mark D. Leidich, Chairperson

RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

- 1. SRM approves extended season pay for the following fall sports coaches for the 2014-15 school year:

Extended Season  
Pay – Winter Sports

*Golf*

Adam Serfass	6 days	-	\$80.97
John Siefert	6 days	-	\$80.97

*Field Hockey*

Ann Schmidt	15 days	-	\$526.70
Alyssa Bond	15 days	-	\$369.47
Tammy Schucker	15 days	-	\$369.47

*Girls' Soccer*

Doug Miller	20 days	-	\$681.81
Tyler Witmer	20 days	-	\$478.28
Jim Hess	20 days	-	\$478.28

*Cross Country*

Lauren Ressler	15 days	-	\$284.54
Steve Young	15 days	-	\$195.00

*Girls' Tennis*

Craig Whitely	8 days	-	\$188.67
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*Football*

Alan Moyer	12 days	-	\$628.89
Robert Tranquillo	12 days	-	\$440.22
John Stopper	12 days	-	\$440.22
Dan Browne	12 days	-	\$440.22
Mike Robinson	12 days	-	\$440.22

- 2. RGG approves extended season pay for the following marching band advisors for the 2014-15 school year:

Extended Season  
Pay – Marching  
Band

Neal Lutz	1 day	-	\$33.90
Travis Hicks	2 days	-	\$33.78
Brian Selman	2 days	-	\$31.16
Robert Youse	2 days	-	\$31.16
Alexis Kopicz	2 days	-	\$21.14
Janelle Ferrara	2 days	-	\$35.51
Liz Werner	2 days	-	\$21.31

3. SRM approves the following volunteer coaches for the 2014-15 school year:

Volunteer Coaches

<i>Wrestling</i>	<i>Swimming</i>
Nash Grego	Colleen Reeser
John Houck	

Discussion Agenda

**FACILITIES/PROPERTY COMMITTEE** - Dennis J. Manbeck, Chairperson

RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

None

Discussion Agenda

1. RAG authorizes the administration to pilot an after-school program at the middle school, facilitated by the YMCA of Sinking Spring, beginning in March of 2015 and continuing through the end of the 2014-15 school year.

YMCA – After-School Pilot Program

**HUMAN RELATIONS COMMITTEE** - Gary G. Neider, Chairperson

RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District:

Consent Agenda

1. RLR approves the employment of substitute support staff personnel for the 2014-15 school year at the rate of \$8.25/hour for cafeteria/noon-time aide substitutes and \$8.50/hour for custodial, instructional/transportation aide and clerical substitutes.

Substitute Support Staff

(Attachment A-2)

2. RAG approves the employment of substitute teachers for the 2014-15 school year at the rate of \$95.00 per day.

Substitute Teachers

(Attachment A-3)

3. RLR ratifies and approves an increase in hours for Sandra Schaeffer, special education transportation aide, from 4½ to 6½ hours/day, effective November 19, 2014 through December 23, 2014. Increase Hours – Transportation Aide
- Note: This is due to the resignation of Pamela Schoonover.
4. RGG ratifies and approves Linda Schmitz, 212 Schoolhouse Road, Hamburg, PA 19526, to provide homebound instruction for a high school student for approximately six weeks at the rate of \$25.00 per hour, plus mileage, for a maximum of five hours per week, effective November 17, 2014. HS Homebound Instruction
5. RAG ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a middle school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective November 20, 2014. MS Homebound Instruction – Philhaven
6. RKB approves the following middle school grade level representatives and stipends for the 2014-15 school year: MS Grade Level Reps
- |                  |                  |          |
|------------------|------------------|----------|
| Grade 5          | Jenny Miller     | \$250.00 |
| Grade 6          | John Levan       | \$250.00 |
| Grade 7          | James Nicholas   | \$250.00 |
| Grade 8          | Natalie Fisher   | \$250.00 |
| Specialists      | Jennifer Gossert | \$250.00 |
| Student Services | Thomas Hoover    | \$125.00 |
| Student Services | Nicole Noll      | \$125.00 |
- Note: These positions will replace the middle school literacy coaches and technology advisor with stipends to be pro-rated for the 2014-15 school year.
7. RAG approves the request of Christine Weik, Grade 1 at West Elementary, to extend her parental leave from the end of the first semester of the 2014-15 school year to the end of the second semester of the 2014-15 school year. Extend Parental Leave – Gr 1 at West
8. EJS approves one day of consulting services for Sheila Gallagher, retired Transition Coordinator, with her replacement, Christine Twiford, at Mrs. Gallagher's per diem rate on the date of her retirement of \$441.75. Consulting Services – Transition Coordinator
- Note: This will be paid from ACCESS funds.
9. EJS approves an agreement with Kristen L. Bender, 20 Sawgrass Drive, Reading, PA 19606, to provide contracted school psychology services for student evaluation purposes at a cost of \$60.00 per hour for 15 hours a week, beginning January 19, 2015 and continuing to May 15, 2015. Contracted School Psych Services
10. RLR ratifies and approves an uncompensated leave of absence for Harry Reinhold, groundskeeper, from October 6, 2014 through November 28, 2014. Uncomp Leave – Groundskeeper

11. RLR accepts, with regret, the resignation of Morgan Hamer, part-time special education instructional aide at the high school, effective December 11, 2014. Resign – HS Sp Ed Instr Aide

Discussion Agenda

1. RAG authorizes the administration to hire a gifted support teacher at the high school beginning in the second semester of the 2014-15 school year. New Position - HS Gifted Support
2. RAG approves the position guide for High School Gifted Education Support teacher. Position Guide – HS Gifted Education Support Teacher  
(Attachment A-4)
3. RAG ratifies and approves KidsPeace, 4085 Independence Drive, Schnecksville, PA 18078, to provide tutorial services for an elementary school student at the rate of \$40.00 per hour for a maximum of five hours a week from September 18 through October 2, 2014. KidsPeace Tutorial Services - Elem
4. RAG ratifies and approves KidsPeace, 4085 Independence Drive, Schnecksville, PA 18078, to provide tutorial services for a middle school student at the rate of \$40.00 per hour for a maximum of five hours a week from October 2 to October 9, 2014. KidsPeace Tutorial Services – MS
5. RAG ratifies and approves KidsPeace, 4085 Independence Drive, Schnecksville, PA 18078, to provide tutorial services for a high school student at the rate of \$40.00 per hour for a maximum of five hours a week from October 29 to November 7, 2014. KidsPeace Tutorial Services – HS
6. RAG ratifies and approves KidsPeace, 4085 Independence Drive, Schnecksville, PA 18078, to provide tutorial services for a middle school student at the rate of \$40.00 per hour for a maximum of five hours a week from November 5 to November 24, 2014. KidsPeace Tutorial Services – MS
7. RAG ratifies and approves the employment of Julie Yasin, 23 Crestview Drive, Sinking Spring, PA 19608, as a long-term substitute for Amber Luta, Grade 1 at East Elementary, at a daily rate of \$226.12 in accordance with the 2014-15 salary schedule, effective November 3, 2014: Hire – LTS Gr 1 at East

Note: Education Level: Bachelors  
 Undergraduate School: York College  
 Certification: Instr. I – Elementary K-6  
 Experience: Daily Sub at CWASD  
 Employment: November 3, 2014  
 Initial Assignment: Grade 1 at East Elementary

Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated.

8. RLR approves the employment of Patsy Witman, 1211 West Penn Hire – PT HS Café



Avenue, Womelsdorf, PA 19567, as a part-time (4 hrs/day) food service worker at the high school at an hourly rate of \$8.84, effective December 18, 2014.

Note: This is a replacement for Marie LaRocca (resigned).

9. RLR ratifies and approves the employment of Deborah Fischer, 295 Wernersville Boulevard, Wernersville, PA 19565, as a part-time (4½ hours/day) academic year special education instructional aide at East Elementary at an hourly rate of \$10.00, effective December 12, 2014.

Hire – PT Sp Ed  
Instr Aide at East

Note: This is a new position created by a special education student enrollment.

10. RLR ratifies and approves the employment of Lois Korzi, 56 Deck Road, Richland, PA 17078, as a long-term substitute special education transportation aide for Mary Hulina at an hourly rate of \$10.00, effective December 11, 2014.

Hire - LTS Sp Ed  
Transportation Aide

11. RAG elects Dr. Randall A. Grove as Superintendent of the Conrad Weiser Area School District for a term running from July 1, 2015 through June 30, 2018;

Supt Contract

And Further Resolved,

that the Board and Superintendent shall enter into the attached Employment Contract.

(Attachment A-5)

Information Item

1. RLR Deborah Quaglia, assistant cook (6½ hrs/day) at East Elementary, will transfer to the assistant cook position (6½ hrs/day) at the high school to replace Lisa May (resigned).

Transfer – Asst  
Cook

**POLICY**

Policy

RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District:

1. RAG receives the following policies of the Conrad Weiser Area School District Board Policy Manual:

- a. Policy 203.1 – HIV, HBV and HCV Infection- 1<sup>st</sup> reading

(Attachment A-6)

Policy 203.1 – HIV,  
HBV and HCV  
Infection – 1<sup>st</sup>  
Reading

- b. Policy 209.1 – Head Lice - 1<sup>st</sup> Reading

(Attachment A-7)

Policy 209.1 – Head  
Lice – 1<sup>st</sup> Reading

2. RLR adopts the following policy of the Conrad Weiser Area School District Board Policy Manual:

Policy 609.1 – Tax Exempt Bonds Compliance Program and

Policy 609.1 – Tax  
Exempt Bonds  
Compliance  
Program and  
Continuing  
Disclosure

(Attachment A-8)

**SUPERINTENDENT’S REPORT**

Supt Report

**ADMINISTRATION REPORTS**

Adm Reports

- A. Enrollment (Attachment S-1)
- B. Assistant Superintendent (Attachment AS-1)
- C. Director of Business (Attachment Ca-1)
  - 1. Director of Food Services (Attachment Cb-1)
  - 2. Director of Facilities (Attachment Cc-1)
- D. West Elementary Principal (Attachment EI-1)
- E. East Elementary Principal (Attachment EI-2)
- F. High School Principal (Attachment HS-1)
  - 1. Assistant High School Principal (Attachment HS-2)
  - 2. Assistant High School Principal (Attachment HS-3)
- G. Middle School Principal (Attachment MS-1)
  - 1. Assistant Middle School Principal (Attachment MS-2)
- H. Director of Special Education (Attachment Sp-1)
- I. Director of Athletics (Attachment DA-1)
- J. Director of Technology (Attachment T-1)

**Calendar of Events**

Tuesday	12/16/14	5 <sup>th</sup> and 6 <sup>th</sup> Grade Band and Chorus Winter Concert	7:00 p.m.
Wednesday	12/17/14	Regular Board meeting	<b>6:30 p.m.</b>
Thursday	12/18/14	High School Choral Winter Concert	7:30 p.m.
Tuesday	12/23/14	High School Student Council Holiday Breakfast	
	12/23/14	Early Dismissal (K-12) In-service	
Wednesday	01/07/15	Board Committee meetings – Curriculum Committee Facilities/Property Committee and Extra-Curricular Committee Budget & Finance Committee and Human Relations Committee	6:30 p.m. 7:00 p.m. 7:45 p.m.

**Winter Holiday**  
**December 24 to January 2**  
*No School (K-12)*  
*Offices Closed*