

Conrad Weiser Area School District  
Robesonia, PA

Minutes – January 21, 2015

At 7:30 p.m., President Margaret G. Rumbaugh called to order the regular meeting for the month of January of the Board of School Directors of the Conrad Weiser Area School District, followed by the pledge to the flag of the United States of America.

**Present for the Meeting**

*Board Members*

William T. Carl Jr., David A. Christensen, Francis J. Kaczmarczyk, Mark D. Leidich, Dennis J. Manbeck, Bret A. B. Sabold, Tammy Starner Wert, and Margaret G. Rumbaugh

*Solicitor*

Jon S. Malsnee, Esquire

*School Personnel*

Randall A. Grove, Erik J. Bentzel, Edward J. Skoczen Jr., Robert G. Galtere, R. Kenneth Buck Jr., Jennifer M. Hassler, Eric A. Lutz, Stacy L. Miller, and Nancy L. Flory

*Student Council Members*

None

**ANNOUNCEMENTS**

Announcements

Mrs. Rumbaugh announced that the Board of School Directors held an executive session after the January 7, 2015 committee meetings to discuss the purchase of real property. She also announced that the Board would meet in executive session at the conclusion of the night's meeting to further discuss the purchase of real property.

**APPROVAL OF MINUTES** – Margaret G. Rumbaugh

Minutes

- A. Motion by Kaczmarczyk, Seconded by Starner Wert, RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of December held on December 17, 2014, and the agenda of the committee meetings held on January 7, 2015, be dispensed with and that the same be approved by voice vote.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

**APPROVAL OF FINANCIAL REPORTS** – Margaret G. Rumbaugh

Financial Reports

- A. Motion by Manbeck, Seconded by Starner Wert, RESOLVED, that the financial reports be approved, as presented.  
(Attachment Fa-1)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Sabold, Starner Wert, and Rumbaugh ..... 8

**APPROVAL OF PAYMENT OF BILLS** – David A. Christensen

- A. Motion by Christensen, Seconded by Kaczmarczyk, RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$675,609.41 and ratified in the amount of \$2,399,364.12 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$3,074,973.53;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$46,095.97 and ratified in the amount of \$63,129.25 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$109,225.22.

Cafeteria Bills

These resolutions were duly adopted by the following roll call vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Starner Wert, and Rumbaugh ..... 7

Abstain: Sabold ..... 1

- B. Motion by Christensen, Seconded by Manbeck, RESOLVED, that by roll call vote the Construction Account bills for the East/West Project be approved in the amount of \$185,761.03 as presented, and the Treasurer be authorized to issue checks in the amounts indicated.

Construction Bills –  
East/West Project

This resolution was duly adopted by the following roll call vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Sabold, Starner Wert, and Rumbaugh ..... 8

**PRESENTATIONS**

- A. Requests to Speak to the Board of School Directors

Requests to Speak

- B. Employee of the Month – Mr. Galtere introduced Adelle Schade, high school science teacher who is serving an internship at Thomas Jefferson University. Ms. Schade was recognized for developing the first Histology lab for Conrad Weiser, thus bringing higher level laboratory experience with real world applications to our students. EOM
- C. 2015-16 Budget Presentation – In Mrs. Robertson’s absence, Mrs. Stacy Miller presented preliminary budget information to the Board. Budget

**COMMUNICATIONS**

Communications

- A. Reports
  - 1. Solicitor – Mr. Malsnee had no report.
  - 2. Student Council – Not present
  - 3. Berks County Intermediate Unit – Mr. Christensen had no further report.
  - 4. Berks Career & Technology Center– Mr. Carl had no further report.
  - 5. Tax Collection Committee – Mrs. Miller reported that the TCC is advertising for an Executive Director.
  - 6. Education Foundation – Mrs. Starner Wert had no report.

**OLD BUSINESS**

Old Business

**NEW BUSINESS**

New Business

**BUDGET & FINANCE COMMITTEE** – David A. Christensen, Chairperson

Consent Agenda

Mr. Christensen asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

- 1. RGG Motion by Christensen, Seconded by Kaczmarczyk, RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District authorizes a Senior Class Commencement Party account in the Student Activity Fund with this activity fund account to be closed on or before June 30, 2015.

Sr Class Party Account

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

Discussion Agenda

1. RLR Motion by Christensen, Seconded by Kaczmarczyk, authorizes the Director of Business to apply for exceptions and advertise that the preliminary budget will be adopted on February 18, 2015. [2015-16 Preliminary Budget](#)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, and Starner Wert ..... 7

Nay: Rumbaugh ..... 1

2. EJS Motion by Christensen, Seconded by Kaczmarczyk, ratifies and approves the placement of a high school special education student at KidsPeace, 704 Hay Road, Temple, PA 19560, at a daily rate of \$156.83, effective January 5, 2015. [Placement - KidsPeace](#)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

Information Item

1. RLR Eileen Heydt has been approved by Marion Township to replace Susan Stum as tax collector. [Marion Township Tax Collector](#)

**CURRICULUM COMMITTEE** – Tammy Starner Wert, Chairperson

Consent Agenda

Mrs. Starner Wert asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. EJS Motion by Starner Wert, Seconded by Christensen, RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District approves the discard of Special Education Reading Mastery materials. [Discard – Sp Ed Materials](#)

(Attachment A-1)

2. RGG approves an overnight/out-of-state field trip for approximately 45 students, under the direction of Eric Rothenberger, to Boston, MA historical sites from Friday, May 8, 2015 through Sunday, May 10, 2015. [HS trip to Boston](#)

Note: The District will pay for the cost of five substitute teachers for one day; students will pay their own costs.

3. EJB ratifies and approves the following student teacher for the second semester of the 2014-15 school year: Student Teacher

Katie McCurdy, Kutztown University, Grade 3 with Stacey Ressler at West Elementary from January 21 through March 6, 2015.

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

Discussion Agenda

1. RGG Motion by Starner Wert, Seconded by Manbeck, approves dropping the following courses from the high school Program of Studies for the 2015-16 school year: Dropped Courses – HS

*Technology Education Department*  
Carpentry and Welding and In-House Publishing and Printing

*Math Department*  
Concepts of Geometry

*Foreign Language Department*  
Classical Mythology and Arts

*Art Department*  
Art 1  
Art 2  
Art 3  
Art 4  
Art Studio

*Science Department*  
Applications of Biotechnology  
Environmental Science  
Earth Science CP 2  
Chemistry CP 2  
Biology CP 2

*Physical Education/Health Department*  
Co-ed Physical Education 9 and 10

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

2. RGG Motion by Starner Wert, Seconded by Kaczmarczyk, approves replacing the high school Science Honors Program with new Honors courses: Science Courses – HS

*Science Honors Program*

- 4120 Earth Science Honors – 9 – 1.00 Credit
- 4201 Biology Honors – 9 and 10 – 1.00 Credit
- 4108 AP Chemistry (weighted) – 10 through 12 – 1.00 Credit
- 4120 AP Physics (weighted) – 10 through 12 – 1.00 Credit
- 4115 Advanced Placement Biology (weighted) – 10 through 12– 1.00 Credit
- 4121 Advanced Placement Physics2 (weighted) – 11 and 12– 1.00 Credit

Science Honors courses are intended for students who exhibit the ability to handle more challenging curriculum and are motivated to accept that challenge. Admission to this program will be determined by the following criteria:

1. Any student with an A average in the most recent college preparatory science class.
2. A student who receives a teacher recommendation in lieu of the required grade.

To continue in the honors program, a student must have at least a B final average in the current course.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

3. RGG Motion by Starner Wert, Seconded by Kaczmarczyk, approves the following new high school courses for the 2015-16 school year.

New Courses - HS

**2018 – Literature Keystone – 10 through 12 - .50 credit**

This every-other-day class is designed for students who did not pass the Keystone Literature Exam and need further skill development to pass the Exam. The class will focus on Keystone eligible content and skills using teacher instruction, student practice, and computer software. Students will retake the Keystone Literature Exam towards the end of the class in the predetermined PDE testing wave. School administrators will select students for this class, which counts as an elective .5 credit.

**2018 – Algebra Keystone – 10 through 12 - .50 credit**

This every-other-day class is designed for students who did not pass the Keystone Algebra Exam and need further skill development to pass the Exam. The class will focus on Keystone eligible content and skills using teacher instruction, student practice, and computer software. Students will retake the Keystone Algebra Exam towards the end of the class in the predetermined PDE testing wave. School administrators will select students for this class, which counts as an elective .5 credit. BCTC students may take this class every day and count it as a math credit.

**4018 – Biology Keystone -10 through 12 - .50 credit**

This every-other-day class is designed for students who did not pass the Keystone Biology Exam and need further skill development to pass the Exam. The class will focus on Keystone eligible content and skills using teacher instruction, student practice, and computer software. Students will retake the Keystone Biology Exam towards the end of the class in the predetermined PDE testing wave. School administrators will select students for this class, which counts as an elective .5 credit.

**2005 – Concepts of Keystone Algebra 1 – Grade 11 – 1.00 credit**

This class is designed for students who passed Concepts of Algebra 1 and have not taken the Keystone Algebra 1 exam yet. This course will cover all of the eligible content that is found on both modules of the Keystone exam. The topics covered in this course are estimation, real numbers, operations of polynomials, exponent rules, simplifying square roots and rational expressions. Other topics include solving and graphing linear equations and inequalities and solving and graphing systems of linear equations and inequalities. Students in this class will be preparing to take the Keystone Algebra 1 exam at the end of the course.

**4109 – Chemistry – 10 through 12 – 1.00 credit**

*(Prerequisite - Biology)*

The Chemistry course is intended to provide students the beginning understanding of Chemical concepts using more of a conceptual approach. The fundamental principles and theories will be presented with the emphasis on the following major topics: measurement, classification of matter, atomic theories, electron configuration, elements, periodic table, ionic and covalent bonding, chemical reactions, mole concepts, stoichiometry, and states of matter, mixtures and solutions. Laboratory work is included in this course to correlate with the above topics and to develop basic laboratory skills. Projects will be completed to develop a deeper understanding of the above topics.

**4200 – Earth Science Honors – Grade 9 – 1.00 credit**

Earth Science Honors is intended for the motivated science student to study Earth Science topics at a faster pace and more in depth. Students will study additional topics beyond the CP curriculum as they explore the universe, our planet earth and the processes and changes that continually occur in the natural world. Students investigate concepts in astronomy, geology, meteorology and physical oceanography. Honors students will be required to complete additional readings, additional writing and projects.

**4201 – Biology Honors – 9 and 10 – 1.00 credit**

*(Prerequisite - Earth Science Honors or Earth Science CP with teacher recommendation or Introduction to Agriculture Science)*

The Biology Honors course features academic rigor and more in depth coverage of Biological concepts. Laboratory exercises will be more inquiry based and student driven. Students will be required to complete outside reading as well as attend scientific seminars. Major topics covered include Scientific Method, Ecology, Cells and Cellular Function, Photosynthesis, Genetics, both Mendelian and Molecular, and Evolution. Successful completion of the Keystone Exam at the end of the course is required for graduation.

**4108 – Advanced Placement Chemistry (weighted) – 10 through 12 – 1.00 credit**

*(Prerequisite - Biology Honors or Biology CP with teacher recommendation and Algebra1; can be taken concurrently with Algebra II)*

The AP Chemistry course is intended to prepare the dedicated science student for the first year College Chemistry course. The fundamental principles and theories of chemistry will be presented with the emphasis on the following major topics: measurement, classification of matter, atomic theories, electron configuration, elements, periodic table, ionic and covalent bonding, chemical reactions, mole concepts, stoichiometry, and states of matter, mixtures and solutions. Laboratory work is included in this course to correlate with the above topics and to develop basic laboratory skills. Projects will be completed to develop a deeper understanding of the above topics. Students will be required to read a Chemistry related book to enhance Chemical knowledge. A strong background in mathematics, especially algebra, is recommended. Students will be required to take the AP Chemistry Exam.

**4120 – Advanced Placement Physics (weighted) – 11 and 12 – 1.00 credit**

*Prerequisite - (Geometry and Algebra II)*

AP Physics is an algebra-based introductory college-level physics course that explores topics such as Newtonian mechanics (including rotational motion); work, energy, and power; mechanical waves and sound, and introductory, simple circuits. Through inquiry based learning, students will develop scientific critical thinking and reasoning skills. No prior course work in physics is necessary. Students should have completed geometry and be concurrently taking Algebra II or an equivalent course. Students will be required to take the AP Physics Exam.

**4206 – Genetics - 10 through 12 - .50 credit**

*(Prerequisite - Biology or Biology CP or Biology Honors)*

A more in-depth look into the science of Genetics. Both Mendelian and molecular genetics will be studied in depth. Practical labs will be done as well. Topics will include dominant/recessive relationships, incomplete dominance, multiple alleles, codominance, nondisjunction, insertion and deletion mutations, and chromosomal abnormalities. This is a .5 credit class which meets every other day.



**4207 The Role of Disease in History - 10 through 12 - .50 Credit**

*(Prerequisite - Biology or Biology CP or Biology Honors)*

How did the Bubonic plagues in Europe shape the history of Europe and other parts of the world? This and many other topics will be studied in depth. Topics include studies of the major disease or plagues, their causes, their cures, how they came to be, how we fight them and the impact on world events. This is a .5 credit class which meets every other day.

**4205 Astronomy - 11 and 12 - .50 Credit**

This course provides an opportunity to develop knowledge and understanding about the solar system, galaxy and universe in which we live. Focus will be on the tools used, both past and present, to obtain what we know about the universe. Specific topics of study will include planets and our solar system, stellar astronomy and how stars change over time, galaxies, deep space objects and astrobiology. This is a .5 credit class which meets every other day.

**6140 - Business Communication– 10 through 12 - .50 Credit**

This course is designed to help students develop a wide range of communication skills which they will need to interact successfully on the job and progress in their careers. The communication process is explored through the development of effective oral and written communications and non-traditional forms of communications. In addition, global and cross-cultural communications will be explored. Emphasis will be placed on business correspondence, including the preparation of resumes and cover letters and all forms of business interaction including interview skills.

**7008 – Introduction to Physical Education – Grade 9 - .50 credit**

This course is required for all 9<sup>th</sup> grade students. During this course, students will be taught the basic procedures, guidelines, and expectations of the Conrad Weiser High School Department of Kinesiology. Activities will focus on addressing movement concepts, game strategies, and improving personal physical fitness. This course will prepare students to personalize their own Physical Education program throughout high school.

**7009 – Co-Ed Physical Education – Grade 10 - .50 credit**

This course is required for all 10<sup>th</sup> grade students. The class consists of three main units:

- Lifetime Activities (which include net games, floor games and field games)
- Fitness
- Team and cooperative activities

The emphasis within these three units will be on physical activity and teaching concepts, principles, and strategies of movement.

**7120 - Foundations of Art – 9 through 12 – 1.00 Credit**

This is an elective course that provides a basic understanding of art through the exploration of the elements and principles of design. The curriculum is built around the exploration of the expressive properties of art media through drawing, painting and sculptural techniques. This course also contains components of art history, art criticism and art-related careers.

**7121 - 2D Design – 10 through 12 – 1.00 Credit**

*(Prerequisite – Foundations of Art)*

2D Design is a course designed for students interested in expanding their knowledge of art through drawing, painting and design techniques. The curriculum is centered on exploring mark making through the use of basic drawing and painting media while considering the use of value, color theory, concept, composition and expression. Emphasis will also be placed on components of art history, art criticism and art-related careers.

**7122 - Advanced 2D Design – 11 and 12 – 1.00 Credit**

*(Prerequisite – 2D Design and teacher recommendation)*

Advanced 2D Design is a course designed for art students interested in continuing the exploration of art through advanced drawing, painting, and design techniques. The curriculum is centered on design considerations such as composition, personal storytelling, and conceptual ideation. Emphasis will also be placed on components of art history, art criticism and art-related careers.

**7123 - 3D Design – 10 through 12 – 1.00 Credit**

*(Prerequisite – Foundations of Art)*

3D Design is a course designed for art students interested in expanding their knowledge of art through the use of sculptural material. The curriculum is centered on exploring the basic components of 3D design such as form, positive and negative space, and the manipulation of materials. Emphasis will also be placed on components of art history, art criticism and art-related careers.

**7124 - Advanced 3D Design – 11 and 12 – 1.00 Credit**

*(Prerequisite – 3D Design and teacher recommendation)*

3D Design 2 is a course designed for art students interested in continuing their exploration of art through advanced sculptural techniques. The curriculum is based on the use of a variety of materials to achieve personal style in the manipulation of materials, composition, installation art, and conceptual ideation. Emphasis will also be placed on components of art history, art criticism and art-related careers.

**7110 - Advanced Placement Studio Art (weighted) – Grade 12 – 1.00 Credit**

*(Prerequisite – Advanced 2D Design or Advanced 3D Design with teacher recommendation)*

AP Studio Art is a studio course designed for artists preparing a portfolio for entrance into an art college. The class is equivalent to a level one design/drawing course. The class content will consist of the requirements set up by the AP studio committee.

Due to the nature of the course, taking the AP exam is required (fee set by Educational Testing Service). If a satisfactory score is attained on the exam, students will be granted three humanities credits at many colleges. There is a great emphasis given to producing work in this course. Also, an attitude of self-guided creativity is important to the success of this course.

**7508 - Music Through the Guitar – 9 through 12 - .50 credit**

A reduced edition of the full-credit class, this course can be taken either before or after the full course. Class time is divided among music theory, guitar playing, and concepts of general musicianship. Students with significant skills in guitar, music theory, or both will be trained in pedagogical techniques and be expected to assist less experienced and struggling students. School guitars are available for students' in-school use, but students are encouraged to acquire access to an instrument for home practice for the semester.

**8206 - Digital Photography-10 through 12 - .50 Credit**

This ½ credit course will meet every other day. This is an introductory level course dealing primarily with camera controls as they relate to digital photography, and how to make the best out of every digital image. Students will then learn how to improve, repair, and manipulate digital images within Adobe Photoshop software to achieve the best possible digital image. Students will use digital cameras, scanners and computers to create digital imaging projects.

**8205 - Digital Photography-10 through 12 - 1.00 Credit**

This is an introductory level course dealing primarily with camera controls as they relate to digital photography, and how to make the best out of every digital image. Students will then learn how to improve, repair, and manipulate digital images within Adobe Photoshop software to achieve the best possible digital image. Students will use digital cameras, scanners and computers to create digital imaging projects. Students will create a major multimedia project to display the skills learned in the course.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Sabold, Starner Wert, and Rumbaugh ..... 8

4. RGG Motion by Starner Wert, Seconded by Kaczmarczyk, approves adding a Band and Chorus Honors Program for the 2015-16 school year:

Band/Chorus  
Courses – HS

**Band/Chorus Honors Program**

The Band and Chorus Honors Program is designed for students who want to go above and beyond current course expectations. In a given marking period, students will complete one component from each category. Students must also attend frequent meetings of students on the honors track.

*Applied Study:*

- Weekly or bi-weekly study with a private teacher in voice or specified instrument (verification form to be completed)
- Attendance at and participation in a clinic/workshop (verification form to be completed)
- Work with the band or chorus director weekly towards student conducting a piece of music with the band or chorus

*Listening Experience:*

- Attend a collegiate concert or recital. Submit a program, as well as a 2-page critical analysis of the music performed at the concert.
- Choose a piece of repertoire the band or chorus is performing. Listen to two professionally recorded interpretations of the work and compare and contrast them. Provide feedback about how those interpretations should inform our band or chorus interpretation.

*Music Analysis:*

- Choose a piece of classical music. Secure a score to the piece. Perform a melodic, harmonic, and formal analysis.
- Select a piece from your major ensemble's repertoire. Prepare a score as a conductor would, providing the analysis from the item above, as well as rehearsal strategies, preparatory exercises, dynamic mapping, and phrase structure.
- Prepare an article in the style of *Teaching Music through Performance* series, based on your work in the previous two items.

*Performance (complete at least four of the following);*

- Prepare for and complete a junior or senior county or District 10 audition, logging at least 15 hours of private practice and 5 practice sessions with band or chorus director
- Prepare a folder of music for junior or senior county, District 10, Region 5, or state festival, logging at least 15 hours of private practice and 5 practice sessions with band or chorus director
- Audition for and participate in a community or college honors ensemble (i.e. Reading Youth Symphony, Allegretto Chamber Orchestra, Berks Youth Chorus, LVC Honors Band/Orchestra, Susquehanna Honors Orchestra)
- Prepare a college audition, logging at least 15 hours of private practice and 5 practice sessions with band or chorus director

- Perform a piece(s) of music on your private teacher's studio recital (verification form to be completed)
- Performs a piece(s) of music on the solo and small ensemble concert (if we were to bring that back)

*Registration:*

Students would register for honors band and/or chorus at the time that courses are selected in spring. On the first day of each new marking period, students would submit a signed contract indicating which element from each of the 3 categories they are pursuing in that marking period. Weighted credit for the student's ensemble (1.1) will be awarded to students who complete the honors program throughout the school year.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

5. RGG Motion by Starner Wert, Seconded by Kaczmarczyk, approves the 2015-16 Program of Studies booklet for Grades 9 through 12 as attached to the Official Minutes. Program of Studies - HS

Note: Copies of the Program of Studies booklet will be distributed to students in Grades 8 to 11 and be on file in the high school office.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

6. EJB Motion by Starner Wert, Seconded by Christensen, approves a 90-hour internship for Jennifer M. Hassler, a candidate for the Superintendent Internship Program at California University of Pennsylvania, with Erik J. Bentzel, Assistant Superintendent, during the second semester of the 2014-15 school year. Internship - West Principal

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

**EXTRA-CURRICULAR COMMITTEE** – Mark D. Leidich, Chairperson

Consent Agenda

1. RGG Motion by Leidich, Seconded by Kaczmarczyk, RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District approves the following unpaid high school extra-curricular position and Meditation Club - HS

personnel for the 2014-2015 school year:

<i>Advisor</i>	<i>Yrs</i>	<i>Activity</i>
Denise Rathman	1	Meditation Club Advisor

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

Discussion Agenda  
None

**FACILITIES/PROPERTY COMMITTEE** - Dennis J. Manbeck, Chairperson

Consent Agenda  
None

Discussion Agenda

1. EAL Motion by Manbeck, Seconded by Kaczmarczyk, RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District approves the following change orders for the modular team room project:

Change Orders-  
Modular Team Room

SJ Thomas Company, Inc., additional digging labor	Add	\$1,379.94
SJ Thomas Company, Inc., supplementary blankets to protect concrete	Add	<u>\$1,582.69</u>
Total	Add	\$2,962.63

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

2. RAG Motion by Manbeck, Seconded by Kaczmarczyk, approves a Use of Facilities Agreement between the District and the YMCA of Reading and Berks County for use of the middle school for a pilot after-school program beginning in March of 2015 through the end of the 2014-15 school year.

YMCA –  
After-School Pilot  
Program

(Attachment A-2)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

**HUMAN RELATIONS COMMITTEE** - Gary G. Neider, Chairperson

Consent Agenda

Mr. Leidich asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. RLR Motion by Leidich, Seconded by Kaczmarczyk, RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District accepts, with regret, the resignation of Dillon Oxenreider, noon-time aide at West Elementary, effective December 19, 2014.

Resign – NTA at West

2. RAG approves the following changes in the salary status of Professional Employees, effective on the first day of the second semester of the 2014-15 school year (currently January 26, 2015);

Salary Adjustments

	<i>From</i>	<i>To</i>
Cassandra Eccles	B – Step 3 \$44,673.00	B+24 – Step 3 \$45,759.00
Stephanie Gattens	B – Step 4 \$45,456.00	M – Step 4 \$49,487.00
Karen Matthew	B <sup>+24</sup> – Step 6 \$48,370.00	M – Step 6 \$51,316.00
Douglas Rogers	B – Step 14 \$58,522.00	B <sup>+24</sup> – Step 14 \$59,608.00

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

Discussion Agenda

1. RAG Motion by Leidich, Seconded by Manbeck, approves the employment of substitute teachers for the 2014-15 school year at the rate of \$95.00 per day. (Attachment A-3)

Substitute Teachers

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

2. RAG Motion by Leidich, Seconded by Starner Wert, approves hiring an additional certificated instructional aide at the Shelter/Short Term program.

Hire Cert Aide at Shelter/Short Term

This resolution was duly adopted by the following vote:

- Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8
3. RLR Motion by Leidich, Seconded by Manbeck, ratifies and approves an increase in hours for Sandra Schaeffer, special education transportation aide, from 4½ to 6½ hours/day, effective January 6, 2015. Increase Hours – Transportation Aide
- Note: This is a replacement for Pamela Schoonover.
- This resolution was duly adopted by the following vote:
- Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8
4. RLR Motion by Leidich, Seconded by Starner Wert, approves the employment of Robin Behrle, 34 Heidelberg Heights Lane, Bernville, PA 19506, as a part-time academic year (2 hours/day) noon-time aide at West Elementary at an hourly rate of \$8.42, effective January 22, 2015. Hire – NTA at West
- Note: This is a replacement for Dillon Oxenreider (resigned).
- This resolution was duly adopted by the following vote:
- Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8
5. RLR Motion by Leidich, Seconded by Starner Wert, accepts, with regret, the resignation of Beverly Kesselring, certificated instructional aide at East Elementary, effective January 28, 2015. Resign – Cert Aide at East
- This resolution was duly adopted by the following vote:
- Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8
6. RAG Motion by Leidich, Seconded by Starner Wert, ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a middle school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective January 5, 2015. MS Homebound Instruction – Philhaven
- This resolution was duly adopted by the following vote:
- Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8
7. RLR Motion by Leidich, Seconded by Starner Wert, accepts, with regret, an irrevocable letter of retirement from Leah Bergum, cafeteria group leader at East Elementary, and approves the retirement at the end of the 2014-15 school year and payment in accordance with the Early Retirement Intent to Retire – Café at East



Incentive for Full-Time Support Staff approved by the Board of School Directors on June 18, 2014.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

- 8. RLR Motion by Leidich, Seconded by Starner Wert, accepts, with regret, an irrevocable letter of retirement from Jeffrey Hahn, custodian at East Elementary, and approves the retirement at the end of the 2014-15 school year and payment in accordance with the Early Retirement Incentive for Full-Time Support Staff approved by the Board of School Directors on June 18, 2014.

Intent to Retire – Custodian at East

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

- 9. RLR Motion by Leidich, Seconded by Starner Wert, accepts, with regret, an irrevocable letter of retirement from Joni Heimbach, cafeteria group leader at West Elementary, and approves the retirement at the end of the 2014-15 school year and payment in accordance with the Early Retirement Incentive for Full-Time Support Staff approved by the Board of School Directors on June 18, 2014.

Intent to Retire – Café at West

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

- 10. RLR Motion by Leidich, Seconded by Starner Wert, accepts, with regret, an irrevocable letter of retirement from Linda Kline, cook at East Elementary, and approves the retirement at the end of the 2014-15 school year and payment in accordance with the Early Retirement Incentive for Full-Time Support Staff approved by the Board of School Directors on June 18, 2014.

Intent to Retire – Café at East

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

- 11. RLR Motion by Leidich, Seconded by Starner Wert, accepts, with regret, an irrevocable letter of retirement from Jaynee Miller, secretary/aide at West Elementary, and approves the retirement at the end of the 2014-15 school year and payment in accordance with the Early Retirement Incentive for Full-Time Support Staff approved by the Board of School Directors on June 18, 2014.

Intent to Retire – Secretary/Aide at West

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Sabold, Starner Wert, and Rumbaugh ..... 8

12. RLR Motion by Leidich, Seconded by Manbeck, accepts, with regret, an irrevocable letter of retirement from Harvey Oxenreider, food service delivery worker, and approves the retirement at the end of the 2014-15 school year and payment in accordance with the Early Retirement Incentive for Full-Time Support Staff approved by the Board of School Directors on June 18, 2014.

Intent to Retire –  
Food Service  
Delivery

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Sabold, Starner Wert, and Rumbaugh ..... 8

13. RLR Motion by Leidich, Seconded by Starner Wert, accepts, with regret, an irrevocable letter of retirement from Diane Rittel, custodian at West Elementary, and approves the retirement at the end of the 2014-15 school year and payment in accordance with the Early Retirement Incentive for Full-Time Support Staff approved by the Board of School Directors on June 18, 2014.

Intent to Retire –  
Custodian at West

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Sabold, Starner Wert, and Rumbaugh ..... 8

14. RAG Motion by Leidich, Seconded by Starner Wert, accepts, with regret, the irrevocable letter of retirement from Mary Lou Michael, special education learning support teacher at West Elementary, and approves the retirement at the conclusion of the 2014-15 school year and payment of the Buyout in accordance with the provisions of Appendix B, Section B.12.a. of the 2012-2016 Collective Bargaining Agreement.

Intent to Retire – Sp  
Ed LS at West

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Sabold, Starner Wert, and Rumbaugh ..... 8

15. RAG Motion by Leidich, Seconded by Starner Wert, accepts, with regret, the irrevocable letter of retirement from David Moerder, technology education teacher at the high school, and approves the retirement at the conclusion of the 2014-15 school year and payment of the Buyout in accordance with the provisions of Appendix B, Section B.12.a. of the 2012-2016 Collective Bargaining Agreement.

Intent to Retire –  
Tech Ed at HS

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Sabold, Starner Wert, and Rumbaugh ..... 8

16. RAG Motion by Leidich, Seconded by Starner Wert, accepts, with regret, the irrevocable letter of retirement from Debra Rohrbach, reading specialist at West Elementary, and approves the retirement at the conclusion of the 2014-15 school year and payment of the Buyout in accordance with the provisions of Appendix B, Section B.12.a. of the 2012-2016 Collective Bargaining Agreement. Intent to Retire – Rdg Spec at West
- This resolution was duly adopted by the following vote:
- Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8
17. RAG Motion by Leidich, Seconded by Starner Wert, accepts, with regret, the irrevocable letter of retirement from Cynthia Schaeffer, physical education teacher at West Elementary, and approves the retirement at the conclusion of the 2014-15 school year and payment of the Buyout in accordance with the provisions of Appendix B, Section B.12.a. of the 2012-2016 Collective Bargaining Agreement. Intent to Retire – PE at West
- This resolution was duly adopted by the following vote:
- Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8
18. RAG Motion by Leidich, Seconded by Starner Wert, accepts, with regret, the irrevocable letter of retirement from Scott Shultz, special education learning support teacher at the high school, and approves the retirement at the conclusion of the 2014-15 school year and payment of the Buyout in accordance with the provisions of Appendix B, Section B.12.a. of the 2012-2016 Collective Bargaining Agreement. Intent to Retire – Sp Ed LS at HS
- This resolution was duly adopted by the following vote:
- Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8
19. RAG Motion by Leidich, Seconded by Starner Wert, accepts, with regret, the irrevocable letter of retirement from Rosalie Staudt, speech pathologist at West Elementary, and approves the retirement at the conclusion of the 2014-15 school year and payment of the Buyout in accordance with the provisions of Appendix B, Section B.12.a. of the 2012-2016 Collective Bargaining Agreement. Intent to Retire – Speech Pathologist at West
- This resolution was duly adopted by the following vote:
- Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8
20. RAG Motion by Leidich, Seconded by Starner Wert, accepts, with regret, the irrevocable letter of retirement from Holly Miller, Grade 3 at West Elementary, and approves the Intent to Retire – Gr 3 at West

retirement on December 31, 2015, and payment of the Buyout in accordance with the provisions of Appendix B, Section B.12.a. of the 2012-2016 Collective Bargaining Agreement.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

- 21. EJS/ EJB Motion by Kaczmarczyk, Seconded by Leidich, takes from the table the motion to approve the position guide for High School Gifted Education Support teacher. (Attachment A-4)

Take fro Table - Position Guide - Gifted Teacher

The motion to take from the table was carried by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

- Motion by Leidich, Seconded by Starner Wert, approves the position guide for High School Gifted Education Support teacher. (Attachment A-4)

Position Guide - Gifted Teacher

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Sabold, Starner Wert, and Rumbaugh ..... 8

Information Item

- 1. RLR Paulene McNeill will transfer from a 4½ hour/day food service worker position at the middle school to a 4½ hour/day special education personal care aide position at the high school to replace Brenda Schrack (resigned), effective January 5, 2015. (This includes one crossover day with Shannon Shearer, the aide who is currently filling the position.)

Transfer – MS Cafe

**POLICY**

- 1. RAG Motion by Starner Wert, Seconded by Manbeck, RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District adopts the following policies of the Conrad Weiser Area School District Board Policy Manual:

Policy 203.1 – IV, HBV and HCV Infection – 2<sup>nd</sup> Reading

- a. Policy 203.1– IV, HBV and HCV Infection- 2<sup>nd</sup> Reading

(Attachment A-5)

- b. Policy 209.1 – Head Lice – 2<sup>nd</sup> Reading

Policy 209.1 – Head Lice – 2<sup>nd</sup> Reading

(Attachment A-6)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Sabold, Starner Wert, and Rumbaugh ..... 8

2. RAG receives the following policy of the Conrad Weiser Area School District Board Policy Manual:

a. Policy 210 – Use of Medications - 1<sup>st</sup> reading

(Attachment A-7)

Policy 210 – Use of Medications – 1<sup>st</sup> Reading

**SUPERINTENDENT’S REPORT**

Supt Report

**ADMINISTRATION REPORTS**

A. Enrollment Reports

Enrollment

B. Assistant Superintendent

Asst. Superintendent

Dr. Bentzel prepared a written report that was distributed prior to the meeting.

C. Director of Business

Director of Business

Mrs. Robertson prepared a written report that was distributed prior to the meeting.

1. Director of Food Services

Dir. Food Service

Mrs. Wilinsky prepared a written report that was distributed prior to the meeting.

2. Director of Facilities

Dir of Facilities

Mr. Lutz prepared a written report that was distributed prior to the meeting.

D. West Elementary Principal

West Principal

Mrs. Hassler prepared a written report that was distributed prior to the meeting.

E. East Elementary Principal

East Principal

Mrs. Heilman prepared a written report that was distributed prior to the meeting.

- F. High School Principal HS Principal
- Mr. Galtere prepared a written report that was distributed prior to the meeting.
1. Assistant High School Principal Asst. HS Principal
- Mrs. Sweigart prepared a written report that was distributed prior to the meeting.
2. Assistant High School Principal Asst HS Principal
- Mr. Neider prepared a written report that was distributed prior to the meeting.
- G. Middle School Principal MS Principal
- Mr. Buck prepared a written report that was distributed prior to the meeting.
1. Assistant Middle School Principal Asst MS Principal
- Ms. Minch prepared a written report that was distributed prior to the meeting.
- H. Director of Special Education Director of Special Ed.
- Mr. Skoczen prepared a written report that was distributed prior to the meeting.
- I. Director of Athletics Director of Athletics
- Mr. Michael prepared a written report that was distributed prior to the meeting.
- J. Director of Technology Director of Technology
- Mr. Knarr prepared a written report that was distributed prior to the meeting.

**ADJOURNMENT**

Motion by Christensen, Seconded by Carl,  
Adjourned 8:20 p.m.