

Conrad Weiser Area School District  
Robesonia, PA

Minutes – February 17, 2016

At 7:31 p.m., President Margaret G. Rumbaugh called to order the regular meeting for the month of February of the Board of School Directors of the Conrad Weiser Area School District, followed by the pledge to the flag of the United States of America.

**Present for the Meeting**

*Board Members*

William T. Carl Jr., David A. Christensen, Mark D. Leidich, Dennis J. Manbeck, Gary G. Neider, Bret A. B. Sabold, Tammy Starner Wert, and Margaret G. Rumbaugh

*Solicitor*

Jon S. Malsnee, Esquire

*School Personnel*

Randall A. Grove, Erik J. Bentzel, Robin L. Robertson, Edward J. Skoczen Jr., Robert G. Galtere, R. Kenneth Buck Jr., Jennifer M. Hassler, Janet C. Heilman, Clark A. Knarr, Eric A. Lutz, Stacy L. Miller, Kathleen A. Mohn and Nancy L. Flory

*Student Council Members*

Brianna Sassaman

**ANNOUNCEMENTS**

Announcements

Mrs. Rumbaugh announced that the Board of School Directors held an Executive Session after the committee meetings on February 3, 2016, to discuss personnel.

**APPROVAL OF MINUTES** – Margaret G. Rumbaugh

Minutes

- A. Motion by Rumbaugh, Seconded by Starner Wert, RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of January held on January 20, 2016; a special meeting held on February 3, 2016; and the agenda of the committee meetings held on February 3, 2016, be dispensed with and that the same be approved by voice vote.

This resolution was duly adopted by the following vote:

Aye:	Carl, Christensen, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh .....	8
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**APPROVAL OF FINANCIAL REPORTS** – Margaret G. Rumbaugh

Financial Reports

- A. Motion by Manbeck, Seconded by Neider, RESOLVED, that the financial reports be approved, as presented.

(Attachment Fa-1)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Leidich, Manbeck, Neider,  
Sabold, Starner Wert, and Rumbaugh ..... 8

**APPROVAL OF PAYMENT OF BILLS** – David A. Christensen

- A. Motion by Christensen, Seconded by Starner Wert, RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$729,505.59 and ratified in the amount of \$1,709,031.98 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$2,438,537.57;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$47,040.43 and ratified in the amount of \$54,452.04 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$101,492.47.

Cafeteria Bills

These resolutions were duly adopted by the following roll call vote:

Aye: Carl, Christensen, Leidich, Manbeck, Neider,  
Sabold, Starner Wert, and Rumbaugh ..... 8

**PRESENTATIONS**

- A. Requests to speak to the Board of School Directors
- B. Weighted Courses – Mr. Galtere presented an overview of the changes that were made to weighted courses this year, including weighted classes at Berks Career & Technology Center and dual enrollment courses at Reading Area Community College for college level classes.
- C. Possible changes to Class Size Policy – Dr. Bentzel proposed a slight modification to the Class Size policy due to current building alignment. The proposal will be brought forward as a first reading of Policy No. 126, Class Size, in March.

Requests to Speak

Weighted Courses

Class Size

**COMMUNICATIONS**

Communications

- A. Reports
  - 1. Solicitor – Mr. Malsnee had no report.

2. Student Council – Brianna Sassaman shared plans for the upcoming lock-in, the mini-thon, and the Student Council/Board dinner.
3. Berks County Intermediate Unit – Mrs. Starner Wert had no further report.
4. Berks Career & Technology Center– Mr. Carl had no further report.
5. Tax Collection Committee – Mrs. Robertson had no report.

**OLD BUSINESS**

Old Business

**NEW BUSINESS**

New Business

**BUDGET & FINANCE COMMITTEE** – David A. Christensen, Chairperson

Consent Agenda

Mr. Christensen asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. RLR Motion by Christensen, Seconded by Manbeck, RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District approves a Memorandum of Agreement with The Mid-Atlantic Dairy Association, Inc., as attached to the Official Minutes, for a monetary grant in an amount not to exceed \$5,228.00 to support the District's promotion of 8-ounce bottled milk on the main meal line and ala carte for a period of five years from March 1, 2016 through March 1, 2021.

Mid-Atlantic Dairy Assn

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 8

Discussion Agenda

None

Information Item

1. RLR This year census information will be sent to residents of South Heidelberg Township, Marion Township, Womelsdorf Borough and Robesonia Borough.

Census

**CURRICULUM COMMITTEE** – Tammy Starner Wert, Chairperson

Consent Agenda

Mrs. Starner Wert asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. RGG Motion by Starner Wert, Seconded by Neider, RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District approves the Latin/JCL Club field trip, under the direction of Diane Rurode, to the PA JCL State Convention at Penn State University from May 20 to 22, 2016. [PA JCL State Convention](#)

Note: The cost to the District will be approximately \$2,812.00 for transportation and one substitute teacher for one day.

2. RGG approves the Key Club field trip, under the direction of Elizabeth Schrack, to the Key Club Convention at Hershey Lodge from March 11 to 13, 2016. [Key Club Convention](#)

Note: The cost to the District will be approximately \$50.00 for transportation and for one substitute teacher for one day.

3. EJB/JMH ratifies and approves continuation during the 2015-16 school year of an after-school program sponsored by St. Paul's United Church of Christ at West Elementary School on Tuesdays from 3:30 to 5:00 p.m. for students in Grades 3 and 4. [St Paul's UCC After-School Program at West](#)

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 8

Discussion Agenda

1. RAG Motion by Starner Wert, Seconded by Sabold, approves a partnership with the Berks County Intermediate Unit to implement a Pre-K Counts classroom through grant funding for the remainder of the 2015-16 school year. [BCIU - Pre-K Counts](#)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 8

2. EJB Motion by Starner Wert, Seconded by Sabold, approves the academic school calendar for the 2016-17 school year. [2016-17 School Calendar](#)

(Attachment A- 1)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 8

**EXTRA-CURRICULAR COMMITTEE** – Mark D. Leidich, Chairperson

Consent Agenda

Mr. Leidich asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. SRM Motion by Leidich, Seconded by Christensen, RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District approves the following Spring extra-curricular athletic positions, personnel and salaries for the 2015-16 school year:

Spring Coaches

Note: The salaries reflect a 2% increase in pay for returning personnel and no increase in the experience pay.

<i>Coach</i>	<i>Sport</i>	<i>Position</i>	<i>Yrs.</i>	<i>Salary</i>
Robert Tranquillo	Baseball	Varsity	11	\$3,694.88
Jonathan Holota	Baseball	Varsity Asst	6	\$2,643.90
Gabe Horning	Baseball	JV	5	\$2,441.41
TBD	Baseball	JH		
Ken Bright	Baseball	Pony	11	\$2,089.05
Lauren Ressler	Track	Varsity	4	\$3,509.04
John Rohm	Track	Varsity Asst	10	\$1,370.66
Abbey Showalter	Track	Varsity Asst	10	\$1,370.66
Zach Meredith	Track	Varsity Asst	1	\$2,391.41
TBD	Track	Varsity Asst		
Matt Esser	Track	JH	3	\$1,508.69
Dane Yuengel	Track	JH	3	\$1,508.69
Nicole Noll	Track	JH Asst	2	\$882.28
Ryan Knarr	Boys' Tennis	Varsity	9	\$2,639.66
Darrell Wenrich	Softball	Varsity	4	\$3,509.04
Tara Clemens	Softball	Varsity Asst	1	\$1,465.71
TBD	Softball	Varsity Asst		
TBD	Softball	JH		
Nathan Reifsnyder	Softball	Pony	1	\$1,729.96
Kristen Simons	Spring Sports	Manager	4	\$3,183.62

2. SRM approves the following lacrosse coaches for the 2015-16 school year:

Lacrosse Coaches

Richard Yelk	-	Boys' Lacrosse
David Suchoza, Jr.	-	Boys' Lacrosse
Josh Pokrywa	-	Boys' Lacrosse
Brooke Strausser	-	Girls' Lacrosse
Erin Cieniewicz	-	Girls' Lacrosse
Tracey Keeney	-	Girls' Lacrosse

Note: Salaries are paid by the CW Lacrosse Club.

3. SRM approves the following volunteer coaches for the 2015-16 school year:

Volunteer Coaches

*Tennis*  
Keith Rodgers  
Alyssa Gleason  
Craig Whiteley  
Alex Balaci

*Track*  
Rod Lebo  
Lanette Lebo  
Steve Young  
Gloria Troup

*Softball*  
Dan Browne  
Don Luckenbill

*Boys' Lacrosse*  
Daryl Geist  
Zachary Weismen

*Girls' Lacrosse*  
Sean Keeney

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Leidich, Manbeck, Neider,  
Sabold, Starner Wert, and Rumbaugh ..... 8

Discussion Agenda

1. SRM Motion by Leidich, Seconded by Christensen, approves the following volunteer coaches for the 2015-16 school year:

Volunteer Coaches

*Baseball*  
James Gossert  
David Dreibelbis  
Tony Dianna

*Track*  
Kristen Stoltzfus

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Leidich, Manbeck, Neider,  
Sabold, Starner Wert, and Rumbaugh ..... 8

**FACILITIES/PROPERTY COMMITTEE** - Dennis J. Manbeck, Chairperson

Consent Agenda  
None

Discussion Agenda  
None

Information Item  
Mr. Manbeck asked Board members to let Mr. Malsnee know if any of them are able to attend the Marion Township meeting on Saturday at 9:00 a.m. regarding the Sheridan Road bus stop issue.

**HUMAN RELATIONS COMMITTEE** – Gary G. Neider, Chairperson

Consent Agenda  
Mr. Neider asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

- Motion by Neider. Seconded by Starner Wert,  
RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District approves tuition reimbursement for support staff.
1. RLR (Attachment A-2) Tuition Reimbursement – Support Staff
  
  2. RAG approves tuition reimbursement for faculty. (Attachment A-3) Tuition Reimbursement – Faculty
  
  3. RLR ratifies and approves the employment of substitute support staff personnel for the 2015-16 school year at the rate of \$8.50/hour, effective February 1, 2016. (Attachment A-4) Substitute Support Staff
  
  4. RAG authorizes the following temporary professional employees, having completed three years of satisfactory service, to be granted the status of professional employees: Professional Employees

<i>Name</i>	<i>Date Hired as 10-Month Employee</i>	
Casey Troutman	August 24, 2012	
Corrin Saxinger	August 24, 2012	
Cassandra Eccles	September 20, 2012	
Melissa Reider	September 20, 2012	
  
  5. RAG ratifies and approves the following changes in the salary status of Professional Employees, effective January 27, 2016: Salary Adjustments

	<i>From</i>	<i>To</i>
David Morris	M <sup>+15</sup> – Step 5 \$54,809.00	2M – Step 5 \$58,871.00
Adam Sandoe	B <sup>+24</sup> – Step 6 \$49,925.00	M – Step 6 \$52,900.00
  
  6. RLR ratifies and approves payment at the rate of \$10.15/hour to Robin Henning for serving one crossover day (4½ hours) with Mary Hulina as a special education instructional aide on December 18, 2015. Crossover Day – Sp Ed Instr Aide
  
  7. RLR ratifies and approves the employment of Patricia Straub, 36 Patterson Drive, Robesonia, PA 19551, as a part-time (4½ hours/day) academic year special education personal care aide at West Elementary School at an hourly rate of \$10.15, effective January 28, 2016. Hire – Sp Ed PCA
  

Note: This is a replacement for Mary Hulina (transferred).

  
  8. RLR ratifies and approves the employment of Sean Keeney, 19 Main Street, Stouchsburg, PA 19567, as a part-time (3 hours/day) academic year special education transportation aide and as a part-time (4½ hours/day) academic year special education instructional aide at the middle school at an hourly rate of \$10.15, effective January 28, 2016. Hire – Sp Ed Instr and Transportation Aide

Note: The instructional aide position is a replacement for Carolyn Murphy (transferred); the transportation aide position is the result of a change in placement for a special education student.

- 9. RAG approves the request of Melissa Bowser, Grade 1 teacher at West Elementary School, for a parental leave of absence beginning approximately April 14, 2016, and continuing through the end of the 2015-16 school year.

Parental Leave –  
Grade 1 at West

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Leidich, Manbeck, Neider,  
Sabold, Starner Wert, and Rumbaugh ..... 8

Discussion Agenda

- 1. RAG Motion by Neider. Seconded by Sabold, ratifies and approves the following changes in the salary status of Professional Employees, effective January 27, 2016:

Salary Adjustments

	<i>From</i>	<i>To</i>
Brian Kimmerle	B – Step 11 \$55,082.00	B <sup>+24</sup> – Step 11 \$56,175.00
Sarah McGrory	B – Step 5 \$47,786.00	B <sup>+24</sup> – Step 5 \$48,880.00

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Leidich, Manbeck, Neider,  
Sabold, Starner Wert, and Rumbaugh ..... 8

- 2. RLR Motion by Neider. Seconded by Sabold, ratifies and approves the employment of Kristen Dagnone, 404 State Street, Shillington, PA 19607, as an academic year (7 hours/day) certificated instructional aide at West Elementary School at an hourly rate of \$12.15, effective February 3, 2016.

Hire – Cert Instr  
Aide at West

Note: This is a replacement for Heather Perrine (resigned).

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Leidich, Manbeck, Neider,  
Sabold, Starner Wert, and Rumbaugh ..... 8

- 3. RLR Motion by Neider. Seconded by Starner Wert, approves the employment of Mary Hartranft, 15 Potteiger Road, Bernville, PA 19506, as an academic year (7 hours/day) certificated instructional aide at East Elementary School at an hourly rate of \$12.15, effective February 18, 2016.

Hire – Cert Instr  
Aide at East

Note: This is a replacement for Julie Schultz (resigned).



This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 8

- 4. RLR Motion by Neider, Seconded by Leidich, approves the employment of Sarah Gordon, 166 Victoria Lane, Wyomissing, PA 19610, as a long-term substitute for Julie Yasin, certificated instructional aide at East Elementary School, at an hourly rate of \$10.15, effective February 18, 2016. LTS Cert Aide at East

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 8

- 5. RAG Motion by Neider, Seconded by Manbeck, approves the employment of substitute teachers for the 2015-16 school year at the rate of \$95.00 per day. Substitute Teachers  
(Attachment A-5)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 8

- 6. RLR Motion by Neider, Seconded by Starner Wert, accepts, with regret, the resignation of Robin Behrle, noon-time aide at West Elementary School, effective February 12, 2016. Resign – NTA at West

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 8

- 7. RAG Motion by Neider, Seconded by Leidich, ratifies and approves Debra Brubaker, 396 Hill Road, Womelsdorf, PA 19567, to provide homebound instruction for an elementary student for a period of approximately four weeks at the rate of \$25.00 per hour for a maximum of five hours per week, plus mileage, beginning February 3, 2016. Homebound – Elem

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 8

- 8. RAG Motion by Neider, Seconded by Leidich, ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a high school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective February 1, 2016. Homebound – Philhaven HS

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Leidich, Manbeck, Neider,  
Sabold, Starner Wert, and Rumbaugh ..... 8

Information Items

- 1. RLR Sharon Weidner, group leader/cook at the middle school, returned to work on February 1, 2016. Denise Pirrotta, who assumed additional responsibilities in Mrs. Weidner's absence, returned to her regular baker/server position and hourly rate, effective February 1, 2016. RTW – MS Café
  
- 2. RAG Elizabeth Phillips, special education learning support teacher at the middle school, returned to work on February 8, 2016. RTW – MS LS
  
- 3. RAG Joshua Keck, special education learning support teacher at the high school, returned to work on February 12, 2016. RTW – HS LS

**POLICY**

Policy

**SUPERINTENDENT'S REPORT**

Supt Report

Dr. Grove informed the Board that the February 16, 2016 snow day will be made up on March 24, 2016.

**ADMINISTRATION REPORTS**

- A. Enrollment Reports Enrollment
  
- B. Assistant Superintendent Asst. Superintendent  
  
Dr. Bentzel prepared a written report that was distributed prior to the meeting.
  
- C. Director of Business Director of Business  
  
Mrs. Robertson prepared a written report that was distributed prior to the meeting.
  - 1. Director of Food Services Dir. Food Service  
  
Mrs. Wilinsky prepared a written report that was distributed prior to the meeting.
  
  - 2. Director of Facilities Dir of Facilities  
  
Mr. Lutz prepared a written report that was distributed prior to the meeting.
  
- D. West Elementary Principal West Principal  
  
Mrs. Hassler prepared a written report that was distributed prior to the meeting.

- E. East Elementary Principal East Principal  
Mrs. Heilman prepared a written report that was distributed prior to the meeting.
- F. Middle School Principal MS Principal  
Mr. Buck prepared a written report that was distributed prior to the meeting.
1. Assistant Middle School Principal Asst MS Principal  
Ms. Minch prepared a written report that was distributed prior to the meeting.
- G. High School Principal HS Principal  
Mr. Galtere prepared a written report that was distributed prior to the meeting.
1. Assistant High School Principal Asst. HS Principal  
Mrs. Sweigart prepared a written report that was distributed prior to the meeting.
2. Assistant High School Principal Asst HS Principal  
Mr. Neider prepared a written report that was distributed prior to the meeting.
- H. Director of Special Education Director of Special Ed.  
Mr. Skoczen prepared a written report that was distributed prior to the meeting.
- I. Director of Athletics Director of Athletics  
Mr. Michael prepared a written report that was distributed prior to the meeting.
- J. Director of Technology Director of Technology  
Mr. Knarr prepared a written report that was distributed prior to the meeting.

**ADJOURNMENT**

Motion by Leidich, Seconded by Carl,  
Adjourned 7:48 p.m.