

Conrad Weiser Area School District
Robesonia, PA

Minutes – March 18, 2015

At 7:30 p.m., President Margaret G. Rumbaugh called to order the regular meeting for the month of March of the Board of School Directors of the Conrad Weiser Area School District, followed by the pledge to the flag of the United States of America.

Present for the Meeting

Board Members

William T. Carl Jr., David A. Christensen, Francis J. Kaczmarczyk, Mark D. Leidich, Dennis J. Manbeck, Gary G. Neider, Bret A. B. Sabold, Tammy Starner Wert, and Margaret G. Rumbaugh

Solicitor

Jon S. Malsnee, Esquire

School Personnel

Randall A. Grove, Erik J. Bentzel, Robin L. Robertson, Robert G. Galtere, Alissa B. Sweigart, Randy V. Neider, R. Kenneth Buck Jr., Kristin D. Minch, Jennifer M. Hassler, Janet C. Heilman, Scott R. Michael, Jennifer L. Wilinsky, Clark A. Knarr, Eric A. Lutz, Stacy L. Miller, Kathleen A. Mohn and Nancy L. Flory

Student Council Member

Lexi Arnold

ANNOUNCEMENTS

Announcements

Mrs. Rumbaugh announced that the Board of School Directors will hold an executive session at the end of the evening’s meeting to discuss personnel.

APPROVAL OF MINUTES – Margaret G. Rumbaugh

Minutes

- A. Motion by Rumbaugh, Seconded by Starner Wert, RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of February held on February 18, 2015; a special meeting held on March 11, 2015; and the agenda of the committee meetings held on March 11, 2015, be dispensed with and that the same be approved by voice vote.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh 9

APPROVAL OF FINANCIAL REPORTS – Margaret G. Rumbaugh

Financial Reports

- A. Motion by Rumbaugh, Seconded by Christensen, RESOLVED, that the financial reports be approved, as presented.
(Attachment Fa-1)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh 9

APPROVAL OF PAYMENT OF BILLS – David A. Christensen

- A. Motion by Christensen, Seconded by Carl, RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$458,712.50 and ratified in the amount of \$2,170,453.75 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$2,629,166.25;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$43,379.24 and ratified in the amount of \$57,521.37 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$100,900.61.

Cafeteria Bills

These resolutions were duly adopted by the following roll call vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh 9

PRESENTATIONS

- A. Requests to speak to the Board of School Directors
- B. School Performance Profile (SPP) – The four building principals presented SPP student data, as well as what they are doing moving forward to improve scores and to maximize their strengths.

Requests to Speak

SPP

COMMUNICATIONS

Communications

- A. Reports
 - 1. Solicitor – Mr. Malsnee had no report.

2. Student Council – Lexi Arnold invited Board members to the Student Council/School Board dinner on May 6 at 6:00 p.m. in the high school cafeteria. Student Council members are currently preparing for Spring Fling and the 8th grade orientation.
3. Berks County Intermediate Unit – Mr. Christensen had no further report.
4. Berks Career & Technology Center– Mr. Carl had no further report.
5. Tax Collection Committee – Mrs. Robertson reported that a new executive director has been appointed and the TCC is working on upgrading its computer system.
6. Education Foundation – The Foundation is working to restore its tax exempt status, and discussions have started regarding the senior recognition awards banquet.

OLD BUSINESS

Old Business

NEW BUSINESS

New Business

BUDGET & FINANCE COMMITTEE – David A. Christensen, Chairperson

Consent Agenda

Mr. Christensen asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

- Motion by Christensen, Seconded by Kaczmarczyk, RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District approves the 2015-16 mandated services budget of the Berks County Intermediate Unit #14 in the amount of \$1,796,027.00, with Conrad Weiser’s share of the budget being \$34,349.98, as attached to the Official Minutes.
1. RLR
 2. RKB approves the letter of agreement with Hawk Mountain Council Boy Scouts of America to use Hawk Mountain Scout Reservation for the 2014-15 National Environmental Education Development Program (N.E.E.D. Camp) in the amount of \$30.00 per participant per week and a flat fee of \$250.00 per week for the use of the kitchen.
 3. EJB authorizes the administration to enter into an agreement with Dellicker Strategies, LLC, 1647 Ashley Court, Kutztown, PA 19530, to assist in expanding the hybrid learning program for students and teachers at a cost of \$22,500.00 for the 2015-16 school year.

2015-16 BCIU Budget

NEED Camp - Hawk Mountain

Dellicker Strategies

(Attachment A-1)

4. RLR authorizes the advertising of bids for general and art supplies for 2015-16.

Bids – General and Art Supplies

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh 9

Discussion Agenda

None

Information Item

1. RLR This year, census information will be sent to residents of South Heidelberg Township, North Heidelberg Township, Heidelberg Township and Wernersville Borough.

Census

CURRICULUM COMMITTEE – Tammy Starner Wert, Chairperson

Consent Agenda

Mrs. Starner Wert asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. EJB Motion by Starner Wert, Seconded by Leidich, RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District approves the academic school calendar for the 2015-16 school year.
(Attachment A- 2)

2015-16 Academic Calendar

2. RKB approves Cynthia A. Murdough as Director of the Conrad Weiser National Environmental Education Development Program (N.E.E.D. Camp) for sixth grade students for the 2014-15 school year.

NEED Camp Director

3. RKB approves the following District personnel as N.E.E.D. Camp staff for the 2014-15 camp program:

NEED Camp Staff

Week of April 27 to May 1
Karen Matthew
Karen Mihalik (days only)
Morgan Chelius
Derek Long
Pete Chamberlain
Alan Moyer (3 days, 2 nights)
John Levan (days only)

Week of May 4 to May 8
Elizabeth Phillips
Karen Tobias
Holly Baim
Jill Fidazzo
Russ Lowe
Matt Esser
Mike Noss

Jill Fidazzo (Asst Director) Cathy Penta (Asst Director)
Cindy Murdough (Director) Cindy Murdough (Director)
Louise Snyder Ocepek (Nurse)

and further

approves the following additional N.E.E.D. Camp staff for the 2014-15 school year:

- a. Betty Schmoyer, nurse during Week 2 at a stipend of \$450.00 per week, plus an additional \$37.50 per night;
- b. Dan Gring, cook during Week 2 at a stipend of \$450.00 per week, plus an additional \$37.50 per night;

and further

that the District personnel listed above will be reimbursed for their services above and beyond the school day at the additional cost of \$37.50 per night.

and further

approves the following N.E.E.D. Camp presenters for the 2014-15 school year:

NEED Camp Presenters

- a. Karen Campbell, program presenter for two evenings at \$75.00 per night;
- b. Larry Kirk, program presenter for two evenings at \$75.00 per night;
- c. Tom Smith, program presenter for two days at \$100.00 per day.

and further

approves the cost of \$45.00 as the parents' payment for each student who participates in the N.E.E.D. Camp Program for 2014-15, with the middle school covering the cost for any student whose family needs assistance;

NEED Camp – Parents' Payment

and further

approves the extended time schedule of the two-week periods of time for elementary N.E.E.D. Camp;

NEED Camp - Extended Time Schedule

and further,

approves the following high school student volunteers:

NEED Camp – Student Volunteers

Week of April 27 to May 1
Kylie Wirebach
Emily Madden
Sarah Rumpf

Week of May 4 to May 8
Madison Santoro
Priscilla Olivares
Kallie Lutz

Kristen Brochu
Lauralyn Sorrels
Elise Paskowski
Julia Roth
Julia Kesselring
Victoria Butler
Alyssa Williams
Dylan Shoemaker
Phillip Weiser
Koran Jordan
Pierce Brosious

Taylor Kuhn
Maddie Gheer
Emily Wenrich
Rachael Rathman
Aubrey Eaken
Morgan Keener
Richard Angstadt
Grayson Ziegler
Kylie Fisher
Matt Duong
Matt Hinkley

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,
Neider, Sabold, Starner Wert, and Rumbaugh 9

Discussion Agenda

1. EJB Motion by Christensen, Seconded by Leidich, approves modifying the 2014-15 academic calendar to eliminate the need for a sixth snow make-up day by excusing one student day. [Modified 2014-15 Academic Calendar](#)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,
Neider, Sabold, Starner Wert, and Rumbaugh 9

2. EJB Motion by Christensen, Seconded by Neider, ratifies and approves an Affiliation Agreement for a period of five years with Millersville University of Pennsylvania for the placement of student teachers, effective February 24, 2015. [Millersville Affiliation Agreement](#)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,
Neider, Sabold, Starner Wert, and Rumbaugh 9

3. RESOLVED, that the Board of School Directors reconsiders Item No. 1 on the Curriculum Committee Consent Agenda regarding approval of the academic calendar for the 2015-16 school year. [Reconsider Approval of 2015-16 Academic Calendar](#)

This motion to reconsider was carried by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,
Neider, Sabold, Starner Wert, and Rumbaugh 9

- Motion by Neider, Seconded by Starner Wert, RESOLVED, that the Board of School Directors amends the academic school calendar for the 2015-16 school year to remove the *Possible Snow Make-up Day* designation from January 18, 2016 (Martin Luther King Jr. Holiday) and to add the *Possible Snow Make-up Day* designation to June 9, 2016. [Amend 2015-16 Academic Calendar](#)

This motion to amend was carried by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh 9

Motion by Rumbaugh, Seconded by Leidich, RESOLVED, that the Board of School Directors approves the academic school calendar for the 2015-16 school year (Attachment A-2) with the *Possible Snow Make-up Day* designation removed from January 18, 2016 (Martin Luther King Jr. Holiday) and added to June 9, 2016.

Amended 2015-16 Academic Calendar

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh 9

EXTRA-CURRICULAR COMMITTEE – Mark D. Leidich, Chairperson

Consent Agenda

Mr. Leidich asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

Motion by Leidich, Seconded by Kaczmarczyk, RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District approves the following volunteer coaches for the 2014-15 school year:

Volunteer Coaches

1. SRM

Baseball
David Dreibelbis
Eric Fitterling
Tony Dianna

Track
Abbey Showalter
Taylor Cipolla

Softball
Eric Lutz

2. RGG

approves the merger of the Outdoor Club to the Ski Club and the transfer of the balance of \$275.81 from the Outdoor Club student activity account to the Ski Club student activity account.

Outdoor Club/Ski Club Merger

Note: John Rohm and Zach Musser will continue as co-advisors of the Ski Club.

3. RGG

approves the following high school extra-curricular non-paid position and personnel for the 2014-15 school year:

Tolkien Club

<i>Advisor</i>	<i>Yrs</i>	<i>Activity</i>
William Kase	1	Tolkien Club

4. RGG

approves attendance of the Latin/JLC Club, under the direction of Diane Rurode, at the PA JCL State Convention at Penn State University from May 22 to May 25, 2015.

PA JCL State Convention

Note: The cost to the District will be one substitute teacher for one day and transportation.

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh 9

Discussion Agenda

1. RGG Motion by Leidich, Seconded by Kaczmarczyk, ratifies and approves the following extra-curricular paid position, personnel and salary for the 2014-15 high school musical: HS Musical

<i>Name</i>	<i>Position</i>	<i>Salary</i>
Zach Frantz	Production/Stage Manager	\$1,500.00

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh 9

Information Item

1. RGG John Siefert will replace Adam Serfass as a chaperone on the Board approved (2/18/15) trip to the PA FFA State Legislative Leadership Conference. PA FFA State
Legislative
Leadership Conf

FACILITIES/PROPERTY COMMITTEE – Dennis J. Manbeck, Chairperson

Consent Agenda

1. RGG Motion by Manbeck, Seconded by Starner Wert, RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District approves disposal of a broken microwave oven in the high school Family and Consumer Science Department, Model No. JE2160Bf03. Discard – HS
Microwave

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh 9

Discussion Agenda

None

HUMAN RELATIONS COMMITTEE – Gary G. Neider, Chairperson

Consent Agenda

Mr. Neider asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

Motion by Neider, Seconded by Starner Wert, RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District approves the employment of substitute support staff personnel for the 2014-15 school year at the rate of \$8.25/hour for cafeteria/noon-time aide substitutes and \$8.50/hour for clerical, custodial and instructional/transportation aide substitutes.

1. RLR

Substitute Support Staff

(Attachment A-3)

2. RAG approves the employment of substitute teachers for the 2014-15 school year at the rate of \$95.00 per day.

Substitute Teachers

(Attachment A-4)

3. RAG ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a high school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective February 26, 2015.

Homebound - Philhaven

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh 9

Discussion Agenda

1. RAG Motion by Neider, Seconded by Starner Wert, approves Janet C. Heilman, East Elementary Principal, as the Coordinator of the K-6 Summer Remediation Program for the summer of 2015 at a stipend of \$3,750.00.

Coordinator – K-6 Summer Remediation Program

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh 9

2. RLR Motion by Neider, Seconded by Leidich, accepts, with regret, the resignation of Rosaria Cappello, noon-time aide at West Elementary School, effective March 19, 2015.

Resign – NTA at West

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh 9

3. RLR Motion by Neider, Seconded by Starner Wert, ratifies and approves the employment of Tracy Hower, 242 South Fort Zellers Road, Newmanstown, PA 17073, as a part-time (4¼ hrs/day) food service worker at the middle school at an hourly rate of \$8.84, effective March 16, 2015. Hire – PT MS Cafe

Note: This is a replacement for Paulene McNeill (transferred).

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh 9

4. RAG Motion by Neider, Seconded by Starner Wert, ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a middle school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective March 10, 2015. Homebound - Philhaven

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh 9

Information Items

1. RAG Colleen Holt, Health and Physical Education teacher, will transfer from the high school to West Elementary School at the beginning of the 2015-16 school year to replace Cynthia Schaeffer (retired). Health and PE at West

2. RAG Shannon Gray will transfer from Grade 1 to Reading Specialist at West Elementary School at the beginning of the 2015-16 school year to replace Debra Rohrbach (retired). Rdg Spec at West

POLICY

1. RAG RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District receives Policy 122.2 – Concussion and Sudden Cardiac Arrest Management (1st Reading). Policy 122.2 – Concussion and Sudden Cardiac Arrest Management – 1st reading
- (Attachment A-5)

ADMINISTRATION REPORTS

- A. Enrollment Reports Enrollment
- B. Assistant Superintendent Asst. Superintendent

Dr. Bentzel prepared a written report that was distributed prior to the meeting.

- C. Director of Business Director of Business
- Mrs. Robertson prepared a written report that was distributed prior to the meeting.
1. Director of Food Services Dir. Food Service
- Mrs. Wilinsky prepared a written report that was distributed prior to the meeting.
2. Director of Facilities Dir of Facilities
- Mr. Lutz prepared a written report that was distributed prior to the meeting.
- D. West Elementary Principal West Principal
- Mrs. Hassler prepared a written report that was distributed prior to the meeting.
- E. East Elementary Principal East Principal
- Mrs. Heilman prepared a written report that was distributed prior to the meeting.
- F. High School Principal HS Principal
- Mr. Galtere prepared a written report that was distributed prior to the meeting.
1. Assistant High School Principal Asst. HS Principal
- Mrs. Sweigart prepared a written report that was distributed prior to the meeting.
2. Assistant High School Principal Asst HS Principal
- Mr. Neider prepared a written report that was distributed prior to the meeting.
- G. Middle School Principal MS Principal
- Mr. Buck prepared a written report that was distributed prior to the meeting.
1. Assistant Middle School Principal Asst MS Principal
- Ms. Minch prepared a written report that was distributed prior to the meeting.

- H. Director of Special Education Director of Special Ed.
Mr. Skoczen prepared a written report that was distributed prior to the meeting.
- I. Director of Athletics Director of Athletics
Mr. Michael prepared a written report that was distributed prior to the meeting.
- J. Director of Technology Director of Technology
Mr. Knarr prepared a written report that was distributed prior to the meeting.

ADJOURNMENT

Motion by Leidich, Seconded by Carl,
Adjourned 8:40 p.m.