

Conrad Weiser Area School District  
Robesonia, PA

Minutes – May 21, 2014

At 7:30 p.m., President Margaret G. Rumbaugh called to order the regular meeting for the month of May of the Board of School Directors of the Conrad Weiser Area School District, followed by the pledge to the flag of the United States of America. The meeting was held at the Berks Career & Technology Center, West Campus, and was preceded by a tour of the Center’s Mechatronics/Robotics/Electronics program.

**Present for the Meeting**

*Board Members*

William T. Carl Jr., David A. Christensen, Francis J. Kaczmarczyk, Mark D. Leidich, Dennis J. Manbeck, Gary G. Neider, Bret A. B. Sabold, and Margaret G. Rumbaugh

*Solicitor*

Jon S. Malsnee, Esquire

*School Personnel*

Randall A. Grove, Erik J. Bentzel, Robin L. Robertson, Edward J. Skoczen Jr., Betsy A. Adams, Robert G. Galtere, Alissa B. Sweigart, Kristin D. Minch, Jennifer M. Hassler, Janet C. Heilman, Clark A. Knarr, Eric A. Lutz, Stacy L. Miller, Kathleen A. Mohn and Nancy L. Flory

*Student Council Members*

None Present

**ANNOUNCEMENTS**

Announcements

Mrs. Rumbaugh announced that the Board of School Directors will hold an executive session at the end of the evening’s meeting to discuss personnel.

**APPROVAL OF MINUTES** – Margaret G. Rumbaugh

Minutes

- A. Motion by Manbeck, Seconded by Carl, RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of April held on April 16, 2014; a special meeting held on May 7, 2014; and the agenda of the committee meetings held on May 7, 2014, be dispensed with and that the same be approved by voice vote.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

**APPROVAL OF FINANCIAL REPORTS** – Margaret G. Rumbaugh

Financial Reports

- A. Motion by Manbeck, Seconded by Neider, RESOLVED, that the financial reports be approved, as presented.

(Attachment Fa-1)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
 Neider, Sabold, and Rumbaugh ..... 8

**APPROVAL OF PAYMENT OF BILLS** – David A. Christensen

- A. Motion by Christensen, Seconded by Kaczmarczyk, RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$497,481.75 and ratified in the amount of \$1,645,603.75 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$2,143,085.50;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$75,317.20 and ratified in the amount of \$69,763.74 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$145,080.94.

Cafeteria Bills

These resolutions were duly adopted by the following roll call vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
 Neider, Sabold, and Rumbaugh ..... 8

- B. Motion by Christensen, Seconded by Kaczmarczyk, RESOLVED, that by roll call vote the Construction Account bills for the East/West Project be approved in the amount of \$44,698.37 and the Treasurer be authorized to issue checks in the amounts indicated.

Construction Bills –  
East/West Project

This resolution was duly adopted by the following roll call vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
 Neider, Sabold, and Rumbaugh ..... 8

**PRESENTATIONS**

- B. Requests to speak to the Board of School Directors

Requests to Speak

**COMMUNICATIONS**

Communications

A. Reports

- 1. Solicitor – Mr. Malsnee had no report.
- 2. Student Council – None present
- 3. Berks County Intermediate Unit – Mr. Christensen had no further report.
- 4. Berks Career & Technology Center– Mr. Carl had no further report.
- 5. Berks Earned Income Tax Bureau – Mr. Carl had no report.
- 6. Education Foundation – Dr. Grove announced the upcoming fundraiser on May 27 at Johnny & Hons.

**OLD BUSINESS**

Old Business

**NEW BUSINESS**

New Business

**BUDGET & FINANCE COMMITTEE** – David A. Christensen, Chairperson

Consent Agenda

Mr. Christensen asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

- 1. RLR Motion by Christensen, Seconded by Kaczmarczyk, RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District approves the Berks County Joint Purchasing Agreement between Conrad Weiser Area School District and the Berks County Joint Purchasing Board for the purchase of materials, supplies, services, and equipment pursuant to Section 521 and Section 1859.1 of the Public School Code.

Berks County Joint Purchasing Agreement

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

Discussion Agenda

- 1. RAG Motion by Christensen, Seconded by Leidich, appoints Jon S. Malsnee, Esquire, P.C., 999 Berkshire

Solicitor

Boulevard, Suite 299, Wyomissing, PA 19610, as solicitor for the Conrad Weiser Area School District beginning July 1, 2014, for a one-year term ending June 30, 2015, at an annual retainer fee of \$4,800.00; with additional work at a rate of \$140.00 per hour; and the rate of \$145.00 per hour for any possible negotiation services;

and further,

RESOLVED, that the Board of School Directors for the Conrad Weiser Area School District and the solicitor shall enter into the attached agreement.

Note: These amounts reflect an increase in the hourly rates of \$5.00/hour from last year.

(Attachment A-1)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

- 2. RLR Motion by Christensen, Seconded by Kaczmarczyk, awards bids for art and general supplies for 2014-15. Art and General Supplies

Note: Money is already in the 2014-15 budget.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

- 3. RLR Motion by Christensen, Seconded by Kaczmarczyk, approves Plan A – “All Interscholastic Sports Programs” (all sports, band, cheerleading) in the amount of \$7,710.00 to Bollinger Insurance, 101 JFK Parkway, Short Hills, NJ 07078, and makes available to all students (K-12) voluntary student accident insurance at \$30.00 for “school-time rate” and \$113.00 for “24-hour rate” for the 2014-15 school year. Student Insurance

Note: This reflects an increase in cost to the District of \$188.00 and no increase in student rates from last year.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

- 4. RLR/RJK Motion by Christensen, Seconded by Leidich, approves a Sports Medicine Services Agreement, as attached to the Official Minutes, with Commonwealth Orthopaedic Associates, a Division of Keystone Orthopaedic Specialists, LLC, 11 Fairlane Road, Reading, PA 19606, to provide sports medicine services to the District at a total cost of \$37,800.00 for the 2014-15 school year. Sports Medicine Services Agreement

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

**CURRICULUM COMMITTEE** – Tammy Starner Wert, Chairperson

Consent Agenda

Mr. Kaczmarczyk asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

- 1. BAA Motion by Kaczmarczyk, Seconded by Leidich, RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District approves the request of Ag/FFA, under the direction of Adam Serfass and John Siefert, to participate in an Environmental Science Field Trip to Mallard Lodge in Smyrna, Delaware, on May 27 and 28, 2014.

Environmental Science trip to Mallard Lodge

Note: The cost from the Ag budget will be approximately \$838.00 for transportation and meals for 25 students and the advisors; the cost from the district will be for two substitute teachers for two days.

- 2. EJB approves the following student teachers for the first semester of the 2014-15 school year:
  - a. Carrie Page, Kutztown University, Art with Wendy Kushner in the middle school from August 26 through October 17, 2014.
  - b. Kristin Brumbach, Kutztown University, Library Science with Ann Schmidt in the high school from October 20 to December 11, 2014.

Student Teachers

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

Discussion Agenda

- 1. BAA Motion by Kaczmarczyk, Seconded by Neider, approves the following new textbooks for the high school for the 2014-15 school year:

New Textbooks – HS

Business Department for Microsoft Office 1 and 2

*Microsoft Office 2013 Introductory Edition, Shelly Cashman Series* by Misty Vermaat; Copyright 2014; Cengage Learning; ISBN-13:978-1-285-16603-2

Microsoft Office 2013 Advanced Editions, Shelly Cashman Series by Misty Vermaat; Copyright 2014; Cengage Learning; ISBN-13: 978-1-285-16632-2

Family Consumer Science Department for Parenting and Child Development

Parents and their Children, 8<sup>th</sup> Edition by Verdene Ryder and Celia A. Decker; Copyright 2015 The Goodheart-Willcox Company, Inc.; ISBN-13: 978-1-61960-640-1

Mathematics Department for Concepts of Algebra 2

Algebra 2, Concepts and Skills by Larson, Boswell and Stiff; Copyright 2008 Holt McDougal; ISBN-13: 978-0-618-55210-8

Note: The funds for these textbooks have been included in the 2014-15 high school budget.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

- 2. EJB Motion by Kaczmarczyk, Seconded by Neider, approves the posting for and hiring of a part-time Hybrid Learning Coach for the 2014-15 school year pending receipt of grant dollars.

Part-time Hybrid Learning Coach

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

- 3. EJB Motion by Kaczmarczyk, Seconded by Neider, approves the implementation of a Pre-Kindergarten program at West Elementary School during the 2014-15 school year pending receipt of Ready-to-Learn dollars.

Pre-K Program

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

- 4. EJB Motion by Kaczmarczyk, Seconded by Neider, approves the posting for and hiring of a teacher and a full-time certificated aide for the Pre-Kindergarten program pending receipt of Ready-to-Learn dollars.

Pre-K Teacher and Certificated Aide

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

5. PJA Motion by Kaczmarczyk, Seconded by Neider, ratifies and approves the following District personnel as N.E.E.D. Camp staff for the 2013-14 camp program:

NEED Camp – Staff

*Week of May 5 to 9*  
Matthew Esser - one night (May 6) at \$37.50 per night

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

Information Item

1. RAG The number of people who participated in the Robotics trip that was approved by the Board on March 5, 2014, included four students (instead of three) and two chaperones (instead of one).

**EXTRA-CURRICULAR COMMITTEE** – Mark D. Leidich, Chairperson

Consent Agenda

Mr. Leidich asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. BAA Motion by Leidich, Seconded by Christensen, RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District approves the request of the American Computer Science League, under the direction of Arlan Dietrich, to attend the ACSL All-Star Contest in Greenwood Village, Colorado, from May 21 to May 25, 2014.

ACSL All-Star Contest

Note: The cost, which is approximately \$6,000.00 plus the cost of a substitute for two days, is part of the high school budget.

2. BAA approves the request of the Future Business Leaders of America (FBLA), under the direction of Elizabeth Wissinger, to attend the FBLA National Leadership Conference in Nashville, TN, from June 27 to July 3, 2014.

FBLA National Leadership Conference

Note: The cost to the District as part of the high school budget will be approximately \$1,000.00. The remainder of the costs will be paid for by the FBLA Club or individual participants.

3. RJK approves a one-time/year fee of \$10.00 for school-sponsored athletic physicals for the 2014-15 school year.

Athletic Physicals

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

Discussion Agenda

None

**FACILITIES/PROPERTY COMMITTEE** - Dennis J. Manbeck, Chairperson

Consent Agenda

None

Discussion Agenda

- 1. EAL Motion by Manbeck, Seconded by Kaczmarczyk, RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District approves replacement of the high school stage floor by Mastercraft Sports Flooring, P. O. Box 327, Lima, PA 19037, at a cost of \$70,000.00. High School Stage Floor

Note: This project is priced under the COSTARS cooperative purchasing program and will be paid out of capital expenses.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

- 2. EAL Motion by Manbeck, Seconded by Neider, approves the Revised Proposal for Phase 2 of the Modular Team Room Design from Muhlenberg Greene Architects, Ltd., dated May 14, 2014, in the amount of \$12,700.00. (Attachment A-2) MGA – Phase 2 Modular Team Room Design

Note: This proposal includes a waiver by Muhlenberg Greene Architects, Ltd., of the \$1,400.00 fee previously approved for Phase 1. The project will be paid out of capital expenses.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

Information Item

- 1. EAL As part of his graduation project, senior Ben Randler enhanced the landscaping at the Veterans' Circle in front of the high school. Veterans' Circle



**HUMAN RELATIONS COMMITTEE** - Gary G. Neider, Chairperson

Consent Agenda

Mr. Neider asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. RLR Motion by Neider, Seconded by Leidich, RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District ratifies and approves the employment of substitute support staff personnel for the 2013-14 school year at the rate of \$8.25/hour for cafeteria/noon-time aide substitutes and \$8.50/hour for clerical, instructional/transportation aide, and custodial substitutes.  

(Attachment A-3)

Substitute Support Staff
2. RAG approves the employment of substitute teachers for the 2013-14 school year at the rate of \$95.00 per day.  

(Attachment A-4)

Substitute Teachers
3. RLR ratifies and approves the employment of Janelle Ferrara, 464 Mountain Boulevard, Wernersville, PA 19565, as a long-term substitute for Catherine Hassler, certificated instructional aide (7 hours/day) at West Elementary, at an hourly rate of \$10.00, effective April 28, 2014.  

Hire – LTS  
Certificated Instr  
Aide at West
4. RAG ratifies and approves the employment of Rachael Pearson, 2604 Hollywood Court, Reading, PA 19606, as a part-time (1/2 time) long-term substitute for Deborah Endler, art teacher at East Elementary, at a daily rate of \$110.54 in accordance with the 2011-12 salary schedule, effective March 24, 2014:  

Hire – PT LTS Art at  
East

Note: Education Level: Bachelors  
Undergraduate School: Millersville University  
Certification: Instr. I – Art K-12  
Experience: Daily Substitute at CWASD  
Employment: March 24, 2014  
Initial Assignment: Part-time (1/2 time) Art at East

Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated.
5. RLR ratifies and approves the employment of Sandra Schaeffer, 2145 South Galen Hall Road, Wernersville, PA 19565, as a part-time (3¾ hours/day) special education transportation aide at an hourly rate of \$10.00, effective April 2, 2014.  

Hire – PT Sp Ed  
Transportation Aide

Note: This is a new position.

6. RLR ratifies and approves the transfer of Shannon Shearer from a part-time (4½ hours/day) academic year special education instructional aide at the high school to a full-time (7 hours/day) academic year special education instructional/personal care aide at the high school, effective April 21, 2014.
- Transfer – Sp Ed Instr/Personal Care Aide at HS
- Note: This is a new position.
7. RAG ratifies and approves the transfer of Kristin Minch, Middle School Assistant Principal, to Acting Middle School Principal from May 19, 2014 through June 30, 2014, at an additional salary of \$3,147.48.
- Acting MS Principal
8. JMH approves the following lead teachers for the 2014 Summer Remediation Program at an hourly rate of \$22.88:
- 2014 Summer Remediation Lead Teachers
- East Elementary – Tracy Wertz  
West Elementary – Jeff Showalter  
Middle School – Lori Morris
9. JMH approves the following tutors for the 2014 Summer Remediation Program at an hourly rate of \$22.88:
- 2014 Summer Remediation Tutors
- | <i>East</i>        | <i>West</i>            | <i>Middle School</i> |
|--------------------|------------------------|----------------------|
| Debra Brubaker     | Desiree Bower          | Elizabeth Eshbach    |
| Kristin Caccesse   | Tara Chelius           | Jill Fidazzo         |
| Morgan Chelius     | Justin Foster          | Cathy Mason          |
| Janelle Ferrara    | Catherine Hassler      | Audrey Minich        |
| Tamara Kase        | Abigail Kurzweg        | Kathy Muldoon        |
| Bev Kesselring     | Molly Luckenbill       | Vincent Natale       |
| Pamela Light       | Karen Mihalik          | Heather Perrine      |
| Lisa Litzenberger  | Amber Miller           | Jennifer Potthoff    |
| Steven Long        | Rachael Pearson        | Rebecca Reed         |
| Lisa Martin        | Melissa Reider         | Natalie Roslin       |
| Debra McDermott    | Terese Reimenschneider | Gwen Weiser          |
| Lisa Reggiani      | Stacey Ressler         |                      |
| Julie Yasin        | Nancy Schafer          |                      |
| Megan Yeich        | Sherri Sattazahn       |                      |
|                    | Christopher Tadley     |                      |
| <i>Substitutes</i> |                        |                      |
| Michelle Diamond   | <i>Substitute</i>      |                      |
| Kathy Pachulo      | Lisa Oxenreider        |                      |
10. EJS approves the following teachers to provide 2014 Extended School Year programs for 70 eligible Conrad Weiser special education students at an hourly rate of \$22.88:
- 2014 ESY Teachers
- |                            |                           |
|----------------------------|---------------------------|
| Kristen Holweger           | Daniel Kramer             |
| Derek Long                 | Karen Matthew             |
| Elizabeth Phillips         | Kimberly Serfass          |
| Cassie Eccles (substitute) | Rebecca Reed (substitute) |
11. EJS approves the following staff as instructional aides for the 2014 Extended School Year Program for eligible Conrad Weiser special education students at an hourly rate of \$8.50 for aides who are not permanent District employees or, if a permanent
- 2014 ESY Instr Aides

District employee, at a rate equal to the employee's current hourly rate during the 2013-14 school year:

Paulette Antonucci	Mary Hulina
Lois Korzi	Paulene McNeill
Jodi Voletto	Amanda Pacheco
Mary Stricker (substitute)	
Terese Reimenschneider (substitute)	

12. EJS approves the following transportation aides for the 2014 Extended School Year Program for eligible Conrad Weiser special education students at the employee's current hourly rate during the 2013-14 school year:
- |                    |                   |
|--------------------|-------------------|
| Paulette Antonucci | Martene Firestine |
| Mary Hulina        | Cindy Kramer      |
| Christine Sackett  | Pamela Schoonover |
| Florence Strange   | Sandra Schaeffer  |
- 2014 ESY  
Transportation  
Aides
13. EJS approves the following substitute transportation aides for the 2014 Extended School Year program for eligible Conrad Weiser special education students at an hourly rate of \$8.50:
- |                       |               |
|-----------------------|---------------|
| Linda Alspach Heckman | Kelly Cox     |
| Pauline Follmer       | James Gibson  |
| Amanda Pacheco        | Mary Stricker |
| Sally Scubulek        |               |
- 2014 ESY  
Substitute  
Transportation  
Aides
14. RLR approves the transfer of Donna Balthaser from a part-time (4½ hours/day) to a full-time (7 hours/day) academic year special education instructional aide at East Elementary, effective August 25, 2014.
- Note: This is a replacement for Charlotte Yost (retired).
15. RLR approves the employment of Jamie Rahn, 900 Snyder Road, West Lawn, PA 19609, as a full-time (7 hours/day) academic year special education instructional aide at the middle school at a rate of \$10.00/hour, effective August 25, 2014.
- Note: This is a replacement for Paula Christensen (transferred).
16. RAG approves the position guide for Elementary Intervention Specialist.
- (Attachment A-5)
17. RAG approves the position guide for Elementary Reading Specialist.
- (Attachment A-6)
18. RAG approves the use of Mobile Dentists in each elementary school for the 2014-15 school year at no cost to the District.
- Transfer – Sp Ed  
Instr Aide at East
- Hire – Sp Ed Instr  
Aide at MS
- Position Guide –  
Elementary  
Intervention  
Specialist
- Position Guide –  
Elementary  
Reading Specialist
- Mobile Dentists

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

Discussion Agenda

- 1. JMH Motion by Neider, Seconded by Manbeck, ratifies and approves Heather Perrine, 4 Kerryn Drive, Robesonia, PA 19551, to provide homebound instruction for an elementary student beginning April 28, 2014 and continuing through the end of the 2013-14 school year for a maximum of five hours a week at the rate of \$22.88 per hour, plus mileage. Homebound Instr – Elementary

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

- 2. RAG Motion by Neider, Seconded by Leidich, rescinds the July 17, 2013, approval of Peter J. Aiken as the Lead Administrator of the Scout Virtual Academy at a yearly stipend of \$9,000.00 for the 2013-14 school year. Rescind – SVA Lead Administrator

And further,

ratifies and approves the following personnel and prorated stipends for the Scout Virtual Academy Lead Administrators for the 2013-14 school year. SVA Lead Administrators

Peter J. Aiken, Lead Administrator \$7,930.40  
(July 1, 2013 to May 16, 2014)

Robert G. Galtere, Co-Lead Administrator \$534.80  
(May 19 to June 30, 2014)

Alissa B. Sweigart, Co-Lead Administrator \$534.80  
(May 19 to June 30, 2014)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

- 3. RLR Motion by Neider, Seconded by Manbeck, ratifies and approves the employment of Mary Lou Heck, 452 Drake Road, Mohrsville, PA 19541, as a part-time (4½ hours/day) long-term substitute for Shannon Shearer, special education instructional aide at the high school, at an hourly rate of \$10.00 for the remainder of the 2013-14 school year, effective April 22, 2014. Hire - PT LTS Sp Ed Instr Aide at HS

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

- 4. RLR Motion by Neider, Seconded by Leidich, ratifies and approves the employment of Kathi Kauffman, 21 Shelly Drive, Sinking Spring, PA 19608, as a part-time (4½ hours/day) special education instructional aide at West Elementary at an hourly rate of \$10.00 for the remainder of the 2013-14 school year, effective May 9, 2014.

Hire - Sp Ed Instr Aide at West

Note: This is a new position for the remainder of the 2013-14 school year.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

- 5. RAG Motion by Neider, Seconded by Manbeck, approves the non-renewal of the Temporary Professional Employee contract of Tamara Torres, English as a Second Language teacher at East and West Elementary Schools, at the end of the 2013-14 school year due to decreased enrollment and programmatic changes.

Non-renewal of TPE Contract - ESL

This resolution was duly adopted by the following vote:

Aye: Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 7

Nay: Carl ..... 1

- 6. EAL Motion by Neider, Seconded by Christensen, approves the following summer custodial personnel with a total cost not to exceed the budgeted amount of \$64,000.00:

Summer Custodians

Ryan Schwartz  
130 Mountain Top Road  
Wernersville, PA 19565

Eugene Evans  
9 E Main St, P.O. Box 461  
Newmanstown, PA 17073

Donna Kasprovicz  
324 Wernersville Road  
Sinking Spring, PA 19608

Debra Barskey  
210 South Rosewood Court  
Wernersville, PA 19565

Alessandra Cupani  
12 Slater Drive  
Wernersville, PA 19565

Malissa Jacobs  
141 East Penn Avenue  
Robesononia, PA 19551

Marie LaRocca  
132 Treeline Drive  
Newmanstown, PA 17073

Terri Getz  
321 Smokering Drive  
Robesononia, PA 19551

Elizabeth Harnly  
226 Buck Lane  
Robesononia, PA 19551

Kathleen Hickernell  
70 Texter Mountain Road  
Wernersville, PA 19565

Julie Hobschaidt  
281 Diplomat Drive  
Robesonia, PA 19551

Debra Staudt  
306 Dogwood Lane  
Womelsdorf, PA 19567

Lee Zechman  
270 Diplomat Drive  
Robesonia, PA 19551

Molly Luckenbill  
106 Treeline Drive  
Newmanstown, PA 17073

Brittney Hickernell  
70 Texter Mountain Road  
Wernersville, PA 19565

Nou Koch  
299 Honeysuckle Lane  
Robesonia, PA 19551

Lisa May  
52 School Road  
Robesonia, PA 19551

Monica Roth  
11 Roxberry Drive  
Sinking Spring, PA 19608

Christopher Tadley  
2170 Elder Street  
Reading, PA 19604

Heather Perrine  
4 Kerry Drive  
Robesonia, PA 19551

Dillon Oxenreider  
52 Reider Road  
Robesonia, PA 19551

Barbara Ramsay  
530 Woodrow Court  
Wernersville, PA 19565

Ryan Gemmel  
141 Werner Street  
Wernersville, PA 19565

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

- 7. RLR Motion by Neider, Seconded by Kaczmarczyk, accepts, with regret, the intention to retire of Victor Witman, custodian at the middle school, effective August 15, 2014.

Retire – MS  
Custodian

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

- 8. RAG Motion by Neider, Seconded by Manbeck, approves the position guide for Bethany Coordinator. (Attachment A-7)

Position Guide –  
Bethany  
Coordinator

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

- 9. RAG Motion by Neider, Seconded by Kaczmarczyk, elects David A. Christensen as Treasurer of the Conrad Weiser School Board for a one-year term from July 1, 2014 to June 30, 2015.

Board Treasurer

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

Information Item

1. RAG The last work day for Peter Aiken, middle school principal, is May 16, 2014. MS Principal
2. RAG Barbara Troutman, Kindergarten teacher at West Elementary, returned from a leave of absence on April 24, 2014. K at West
3. RLR The first day of the parental leave for Jenny Miller, special education learning support teacher at the middle school, is April 22, 2014. LS at MS  
  
Heather Perrine's first day as a long-term substitute for Jenny Miller is April 21, 2014. Ms. Perrine was also approved for a shadow day, which was done on April 14, 2014. LTS LS at MS
4. RAG/RLR The following transfers will be made beginning in the 2014-15 school year: Transfers
  - a. Scott Shultz from special education emotional support teacher at the middle school to special education learning support teacher at the high school to replace Cynthia Clouser (retired). Sp Ed LS at HS
  - b. Paula Christensen from certificated special education emotional support instructional aide to learning support instructional aide at the middle school to replace Alice Hauck (retired). Sp Ed Instr Aide at MS
  - c. Christine Weik from Reading Specialist at East Elementary to Grade 1 at West Elementary to replace Louise Houtz (retired). Gr 1 at West
  - d. Michelle Diamond from Intervention Specialist at East Elementary to Grade 4 at West Elementary to replace Jeff Lillis (retired). Gr 4 at West
5. RAG Due to shifting enrollments, beginning in the 2014-15 school year, the number of classrooms at West Elementary will increase from 23 to 24, and the number of classrooms at East Elementary will decrease from 25 to 23. As a result, the elementary program will lose one classroom position and the following grade level transfers will be made:
  - a. Geneva Aulenbach from Kindergarten to Grade 2 at West Elementary. Gr 2 at West
  - b. Lisa Whitmoyer from Kindergarten at East Elementary to Grade 1 at West Elementary. Gr 1 at West

- c. Samantha Zerbe from Grade 4 to Grade 3 at East Elementary.
- d. Tammy Kase from Grade 3 to Kindergarten at East Elementary.

Gr 3 at East

K at East

**POLICY**

Policy

- 1. JLW RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District adopts the following policy of the Conrad Weiser Area School District Board Policy Manual:

Policy 808.2 – Food Service Meal Charges – 2<sup>nd</sup> Reading

Policy 808.2 – Food Service Meal Charges - 2<sup>nd</sup> reading

(Attachment A-8)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

- 2. RAG receives the following policy of the Conrad Weiser Area School District Board Policy Manual:

Policy 810.2 – Video/Audio Monitors on Buses – 1<sup>st</sup> Reading

Policy 810.2 – Video/Audio Monitors on Buses - 1<sup>st</sup> reading

(Attachment A-9)

**SUPERINTENDENT’S REPORT**

Supt Report

**ADMINISTRATION REPORTS**

- A. Enrollment Reports
- B. Assistant Superintendent

Enrollment

Asst. Superintendent

Dr. Bentzel prepared a written report that was distributed prior to the meeting.

- C. Director of Business

Director of Business

Mrs. Robertson prepared a written report that was distributed prior to the meeting.

- 1. Director of Food Services

Dir. Food Service

Mrs. Wilinsky prepared a written report that was distributed prior to the meeting.



2. Director of Facilities Dir of Facilities
- Mr. Lutz prepared a written report that was distributed prior to the meeting.
- D. West Elementary Principal West Principal
- Mrs. Hassler prepared a written report that was distributed prior to the meeting.
- E. East Elementary Principal East Principal
- Mrs. Heilman prepared a written report that was distributed prior to the meeting.
- F. High School Principal HS Principal
- Dr. Adams prepared a written report that was distributed prior to the meeting.
1. Assistant High School Principal Asst. HS Principal
- Mr. Galtere prepared a written report that was distributed prior to the meeting.
2. Assistant High School Principal Asst HS Principal
- Mrs. Sweigart prepared a written report that was distributed prior to the meeting.
- G. Middle School Principal MS Principal
- Dr. Aiken prepared a written report that was distributed prior to the meeting.
1. Assistant Middle School Principal Asst MS Principal
- Ms. Minch prepared a written report that was distributed prior to the meeting.
- H. Director of Special Education Director of Special Ed.
- Mr. Skoczen prepared a written report that was distributed prior to the meeting.
- I. Director of Athletics Director of Athletics
- Mr. Kline prepared a written report that was distributed prior to the meeting.

J. Director of Technology

Director of Technology

Mr. Knarr prepared a written report that was distributed prior to the meeting.

**ADJOURNMENT**

Motion by Carl, Seconded by Neider,  
Adjourned 7:58 p.m.