

Conrad Weiser Area School District  
Robesonia, PA

Minutes – June 15, 2016

At 7:30 p.m., President Margaret G. Rumbaugh called to order the regular meeting for the month of June of the Board of School Directors of the Conrad Weiser Area School District, followed by the pledge to the flag of the United States of America.

**Present for the Meeting**

*Board Members*

William T. Carl Jr., David A. Christensen, Francis J. Kaczmarczyk, Mark D. Leidich, Dennis J. Manbeck, Gary G. Neider, Bret A. B. Sabold, Tammy Starner Wert, and Margaret G. Rumbaugh

*Solicitor*

Jon S. Malsnee, Esquire

*School Personnel*

Randall A. Grove, Erik J. Bentzel, Robin L. Robertson, Edward J. Skoczen Jr., Robert G. Galtere, Alissa B. Sweigart, Randy V. Neider, R. Kenneth Buck Jr., Kristin D. Minch, Jennifer M. Hassler, Janet C. Heilman, Scott R. Michael, Clark A. Knarr, Eric A. Lutz, Stacy L. Miller, Kathleen A. Mohn, Nancy L. Flory and Heather Stricker

*Student Council Members*

None Present

**ANNOUNCEMENTS**

Announcements

Mrs. Rumbaugh announced that the Board of School Directors will hold an executive session at the end of the evening's meeting to discuss personnel.

**APPROVAL OF MINUTES** – Margaret G. Rumbaugh

Minutes

- A. Motion by Rumbaugh, Seconded by Starner Wert, RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of May held on May 18, 2016; a special meeting held on June 1, 2016; and the agenda of the committee meetings held on June 1, 2016, be dispensed with and that the same be approved by voice vote.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

**APPROVAL OF FINANCIAL REPORTS** – Margaret G. Rumbaugh

Financial Reports

- A. Motion by Manbeck, Seconded by Neider, RESOLVED, that the financial reports be approved, as presented.

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

**APPROVAL OF PAYMENT OF BILLS** – David A. Christensen

A. Motion by Christensen, Seconded by Wert, RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$315,499.12 and ratified in the amount of \$1,881,136.60 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$2,196,635.72;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$60,118.72 and ratified in the amount of \$62,975.75 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$123,094.47.

Cafeteria Bills

These resolutions were duly adopted by the following roll call vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

**PRESENTATIONS**

A. Employee of the Month- Mr. Buck recognized Mary Stricker, alternative room aide/subs coordinator at the middle school, as Employee of the Month. Mrs. Stricker provides supervision to students in the in-school suspension and detention room. She coordinates substitutes through STS to ensure coverage in classrooms. Mrs. Stricker also helped recruit nurse substitutes for NEED Camp to accommodate staffing needs so the camp ran smoothly and successfully for attending students.

EOM

B. Reading Area Community College Dual Enrollment- Dr. Grove introduced Jodi Corbett, Director of Academic Partnerships at Reading Area Community College, who gave a brief presentation on dual enrollment program offerings provided to qualified high school juniors and seniors to simultaneously earn college credits while completing approved courses here at Conrad Weiser High School. Courses that earn RACC dual credit are taught by high school faculty, at our campus, during regular school hours. She discussed section offerings and tuition rates for the 2016-17 school. Anatomy and Physiology I & II course offerings could be taught by Adelle Schade, B.S., M.Ed., M.S., Biomedical Science faculty. The students would have an excellent opportunity to utilize their current college level standard curriculum taught by Ms. Schade toward earning college credits.

RACC

C. Requests to speak to the Board of School Directors

Requests to Speak

**COMMUNICATIONS**

Communications

A. Reports

1. Solicitor – Mr. Malsnee had no report.
2. Student Council – No report.
3. Berks County Intermediate Unit – Mrs. Starner Wert reported that they meet July 16, 2016.
4. Berks Career & Technology Center– Mr. Carl reported that they meet in two weeks.
5. Tax Collection Committee – Mrs. Robertson had no report.

**OLD BUSINESS**

Old Business

**NEW BUSINESS**

New Business

**BUDGET & FINANCE COMMITTEE** – David A. Christensen, Chairperson

Consent Agenda

Mr. Christensen asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. EJS Motion by Christensen, Seconded by Kaczmarczyk, RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District approves an agreement with the Janus School, 205 Lefever Road, Mount Joy, PA 17552, for tuition in the amount of \$34,785.00, plus \$2,025.00 for a Summer Program, for a high school special education student for the 2016-17 school year, with the District also paying the daily transportation costs totaling \$2,530.00, effective August 29, 2016.
2. EJS approves an agreement with the Janus School, 205 Lefever Road, Mount Joy, PA 17552, for tuition in the amount of \$34,785.00 for a high school special education student for the 2016-17 school year, with the District also paying the daily transportation costs totaling \$1,265.00, effective August 29, 2016.
3. EJS approves an agreement with the Janus School, 205 Lefever Road, Mount Joy, PA 17552, for tuition in the amount of \$35,285.00 for a high school special education student for the 2016-17 school year, with the District also paying the daily

Placement at Janus for 2016-17

Placement at Janus for 2016-17

Placement at Janus for 2016-17

transportation costs totaling \$2,530.00, effective August 29, 2016.

4. EJS approves an agreement with the Janus School, 205 Lefever Road, Mount Joy, PA 17552, for tuition in the amount of \$32,771.00 for a high school special education student for the 2016-17 school year, with the District also paying the daily transportation costs totaling \$2,530.00, effective August 29, 2016. Placement at Janus for 2016-17
5. EJS approves an agreement with the Janus School, 205 Lefever Road, Mount Joy, PA 17552, for tuition in the amount of \$34,785.00 for a middle school special education student for the 2016-17 school year, with the District also paying the daily transportation costs totaling \$2,530.00, effective August 29, 2016. Placement at Janus for 2016-17
6. EJS approves the following providers for the IEP mandated 2016 Extended School Year program for eligible Conrad Weiser students: ESY Providers
- |  |             |
|--|-------------|
| a. Opportunities School (1 student)        | \$ 3,659.30 |
| b. New Story (4 students)                  | \$43,500.00 |
| c. Northwestern Human Services (1 student) | \$ 2,244.80 |
| d. Vista (5 students)                      | \$34,150.00 |
7. EJS approves a three-year agreement with Pediatric Therapeutic Services (PTS), 525 Fayette Street, Conshohocken, PA 19428, for contracted physical therapy, occupational therapy, occupational assistant therapy, and speech therapy services, effective July 1, 2016 through the end of the 2018-19 school year at the following rates: Agreement with Pediatric Therapeutic Services
- |  |              |
|--|--------------|
| Occupational and Physical Therapy Services | \$69.50/hour |
| Occupational Therapy Assistant Services    | \$50.00/hour |
| Speech and Language Therapy Services       | \$68.50/hour |
8. RLR authorizes Janet C. Heilman and Jennifer M. Hassler, representing the elementary administration, and Randall A. Grove and Robin L. Robertson representing central office, to sign for the payment of any expenditure from the activity funds of Conrad Weiser East and West Elementary Schools for the 2016-17 school year. Elementary Activity Funds
9. RLR authorizes Robert G. Galtere and Alissa B. Sweigart, representing high school administration, and Randall A. Grove and Robin L. Robertson representing central office, to sign for the payment of any expenditures from the activity funds of Conrad Weiser High School for the 2016-17 school year. HS Activity Fund
10. RLR authorizes R. Kenneth Buck, Jr. and Kristin D. Minch, representing middle school administration, and Randall A. Grove and Robin L. Robertson representing central office, to sign for the payment of any expenditures from the activity funds of Conrad Weiser Middle School for the 2016-17 school year. MS Activity Fund

11. RLR authorizes Scott R. Michael and Robert G. Galtere, representing the secondary administration, and Randall A. Grove and Robin L. Robertson representing central office, to sign for the payment of any expenditures from the athletic account for the 2016-17 school year. Athletic Fund
12. RLR approves the following financial institutions/consultants for investments and depositories of District funds for 2016-17 as per state regulations under Act 72: Financial Institutions and Consultants
- |   |  |
|---|--|
| BB&T Bank<br>402 E. Penn Avenue<br>Robesonia, PA                                | First National Bank<br>4140 East State Street<br>Hermitage, PA |
| M & T Bank<br>4830 Penn Avenue<br>Sinking Spring, PA                            | Fulton Bank<br>Conrad Weiser Parkway<br>Womelsdorf, PA         |
| Wells Fargo<br>One West Penn Avenue<br>Robesonia, PA                            | PLGIT<br>P. O. Box 1300<br>Valley Forge, PA                    |
| Ferris, Baker, Watts, Inc.<br>140 South Village Avenue<br>Suite 10<br>Exton, PA | PNC<br>4242 Carlisle Pike<br>Camp Hill, PA                     |
13. MAN approves the application for the National School Lunch Program and School Breakfast Program for the 2016-17 school year, effective July 1, 2016. School Lunch/Breakfast Program
14. MAN establishes cafeteria meal prices beginning August 29, 2016, as follows: 2016-17 Caf e Prices
- |                    | 2015-16 | 2016-17 |
|--------------------|---------|---------|
| <i>Breakfast</i>   |         |         |
| Elementary Schools | \$1.35  | \$1.40  |
| Middle School      | \$1.45  | \$1.50  |
| High School        | \$1.45  | \$1.50  |
| Adult              | \$2.00  | \$2.05  |
| <i>Lunch</i>       |         |         |
| Elementary Schools | \$2.60  | \$2.70  |
| Middle School      | \$2.70  | \$2.80  |
| High School        | \$2.70  | \$2.80  |
| Adult              | \$4.00  | \$4.10  |
15. RLR/ SRM approves the Strength and Conditioning Coach Contract with LJ's Fitness, 102 North Third Street, Womelsdorf, PA 19567, for strength and conditioning services for the 2016-17 school year in the amount of \$19,000.00, as attached to the Official Minutes. LJ Fitness Contract

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

16. RLR Discussion, re: 2016-17 Budget- Mrs. Robertson presented an update which included options to balance the budget and requested action to adopt the budget. 2016-17 Budget

Discussion Agenda

1. RLR Motion by Christensen, Seconded by Kaczmarczyk, adopts the tentative school budget approved on May 11, 2016, and hereby authorizes the expenditures as set forth therein during the school year 2016-17 as follows: 2016-17 Budget

**FINAL PROPOSED BUDGET SUMMARY  
2016-17**

This budget is based on tax structure as follows – Real Estate Tax of 27.135 mills for Berks County properties and 23.368 mills for Lancaster County properties. A Per Capita Tax of \$5.00, Real Estate Transfer Tax of one-half of 1%, and Earned Income Tax of 1%. Earned Income Tax – The School District will receive one-half of 1% and the Boroughs and Townships one-half of 1%.

**Auditors Beginning Unassigned and Assigned Fund Balance**

<b><u>July 1, 2015</u></b>	<b><u>\$ 3,357,713</u></b>
Estimated Revenues 2015-16	44,569,415
Estimated Expenditures 2015-16	45,643,915
Estimated Beginning Unassigned and Assigned Fund Balance July 1, 2016	2,283,213
Budgeted Revenues 2016-17	46,160,805
Budgeted Expenditures 2016-17	46,307,305
Estimated Beginning Unassigned Fund Balance July 1, 2017	2,136,713

**FINAL PROPOSED BUDGET  
June 30, 2016**

**REVENUES**

6000	Local Sources	\$ 30,188,885
7000	State Sources	14,101,920
8000	Federal Sources	1,562,000
9000	Other Financing Sources	<u>308,000</u>

TOTAL PROPOSED REVENUES \$46,160,805

**EXPENDITURES**

1000	Instruction	\$ 27,847,420
2000	Support Services	12,444,750
3000	Operation of Non-instructional Services	929,390
4000	Facilities Acquisition, Construction and Improvement Services	0
5000	Other Financing Uses	<u>5,085,745</u>

TOTAL PROPOSED APPROPRIATIONS

\$ 46,307,305

RESOLVED, Whereas, it is the statutory duty of this Board to assess taxes for school purposes for the school fiscal year 2016-17.

NOW, THEREFORE, BE IT RESOLVED, That, for the school year July 1, 2016 to June 30, 2017, there be and there is hereby imposed and levied for school purposes upon all assessed real estate within the Conrad Weiser Area School District a tax at the rate of 27.135 (.027135) mills for Berks County properties, or two dollars and 71/xx on each One Hundred Dollars of assessed valuation of taxable property, and 23.368 (.023368) mills for Lancaster County properties, or two dollars and 34/xx on each One Hundred Dollars of assessed valuation of taxable property.

RESOLVED, WHEREAS, the School Board of Conrad Weiser Area School District deems it advisable to enact a per capita tax for school purposes by virtue and authority of the Public School Code Act of 1949, March 10, P.S. 30, Art. VI, Section 679, as amended.

NOW, THEREFORE, the Board of School Directors of Conrad Weiser Area School District, Berks County, Pennsylvania, hereby resolves that:

SECTION 1. By authority of the Act of General Assembly of the Commonwealth of Pennsylvania, approved March 10, 1949, P.S. 30, Art. VI, Section 679, as amended cited as the "Public School Code of 1949", a per capita tax of Five Dollars (\$5.00) is hereby levied and assessed on each and every resident and inhabitant of the Conrad Weiser Area School District eighteen (18) years of age or over, which tax shall be in addition to any other taxes levied and assessed by Conrad Weiser Area School District.

SECTION 2. The list of residents of the political subdivisions of Conrad Weiser Area School District prepared by direction of the school district or political subdivisions embraced therein and the manner provided by law, and any names of residents added to said list in the manner provided by law, are hereby adopted for purposes of levying and assessing the per capita tax imposed by this resolution.

SECTION 3. Said tax shall be collected by the duly elected or appointed tax collectors of the political subdivisions located within Conrad Weiser Area School District and shall be paid over to Conrad Weiser Area School District in the same manner and at the same time as other local taxes are collected and paid over.

SECTION 4. The amount and periods of discount and penalty for payment of said tax shall be the same as provided for in the Local Tax Collection Law of May 25, 1945, P.L. 1050, its amendments and supplements and as provided by the Conrad Weiser Area School Board.

SECTION 5. The Tax Collectors in the various municipal subdivisions of the district shall have all of the powers and be subject to all of the duties to the same extent and as fully provided for in said Local Tax Collection Law of 1945, its amendments and supplements.

SECTION 6. This resolution and the tax herein levied shall be effective the first day of July 2016, and shall remain in full force and effect for a period of one (1) year; i.e., until June 30, 2017.

SECTION 7. The compensation of the Tax Collectors for collection of said tax shall be the same as fixed from time to time for the collection of other local taxes.

SECTION 8. If any sentence, clause or section or part of this resolution is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses or sections or parts of this resolution.

It is hereby declared as the intent of the School Board of Conrad Weiser Area School District that this resolution would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section, or part thereof not been included herein.

Adopted: SCHOOL BOARD OF THE CONRAD WEISER AREA SCHOOL DISTRICT

Attest: Margaret G. Rumbaugh, President Date  
Gary G. Neider, Secretary Date

This resolution was duly adopted by the following roll call vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

Nay: Starner Wert ..... 1

2. RLR Motion by Christensen, Seconded by Manbeck, authorizes homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning July 1, 2016, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as attached to the Official Minutes.

Homestead/  
Farmstead

(Attachment A-1)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9



3. RLR Motion by Christensen, Seconded by Kaczmarczyk, rescinds the June 1, 2016, Board approval of the following changes for the secretarial, cafeteria, aide, custodial/maintenance and technology support divisions for the 2016-17 school year:

Rescind – Support Staff Changes

- a. One additional personal day per year to employees after five years of part-time and/or full-time service to the District, decreasing the current requirement of fifteen years of service for an additional personal day;

And further,

approves the following changes for the secretarial, cafeteria, aide, custodial/maintenance and technology support divisions for the 2016-17 school year:

Revisions/Amendments – Support Staff Changes

- a. One additional personal day to employees after five years of part-time and/or full-time service to the District, decreasing the current requirement of fifteen years of service for an additional personal day;

Note: The words “per year” are deleted from the June 1 approval.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Stamer Wert, and Rumbaugh ..... 9

4. RLR Motion by Christensen, Seconded by Kaczmarczyk, rescinds the June 1, 2016, Board approval of reimbursement to active employees for renewal of their FBI Fingerprinting, PA Criminal History Record Check, and PA Child Abuse History clearances beginning July 1, 2016.

Rescind – Clearance Renewals

And further,

approves the reimbursement to active support staff employees for renewal of their FBI Fingerprinting, PA Criminal History Record Check, and PA Child Abuse History clearances beginning July 1, 2016.

Revisions/Amendments – Support Staff Changes

Note: The words “support staff” are added to the June 1 approval.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Stamer Wert, and Rumbaugh ..... 9

5. RLR Motion by Christensen, Seconded by Kaczmarczyk, approves yearly salary increases based on Continuing Education Units (CEU's), effective July 1, 2016.

Support Staff – CEU's

Annual Adjustment

<u>Name</u>	<u>to Salary</u>
Paulette Antonucci	\$134.40
Geneva Aulenbach	\$336.00
Tabitha Britton	\$212.63
Julie Carneal	\$127.58
Joseph Chimenko	\$104.40
Carrie Coleman	\$336.00
Kelly Cox	\$268.80
Lisa Cullen	\$201.60
Georgeann Devine	\$134.40
Sandra Drobeck	\$129.60
Deborah Fischer	\$336.00
Gloria Foley-Troup	\$104.40
Melissa Gartner	\$268.80
Leslie Hafer	\$134.40
Etta Henry	\$522.00
Janell Hoffmaster	\$170.10
Melany Keys	\$336.00
William Knapper	\$313.20
Kathleen Kunder	\$64.75
Sally Lamm	\$104.40
Sherri Long	\$336.00
Vickey Maney	\$170.10
Paulene McNeill	\$212.63
Lori Moyer	\$208.80
Carolyn Murphy	\$201.60
Kelley Noecker	\$104.40
Amanda Pacheco	\$86.40
Deborah Quaglia	\$60.13
Barbara Ramsay	\$67.20
Janice Reber	\$268.80
Terese Reimenschneider	\$170.10
Sandra Roeder	\$170.10
Sherry Sattazahn	\$336.00
Margaret Schearer	\$522.00
Linda Sclesky	\$86.40
Bethann Shartle	\$208.80
Kathleen Stevenson	\$134.40
Gloria Strunk	\$67.20
Colleen Toal	\$336.00
Karen Trout	\$300.00
Jodiann Voletto	\$201.60
Carolyn Wenrich	\$85.05
Steve Whalen	\$104.40
Teresa Wolfe	\$134.40
Lee Zechman	\$134.40
Tracey Zerbe	\$201.60

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

- 6. CAK Motion by Christensen, Seconded by Kaczmarczyk, approves a four-year lease agreement with F.N.B. Commercial Leasing, 1853 Highway 315, Pittston, PA 18640, for the lease of 513 computers and two storage area networks (SAN) for the middle school and high school at an annual cost of \$107,674.91. MS/HS Computers

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

- 7. RLR Motion by Christensen, Seconded by Kaczmarczyk, awards bids for art and general supplies for 2016-17. Art and General Supplies

Note: Money is already in the 2016-17 budget.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

- 8. EJB Motion by Christensen, Seconded by Kaczmarczyk, authorizes the following payments to staff who served as mentors during the 2015-16 school year: Payment to Mentors

<u>Mentor/Protégé</u>	<u>Amount</u>
Dan Kramer for James Gossert	\$500.00
Sally Cusimano for Kerry Gable	\$500.00
Jess Alexander for Ryan Knarr	\$500.00
Shannon Gray for Molly Luckenbill	\$500.00
Deb Boor for Lauren Mengel	\$500.00
Kathy Muldoon for Morgan Siefert	\$500.00
Linda Schneider for Katelin Kuklantz	\$500.00
Abbey Showalter for Tracy Ash	\$500.00
Alan Moyer for Pam Blodget	\$500.00

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

- 9. RAG Motion by Christensen, Seconded by Kaczmarczyk, ratifies and approves mileage reimbursement at the current IRS mileage rate to the guardian of two district students for transportation costs during the month of May 2016 in the amount of \$1,995.84 in accordance with the McKinney-Vento Act, effective May 1, 2016. Mileage Reimbursement – McKinney-Vento Act

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

**CURRICULUM COMMITTEE** – Tammy Starner Wert, Chairperson

Consent Agenda

None

Discussion Agenda

1. RAG Motion by Starner Wert, Seconded by Carl,  
RESOLVED, that on the recommendation of the Administration  
and the Curriculum Committee, the Board of School Directors of  
the Conrad Weiser Area School District approves Reading Area  
Community College guidelines of the Dual Enrollment  
Program/Dual Enrollment Agreement with Conrad Weiser  
School District for academic year 2016-17 as presented. Courses approved under this agreement for academic year 2016-17, and will be taught by Adelle Schade, B.S., M.Ed., M.S.,  
Biomedical Science faculty. Under this partnership with Reading  
Area Community College, Conrad Weiser students will pay a  
reduced tuition rate of \$99 a credit for these courses taught at  
Conrad Weiser High School. RACC Dual  
Enrollment

- a. Anatomy & Physiology I
- b. Anatomy & Physiology II

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

2. RAG Motion by Starner Wert, Seconded by Carl,  
approves the following revisions to the 2016-17 School  
Calendar: School Calendar  
Revisions
- November 23, 2016 from No School (K-12) day to Early Dismissal (K-12) day.
  - January 2, 2016 from regular school day to No School (K-12) Holiday.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

**EXTRA-CURRICULAR COMMITTEE** – Mark D. Leidich, Chairperson

Consent Agenda

Mr. Leidich asked for requests to move items from the Consent  
Agenda to the Discussion Agenda, and there were none.

1. SRM Motion by Leidich Seconded by Kaczmarczyk, approves the employment of Lewis Davis as the high school golf coach. Golf Coach
2. SRM approves extended season pay for the following spring sports coaches for the 2015-16 school year: Coach Extended Season Pay
- Boys Tennis  
Ryan Knarr 4 days - \$91.59
- Track & Field  
Lauren Ressler 6 days - \$204.54  
Abbey Showalter 5 days - \$119.57
3. SRM ratifies and approves Colleen Irwin for contracted services for athletic events for the 2015-16 school year, effective April 19, 2016. Athletic Events Contracted Services
- These resolutions were duly adopted by the following vote:
- Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9
- Discussion Agenda  
None

**FACILITIES/PROPERTY COMMITTEE** – Dennis J. Manbeck, Chairperson

- Consent Agenda  
None
- Discussion Agenda  
None

**HUMAN RELATIONS COMMITTEE** – Gary G. Neider, Chairperson

- Consent Agenda  
Mr. Neider asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.
- Motion by Neider, Seconded by Starner Wert, RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District ratifies and approves an increase in hours for Florence Strange, special education transportation aide, from 3 hours/day to 5.75 hours/day, effective April 27, 2016. Transportation Aide Increase
1. RLR
- Note: This is to replace an aide supplied by BCIU who resigned.
2. RLR authorizes holidays for the 2016-17 school year: Holidays
- Secretarial (260 days)*  
07/04/16 Independence Day

09/05/16	Labor Day
11/24/16 through 11/28/16	Thanksgiving Recess
12/26/16 through 12/30/16	Winter Recess
01/02/17	New Year's Day
04/14/17	Good Friday
05/29/17	Memorial Day

*Custodial (260 Days)*

07/04/16	Independence Day
09/05/16	Labor Day
11/24/16 and 11/25/16	Thanksgiving Recess
12/26/16 through 12/28/16	Winter Recess
01/02/17	New Year's Day
04/14/17	Good Friday
05/29/17	Memorial Day

*Full-time (5 hours/day or more) Support Staff*

*Who work less than 260 days a year*

11/24/16	Thanksgiving Day
12/26/16	Christmas Day
01/02/17	New Year's Day

3. RAG approves Alissa B. Sweigart as the Lead Administrator of the Scout Virtual Academy at a yearly stipend of \$9,000.00. SVA Lead Administrator
  
4. RAG approves Denise Rathman as the Lead Counselor of the Scout Virtual Academy at a yearly stipend of \$7,200.00. SVA Lead Counselor
  
5. RLR authorizes Mary Stricker, academic year Substitute Coordinator for the District, to make arrangements as needed for substitute transportation aides for the special education Extended School Year program during the summer of 2016 at her current hourly rate for the 2015-16 school year. Substitute Services for ESY
  
6. EJS approves Greta Zerman, library aide at West Elementary School, to provide summer clerical support in the special education office for up to 15 hours a week for six weeks, at her hourly rate during the 2015-16 school year, beginning June 16, 2016. Summer Clerical Support for Sp Ed Office  
  

Note: This will be paid through ACCESS funds.
  
7. EJS approves Kelly Cox, special education instructional aide at the middle school, to provide substitute summer clerical support in the special education office, at her hourly rate during the 2015-16 school year, beginning June 20, 2016. Summer Clerical Support for Sp Ed Office  
  

Note: This will be paid through ACCESS funds.
  
8. EJS approves Stephanie Gattens, learning support teacher at the middle school, to write IEPs, conduct student testing, and coordinate IEP meetings during the summer of 2016 for up to ten hours a week for six weeks at the rate of \$25.00/hour beginning June 16, 2016. MS Sp Ed Summer Assignment

- |     |     |   |   |
|-----|-----|---|---|
| 9.  | EJS | approves Calli Maguire, learning support teacher at the high school, to write IEPs, conduct student testing, and coordinate IEP meetings during the summer of 2016 for up to ten hours a week for six weeks at the rate of \$25.00/hour beginning July 1, 2016. | <a href="#"><u>HS Sp Ed Summer Assignment</u></a>                       |
| 10. | RLR | ratifies and approves an uncompensated leave of absence for Sarah Effrig, noon-time aide at West Elementary School, effective May 10, 2016.   | <a href="#"><u>Uncompensated Leave</u></a>                              |
| 11. | RLR | accepts, with regret, the resignation of Angela Blaker, part-time special education instructional aide at Berks Career and Technology Center, effective June 3, 2016.   | <a href="#"><u>Resign – Sp Ed Instr Aide at BCTC</u></a>                |
| 12. | RAG | approves the request of Krysta Reber, gifted support teacher at the high school, for a parental leave of absence from August 22, 2016 through November 11, 2016.  | <a href="#"><u>Parental Leave</u></a>                                   |
| 13. | RAG | approves the request of Heidi Luckenbill, social studies teacher at the high school, for a parental leave of absence from August 24, 2016 to September 23, 2016.  | <a href="#"><u>Parental Leave</u></a>                                   |
| 14. | RAG | approves the request of Courtney Zickler, high school counselor, for a parental leave of absence for approximately eight weeks beginning approximately August 24, 2016.   | <a href="#"><u>Parental Leave</u></a>                                   |
| 15. | RAG | approves the request of Shannon Gray, Reading Specialist at West Elementary School, for a parental leave of absence from November 13, 2016 through the end of the 2016-17 school year.  | <a href="#"><u>Parental Leave</u></a>                                   |
| 16. | RAG | approves the request of Desiree Frantz, Grade 1 at West Elementary School, to extend the end date of her parental leave from the end of 2015-16 school year to October 7, 2016.   | <a href="#"><u>Extension of Parental Leave</u></a>                      |
| 17. | RAG | accepts, with regret, the resignation of Cassandra Powles, special education learning support teacher at the high school, effective July 11, 2016.  | <a href="#"><u>Resign LST at HS</u></a>                                 |
| 18. | RAG | ratifies and approves an extension for Ashley Snyder to continue to provide homebound instruction for a high school student till the end of the 2015-16 school year at the rate of \$25.00 per hour, plus mileage, effective May 19, 2016.                      | <a href="#"><u>Homebound – HS Sp Ed Student</u></a>                     |
| 19. | RAG | approves elimination of the following contracted positions due to reduction in student demand: <ul style="list-style-type: none"> <li>• Part-time social studies teacher at the high school</li> <li>• Part-time English teacher at the high school</li> </ul>  | <a href="#"><u>Elimination of Contracted Positions</u></a>              |
| 20. | RLR | approves the position guide for Head Cook/Cafeteria Coordinator at Weiser Decisions.<br><br>(Attachment A-2)  | <a href="#"><u>Position Guide - Head Cook/Cafeteria Coordinator</u></a> |

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

Discussion Agenda

1. RAG Motion by Neider, Seconded by Starner Wert, approves the request of Tracy Ash, Part-time High School Health & Physical Education Teacher, for a parental leave of absence beginning approximately August 14, 2016 through the first semester of the 2016-17 school year. Parental Leave

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9
2. RAG Motion by Neider, Seconded by Manbeck, approves a decrease in the part-time teaching schedule of Tracy Ash, High School Health and Physical Education Teacher, from 3/8 time to 3/16 time in the 2016-2017 school year at a yearly rate of \$ 8582.81 (B; Step 2) in accordance with the 2016-17 salary schedule effective August 24, 2016. PT HS Health & Phys Ed decrease

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9
3. EJS Motion by Neider, Seconded by Starner Wert, approves continued employment beyond the 2015-16 school year for Carol Wenrich, Tabitha Britton, and Sandra Drobeck in their current special education aide positions and at their current hourly rates. Sp Ed Aide positions

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9
4. RLR Motion by Neider, Seconded by Starner Wert, approves the transfer of William Knapper to Senior Network Administrator at an annual salary of \$70,000, effective July 1, 2016. Transfer Senior Network Specialist

Note: This includes the 3% support staff increase that was approved June 1, 2016.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9



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|----|-----|--|---|
| 5. | RLR | <p>Motion by Neider, Seconded by Starner Wert, approves the transfer of Joseph Chimenko to Network Administrator at an annual salary of \$51,000, effective July 1, 2016.</p> <p>Note: This includes the 3% support staff increase that was approved June 1, 2016.</p> <p>This resolution was duly adopted by the following vote:</p> <p>Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9</p>     | <p><u>Transfer Network Specialist</u></p> |
| 6. | RLR | <p>Motion by Neider, Seconded by Manbeck, approves the transfer of Stephen Whalen to Senior Technician at an annual salary of \$45,000, effective July 1, 2016.</p> <p>Note: This includes the 3% support staff increase that was approved June 1, 2016.</p> <p>This resolution was duly adopted by the following vote:</p> <p>Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9</p>               | <p><u>Transfer Tech Level 2</u></p>       |
| 7. | RAG | <p>Motion by Neider, Seconded by Manbeck, approves elimination of the following positions due to changes in programs:</p> <ul style="list-style-type: none"> <li>• Cooperative Education Coordinator</li> <li>• Service Learning Coordinator</li> </ul> <p>This resolution was duly adopted by the following vote:</p> <p>Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8</p> <p>Nay: Starner Wert ..... 1</p> | <p><u>Elimination of Positions</u></p>    |
| 8. | RAG | <p>Motion by Neider, Seconded by Kaczmarczyk, approves elimination of the following course due to a change in program:</p> <ul style="list-style-type: none"> <li>• Middle School Computer Technology classes</li> </ul> <p>This resolution was duly adopted by the following vote:</p> <p>Aye: Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 7</p> <p>Nay: Carl and Starner Wert ..... 2</p>                             | <p><u>Elimination of Class</u></p>        |
| 9. | RLR | <p>Motion by Neider, Seconded by Manbeck, accepts, with regret, the resignation of Robin Henning, Noon-time Aide at West Elementary School, effective June 3, 2016.</p>  | <p><u>Resign- NTA at West</u></p>         |

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

- 10. RLR Motion by Neider, Seconded by Kaczmarczyk, accepts, with regret, the resignation of Jessica Grauel, Part-time Food Service Worker at East Elementary School, effective June 8, 2016.

Resign – FSW at East

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

- 11. RAG Motion by Neider, Seconded by Kaczmarczyk, approves the request of Samantha Zerbe, Grade 4 at East Elementary School, for a parental leave of absence beginning approximately August 24, 2016 through the first semester of the 2016-17 school year.

Parental Leave

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

- 12. RAG Motion by Neider, Seconded by Kaczmarczyk, ratifies and approves KidsPeace, 4085 Independence Drive, Schnecksville, PA 18078, to provide tutorial services for a middle school student at the rate of \$40.00 per hour for a maximum of five hours a week beginning May 23, 2016.

KidsPeace Tutorial Services

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

- 13. RAG Motion by Neider, Seconded by Manbeck, ratifies and approves KidsPeace, 4085 Independence Drive, Schnecksville, PA 18078, to provide tutorial services for a middle school student at the rate of \$40.00 per hour for a maximum of five hours a week beginning May 24, 2016.

KidsPeace Tutorial Services

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

- 14. RAG Motion by Neider, Seconded by Starner Wert, ratifies and approves KidsPeace, 4085 Independence Drive, Schnecksville, PA 18078, to provide tutorial services for a high

KidsPeace Tutorial Services

school student at the rate of \$40.00 per hour for a maximum of five hours a week beginning May 29, 2016.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

- 15. JCH Motion by Neider, Seconded by Kaczmarczyk, approves the following tutors for the 2016 Summer Remediation Program at an hourly rate of \$25.00:

Summer Remediation Tutors

East Elementary School                      Substitute  
Heather Dunsky                                      Jamie Celia

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

- 16. EAL Motion by Neider, Seconded by Kaczmarczyk, approves the following additional summer custodial personnel:

Summer Custodial Personnel

Alex Christensen                                      Richard Johnson  
603 Woodrow Court                                      110 South Fifth Street  
Wernersville, PA 19565                                      Womelsdorf, PA 19567

Mary Balloch    Alex Matthew  
3 Metera Drive    138 West Norman Street  
Bernville, PA 19506    Wernersville, PA 19565

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh..... 8

Abstain: Christensen ..... 1

- 17. RAG Motion by Neider, Seconded by Kaczmarczyk, accepts, with regret, the resignation of Colin Quinn, Grades 5-8 Remedial Language Arts Teacher, effective June 30, 2016.

Resign Remedial Lang Arts at MS

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

- 18. CAK Motion by Neider, Seconded by Starner Wert, approves the following summer technology personnel at an hourly rate of \$9.00, effective June 16, 2016:

Summer IT Help

Christian Chimenko  
288 Diplomat Drive  
Robesonia, PA 19551

Information Items:

- |    |     |  |                                       |
|----|-----|--|---------------------------------------|
| 1. | RAG | Casey Yenser will transfer from Reading Specialist to Grade 1 at East Elementary School beginning in the 2016-17 school year to replace Bridget Yourkawitch (transferred). | <u>Transfer – Reading Specialist</u>  |
| 2. | RAG | Anne Buckwalter will transfer from High School Science to Grade 7 Science in the Middle School for the 2016-17 school year to replace James Nicholas (retired).            | <u>Transfer – High School Science</u> |
| 3. | RAG | Margaret Whiskyman will transfer from High School Math to the Grade 6-8 Gifted Support Teacher for the 2016-17 school year to replace Charles Moyer (retired).             | <u>Transfer – High School Math</u>    |
| 4. | RAG | The first day of parental leave for Laurie Ostimchuk, Grade 5, is May 10, 2016.  | <u>Parental Leave Ostimchuk</u>       |
| 5. | RAG | The first day of parental leave for Desiree Frantz, Grade 1 at West Elementary School, is June 1, 2016.  | <u>Parental Leave Frantz</u>          |

**POLICY**

Policy

- |    |             |  |
|----|-------------|--|
| 1. | RAG/<br>EJB | Motion by Rumbaugh, Seconded by Starner Wert, RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District adopts the following policies of the Conrad Weiser Area School District Board Policy Manual: |
|----|-------------|--|

- |    |   |   |
|----|---|---|
| a. | Policy No. 113.2 – Behavior Support – 2 <sup>nd</sup> reading<br>(Attachment A-3) | <u>Policy 113.2 - Behavior Support – 2<sup>nd</sup> reading</u> |
| b. | Policy No. 216 – Education Records – 2 <sup>nd</sup> reading<br>(Attachment A-4)  | <u>Policy 216 – Education Records – 2<sup>nd</sup> reading</u>  |

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

- |    |     |  |
|----|-----|--|
| 2. | RLR | receives the following policies of the Conrad Weiser Area School District Board Policy Manual: |
|----|-----|--|

- |    |  |  |
|----|--|--|
| a. | Policy No. 624 – Taxable Fringe Benefits – 1 <sup>st</sup> reading<br>(Attachment A-5)               | <u>Policy 624 – Taxable Fringe Benefits – 1<sup>st</sup> reading</u>                   |
| b. | Policy No. 626 – Federal Fiscal Compliance– 1 <sup>st</sup> reading<br>(Attachment A-6)              | <u>Policy 626 – Federal Fiscal Compliance – 1<sup>st</sup> reading</u>                 |
| c. | Policy 626.1 – Travel Reimbursement – Federal Programs – 1 <sup>st</sup> reading<br>(Attachment A-7) | <u>Policy 626.1 – Travel Reimbursement – Federal Programs – 1<sup>st</sup> reading</u> |

- d. Policy 717 – Cellular Telephone Provided by District -  
1<sup>st</sup> reading  
(Attachment A-8)
- e. Policy 827 – Conflict of Interest - 1<sup>st</sup> reading  
(Attachment A-9)

Policy 717 –  
Cellular Telephone  
Provided by District  
– 1<sup>st</sup> reading

Policy 827 –  
Conflict of Interest –  
1<sup>st</sup> reading

**SUPERINTENDENT’S REPORT**

Supt Report

Dr. Grove announced a reminder about the short executive session at the end of the evening’s meeting.

Mrs. Rumbaugh and the board members acknowledged Nancy Flory, Board Recording Secretary, for her years of service on the board. They gave her well wishes for her retirement and thanks for her service.

**ADMINISTRATION REPORTS**

A. Enrollment Reports

Enrollment

B. Assistant Superintendent

Asst. Superintendent

Dr. Bentzel prepared a written report that was distributed prior to the meeting.

C. Director of Business

Director of Business

Mrs. Robertson prepared a written report that was distributed prior to the meeting.

1. Director of Food Services

Dir. Food Service

Mrs. Nagle prepared a written report that was distributed prior to the meeting.

2. Director of Facilities

Dir of Facilities

Mr. Lutz prepared a written report that was distributed prior to the meeting.

D. West Elementary Principal

West Principal

Mrs. Hassler prepared a written report that was distributed prior to the meeting.

E. East Elementary Principal

East Principal

Mrs. Heilman prepared a written report that was distributed prior to the meeting.

- F. Middle School Principal MS Principal
- Mr. Buck prepared a written report that was distributed prior to the meeting.
1. Assistant Middle School Principal Asst MS Principal
- Ms. Minch prepared a written report that was distributed prior to the meeting.
- G. High School Principal HS Principal
- Mr. Galtere prepared a written report that was distributed prior to the meeting.
1. Assistant High School Principal Asst. HS Principal
- Mrs. Sweigart prepared a written report that was distributed prior to the meeting.
2. Assistant High School Principal Asst HS Principal
- Mr. Neider prepared a written report that was distributed prior to the meeting.
- H. Director of Special Education Director of Special Ed.
- Mr. Skoczen prepared a written report that was distributed prior to the meeting.
- I. Director of Athletics Director of Athletics
- Mr. Michael prepared a written report that was distributed prior to the meeting.
- J. Director of Technology Director of Technology
- Mr. Knarr prepared a written report that was distributed prior to the meeting.

**ADJOURNMENT**

Motion by Rumbaugh, Seconded by Carl,  
Adjourned 8:12 p.m.