

Conrad Weiser Area School District  
Robeson, PA

Minutes – June 17, 2015

At 7:30 p.m., President Margaret G. Rumbaugh called to order the regular meeting for the month of June of the Board of School Directors of the Conrad Weiser Area School District, followed by the pledge to the flag of the United States of America.

**Present for the Meeting**

*Board Members*

William T. Carl Jr., David A. Christensen, Francis J. Kaczmarczyk, Mark D. Leidich, Dennis J. Manbeck, Gary G. Neider, Bret A. B. Sabold, Tammy Starner Wert, and Margaret G. Rumbaugh

*Solicitor*

Jon S. Malsnee, Esquire

*School Personnel*

Randall A. Grove, Erik J. Bentzel, Robin L. Robertson, Edward J. Skoczen Jr., Alissa B. Sweigart, R. Kenneth Buck Jr., Jennifer M. Hassler, Jennifer L. Wilinsky, Eric A. Lutz, Stacy L. Miller, Kathleen A. Mohn and Nancy L. Flory

*Student Council Members*

None Present

**ANNOUNCEMENTS**

Announcements

Mrs. Rumbaugh announced that the Board of School Directors held an executive session after the committee meetings on June 3, 2015, to discuss personnel, and also that they will hold an executive session at the end of the evening's meeting to discuss personnel.

**APPROVAL OF MINUTES** – Margaret G. Rumbaugh

Minutes

- A. Motion by Rumbaugh, Seconded by Manbeck, RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of May held on May 20, 2015; a special meeting held on June 3, 2015; and the agenda of the committee meetings held on June 3, 2015, be dispensed with and that the same be approved by voice vote.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

**APPROVAL OF FINANCIAL REPORTS** – Margaret G. Rumbaugh

Financial Reports

- A. Motion by Manbeck, Seconded by Kaczmarczyk, RESOLVED, that the financial reports be approved, as presented.

(Attachment Fa-1)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

**APPROVAL OF PAYMENT OF BILLS** – David A. Christensen

- A. Motion by Christensen, Seconded by Kaczmarczyk,  
RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$307,935.93 and ratified in the amount of \$2,433,878.06 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$2,741,813.99;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$60,199.93 and ratified in the amount of \$103,808.66 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$164,008.59.

Cafeteria Bills

These resolutions were duly adopted by the following roll call vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

**PRESENTATIONS**

- A. Requests to speak to the Board of School Directors

Requests to Speak

**COMMUNICATIONS**

Communications

- A. Reports
1. Solicitor – Mr. Malsnee had no report.
  2. Student Council - No report
  3. Berks County Intermediate Unit – Mr. Christensen had no further Christensen.
  4. Berks Career & Technology Center– Mr. Carl reported that interviews were being held for the principal position at the West campus.
  5. Tax Collection Committee – Mrs. Robertson reported that by the end of the year they hope to find a new location for the EIT office.

6. Education Foundation – Mrs. Starner Wert reported that memorial scholarships were awarded at the senior recognition banquet.

**OLD BUSINESS**

Old Business

**NEW BUSINESS**

New Business

**BUDGET & FINANCE COMMITTEE** – David A. Christensen, Chairperson

Consent Agenda

Mr. Christensen asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. EJB Motion by Christensen, Seconded by Carl, RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District authorizes the following payments to staff who served as mentors during the 2014-15 school year: Payment to Mentors

<i>Mentor/Protégé</i>	<i>Amount</i>
Cathy Penta for Abigail Kurzweg	\$500.00
Tony Casamassa for Tyler Witmer	\$500.00
Deborah Boor for Ashley Gartner	\$500.00
Steven Heffner for William Kase	\$500.00
Alissa Sweigart for Randy Neider	\$500.00

2. RLR authorizes Janet C. Heilman and Jennifer M. Hassler, representing the elementary administration, and Randall A. Grove and Robin L. Robertson representing central office, to sign for the payment of any expenditure from the activity funds of Conrad Weiser East and West Elementary Schools for the 2015-16 school year. Elementary Activity Funds
3. RLR authorizes Robert G. Galtere and Alissa B. Sweigart, representing high school administration, and Randall A. Grove and Robin L. Robertson representing central office, to sign for the payment of any expenditures from the activity funds of Conrad Weiser High School for the 2015-16 school year. HS Activity Fund
4. RLR authorizes R. Kenneth Buck, Jr. and Kristin D. Minch, representing middle school administration, and Randall A. Grove and Robin L. Robertson representing central office, to sign for the payment of any expenditures from the activity funds of Conrad Weiser Middle School for the 2015-16 school year. MS Activity Fund
5. RLR approves the following financial institutions/consultants for investments and depositories of District funds for 2015-16 as per state regulations under Act 72: Financial Institutions and Consultants

National Penn Bank	Metro
1503 Sunset Drive	Three Crossgate Drive
Pottstown, PA	Mechanicsburg, PA

M & T Bank  
4830 Penn Avenue  
Sinking Spring, PA

Fulton Bank  
Conrad Weiser Parkway  
Womelsdorf, PA

Wells Fargo  
One West Penn Ave.  
Robesonia, PA

PLGIT  
P. O. Box 1300  
Valley Forge, PA

Ferris, Baker, Watts, Inc.  
140 South Village Avenue  
Suite 10  
Exton, PA

PNC  
4242 Carlisle Pike  
Camp Hill, PA

6. EJS approves the following providers for the 2015 IEP mandated Extended School Year program for eligible Conrad Weiser students:

ESY Providers

- a. Northwestern Human Services (1 student) \$ 2,244.80
- b. Opportunities School (1 student) \$ 3,744.00
- c. Vista (4 students) \$26,280.00
- d. Devereux (1 student) \$14,770.00

7. EJS approves Invo Healthcare Associates, Inc., 1780 Kendarbren Drive, Jamison, PA 18929, for contracted social work services for the 2015 Extended School Year program at a cost of \$67.00 per hour for nine hours a week from June 29 to July 31, 2015.

ESY Contracted  
Social Work  
Services

Note: This will be paid from ACCESS funds.

8. EJS approves an agreement with the Janus School, 205 Lefever Road, Mount Joy, PA 17522, for tuition in the amount of \$1,975.00 per student for two middle school special education students and one high school special education student for the 2015 summer program, effective June 22, 2015.

Janus Summer  
Program

9. EJS approves an agreement with the Janus School, 205 Lefever Road, Mount Joy, PA 17522, for tuition in the amount of \$33,995.00 per student for one high school special education student and one middle school special education student for the 2015-16 school year, with the District also paying the daily transportation costs totaling \$2,460.00 per student, effective August 26, 2015.

Placements at  
Janus for 2015-16

10. EJS approves an agreement with the Janus School, 205 Lefever Road, Mount Joy, PA 17522, for tuition in the amount of \$28,320.00 for a high school special education student for the 2015-16 school year, with the District also paying the daily transportation costs totaling \$2,460.00, effective August 26, 2015.

Placement at Janus  
for 2015-16

11. EJS approves an agreement with the Janus School, 205 Lefever Road, Mount Joy, PA 17522, for tuition in the amount of \$32,760.00 for a high school special education student for the 2015-16 school year, with the District also paying the daily

Placement at Janus  
for 2015-16

transportation costs totaling \$2,460.00, effective August 26, 2015.

12. JLW approves the application for the National School Lunch Program and School Breakfast Program for the 2015-16 school year, effective July 1, 2015. School Lunch/Breakfast Program

13. JLW establishes cafeteria meal prices beginning August 26, 2015, as follows: 2015-16 Caf  Prices

	2014-15	2015-16
<i>Breakfast</i>		
Elementary Schools	\$1.30	\$1.35
Middle School	\$1.35	\$1.45
High School	\$1.35	\$1.45
Adult	\$1.85	\$2.00
 <i>Lunch</i>		
Elementary Schools (no increase from 2013)	\$2.55	\$2.60
Middle School	\$2.60	\$2.70
High School	\$2.60	\$2.70
Adult	\$3.55	\$4.00

14. RLR approves the following for the secretarial, cafeteria, aide, custodial/maintenance and technology support divisions for the 2015-16 school year: Support Staff – 2015-16

- a. 3.00% salary increase, plus \$.15/hour
- b. 1% increase in health care contribution

15. RLR approves a payment of \$25.00 per day for unused sick days at retirement for support staff whose intentions to retire are approved by the Board of School Directors after July 1, 2015, provided the employee has at least five years of service with the District. Support Staff - Unused Sick Days

16. RLR approves an increase in starting rates for the following support staff, effective August 24, 2015: Support Staff – Increase in Starting Rates

Cafeteria and noon-time aides		\$ 9.00/hour
Cafeteria managers/leaders		\$11.00/hour
All support staff substitutes		\$ 8.50/hour
Long-term support staff substitutes		\$10.15/hour

17. RLR approves an Early Retirement Incentive for Full-time Support Staff. Support Staff – Early Retirement Incentive
- (Attachment A-1)

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

Discussion Agenda

1. RLR Motion by Christensen, Seconded by Kaczmarczyk, adopts the tentative school budget approved on May 13, 2015, and hereby authorizes the expenditures as set forth therein during the school year 2015-16 as follows: 2015-16 Budget

FINAL PROPOSED BUDGET SUMMARY  
2015-16

This budget is based on tax structure as follows – Real Estate Tax of 26.32 mills for Berks County properties and 22.67 mills for Lancaster County properties. A Per Capita Tax of \$5.00, Real Estate Transfer Tax of one-half of 1%, and Earned Income Tax of 1%. Earned Income Tax – The School District will receive one-half of 1% and the Boroughs and Townships one-half of 1%.

Auditors Beginning Unassigned and Assigned Fund Balance July 1, 2014	\$ 3,357,713
Estimated Revenues 2014-15	43,828,356
Estimated Expenditures 2014-15	44,707,484
Estimated Beginning Unassigned and Assigned Fund Balance July 1, 2015	2,478,585
Budgeted Revenues 2015-16	45,019,415
Budgeted Expenditures 2015-16	45,643,915
Estimated Beginning Unassigned Fund Balance July 1, 2016	1,854,085

FINAL PROPOSED BUDGET  
June 30, 2015

REVENUES

6000 Local Sources	\$ 29,109,010
7000 State Sources	13,899,305
8000 Federal Sources	1,561,100
9000 Other Financing Sources	<u>450,000</u>

TOTAL PROPOSED REVENUES \$45,019,415

EXPENDITURES

1000 Instruction	\$ 27,235,470
2000 Support Services	12,093,645
3000 Operation of Non-instructional Services	860,630
4000 Facilities Acquisition, Construction and Improvement Services	0
5000 Other Financing Uses	<u>5,454,170</u>

TOTAL PROPOSED APPROPRIATIONS \$ 45,643,915

RESOLVED, Whereas, it is the statutory duty of this Board to assess taxes for school purposes for the school fiscal year 2015-16.

NOW, THEREFORE, BE IT RESOLVED, That, for the school year July 1, 2015 to June 30, 2016, there be and there is hereby imposed and levied for school purposes upon all assessed real estate within the Conrad Weiser Area School District a tax at the rate of 26.32 (.02632) mills for Berks County properties, or two dollars and 63/xx on each One Hundred Dollars of assessed valuation of taxable property, and 22.67 (.02267) mills for Lancaster County properties, or two dollars and 26/xx on each One Hundred Dollars of assessed valuation of taxable property.

RESOLVED, WHEREAS, the School Board of Conrad Weiser Area School District deems it advisable to enact a per capita tax for school purposes by virtue and authority of the Public School Code Act of 1949, March 10, P.S. 30, Art. VI, Section 679, as amended.

NOW, THEREFORE, the Board of School Directors of Conrad Weiser Area School District, Berks County, Pennsylvania, hereby resolves that:

SECTION 1. By authority of the Act of General Assembly of the Commonwealth of Pennsylvania, approved March 10, 1949, P.S. 30, Art. VI, Section 679, as amended cited as the "Public School Code of 1949", a per capita tax of Five Dollars (\$5.00) is hereby levied and assessed on each and every resident and inhabitant of the Conrad Weiser Area School District eighteen (18) years of age or over, which tax shall be in addition to any other taxes levied and assessed by Conrad Weiser Area School District.

SECTION 2. The list of residents of the political subdivisions of Conrad Weiser Area School District prepared by direction of the school district or political subdivisions embraced therein and the manner provided by law, and any names of residents added to said list in the manner provided by law, are hereby adopted for purposes of levying and assessing the per capita tax imposed by this resolution.

SECTION 3. Said tax shall be collected by the duly elected or appointed tax collectors of the political subdivisions located within Conrad Weiser Area School District and shall be paid over to Conrad Weiser Area School District in the same manner and at the same time as other local taxes are collected and paid over.

SECTION 4. The amount and periods of discount and penalty for payment of said tax shall be the same as provided for in the Local Tax Collection Law of May 25, 1945, P.L. 1050, its amendments and supplements and as provided by the Conrad Weiser Area School Board.

SECTION 5. The Tax Collectors in the various municipal subdivisions of the district shall have all of the powers and be subject to all of the duties to the same extent and as fully provided for in said Local Tax Collection Law of 1945, its amendments and supplements.

SECTION 6. This resolution and the tax herein levied shall be effective the first day of July 2015, and shall remain in full force and effect for a period of one (1) year; i.e., until June 30, 2016.

SECTION 7. The compensation of the Tax Collectors for collection of said tax shall be the same as fixed from time to time for the collection of other local taxes.

SECTION 8. If any sentence, clause or section or part of this resolution is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses or sections or parts of this resolution.

It is hereby declared as the intent of the School Board of Conrad Weiser Area School District that this resolution would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section, or part thereof not been included herein.

Adopted: SCHOOL BOARD OF THE CONRAD WEISER  
AREA SCHOOL DISTRICT

Margaret G. Rumbaugh, President	Date
Attest: _____	
Gary G. Neider, Secretary	Date

This resolution was duly adopted by the following roll call vote:

Aye:	Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh .....	7
Nay:	Carl and Starner Wert .....	2

2.	RLR	<p>Motion by Christensen, Seconded by Kaczmarczyk, authorizes homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning July 1, 2015, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006), as attached to the Official Minutes.</p>	<p><u>Homestead/ Farmstead</u></p>
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(Attachment A-2)

This resolution was duly adopted by the following vote:

Aye:	Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh .....	9
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3. RLR Motion by Christensen, Seconded by Kaczmarczyk, approves a two-year extension to the agreement with Herbein & Company, Inc., 2763 Century Boulevard, Wyomissing, PA 19610, to conduct the District's local audits from 2015 to 2017 at the rate of \$22,000.00 per year.

Local Auditors

Note: This will result in a reduction in the rate for services provided during the current school year from \$22,500.00 to \$22,000.00.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

4. RLR Motion by Christensen, Seconded by Kaczmarczyk, approves yearly salary increases based on Continuing Education Units (CEU's), effective July 1, 2015.

Support Staff –  
CEU's

<i>Name</i>	<i>Annual Adjustment to Salary</i>
Lisa Cullen	\$134.40
Helen Davis	\$104.40
Georgeann Devine	\$67.20
Gloria Foley Troup	\$67.20
Desiree Frantz	\$201.60
Melissa Gartner	\$67.20
Catherine Hassler	\$134.40
Etta Henry	\$522.00
Janell Hoffmaster	\$212.63
Melany Keys	\$268.80
Lois Korzi	\$85.05
Sherri Long	\$85.05
Vickey Maney	\$170.10
Lori Moyer	\$104.40
Carolyn Murphy	\$85.05
Kelley Noecker	\$104.40
Leslie Quinn	\$134.40
Janice Reber	\$134.40
Terese Reimenschneider	\$127.58
Linda Schmitz	\$336.00
Margaret Schearer	\$522.00
Shannon Shearer	\$67.20
Linda Sclesky	\$201.60
Bethann Shartle	\$208.80
Kathleen Stevenson	\$134.40
Gloria Strunk	\$134.40
Colleen Toal	\$336.00
Bonnie Ulrich	\$104.40
Teresa Wolfe	\$201.60
Greta Zerman	\$134.40

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

- 5. RAG Motion by Christensen, Seconded by Kaczmarczyk, approves mileage reimbursement at the current IRS mileage rate in the amount of \$632.64 to the grandmother of an elementary special education student for costs incurred while transporting the student to KidsPeace from May 15 through June 8, 2015.

Mileage  
Reimbursement

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

**CURRICULUM COMMITTEE** – Tammy Starner Wert, Chairperson

Consent Agenda

Mrs. Starner Wert asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

- 1. RKB Motion by Starner Wert, Seconded by Neider, RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District approves changes to the middle school student planner for the 2015-16 school year.
- 2. RKB approves distribution of the 2015 Report Card on the Ethics of American Youth survey in September of 2015 to students in Grades 5 to 8.
- 3. RGG approves the request of Ag/FFA, under the direction of Adam Serfass and Danell Schoemaker, to participate in an Environmental Science Field Trip to Mallard Lodge in Smyrna, Delaware, from June 27 to 29, 2015, with all expenses being paid from the FFA budget.
- 4. JMH approves participation in the United Way Ready Rosie program that provides school readiness opportunities for all preschool-aged students

MS Student Planner

MS Student Survey

Ag/FFA Trip

United Way Ready  
Rosie Program

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

Discussion Agenda

- 1. RGG Motion by Starner Wert, Seconded by Carl, approves the following new high school science textbooks for the 2015-16 school year:

HS Textbooks

AP Chemistry  
*Chemistry: The Central Science, AP Edition, 13e* by Brown,  
LeMay, et al., Copyright 2015; Pearson;  
ISBN-13:978-0-321-91041-7

Earth Science Honors  
*Earth Science, 14<sup>th</sup> edition*, by Tarbuck and Lutgens  
Copyright 2015; Pearson  
ISBN-13:978-0-321-92809-2

Note: All the funds for these textbooks have been included in  
the 2015-16 high school budget.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

**EXTRA-CURRICULAR COMMITTEE** – Mark D. Leidich, Chairperson

Consent Agenda

Mr. Leidich asked for requests to move items from the Consent  
Agenda to the Discussion Agenda, and there were none.

1. SRM Motion by Leidich, Seconded by Christensen,  
RESOLVED, that on the recommendation of the Administration  
and the Extra-Curricular Committee, the Board of School  
Directors of the Conrad Weiser Area School District approves  
the employment of Ryan Knarr as the head varsity boys' and  
girls' tennis coach.

Tennis Coach

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

Discussion Agenda

None

**FACILITIES/PROPERTY COMMITTEE** – Dennis J. Manbeck, Chairperson

Consent Agenda

Mr. Manbeck asked for requests to move items from the  
Consent Agenda to the Discussion Agenda, and there were  
none.

Consent Agenda

1. RLR Motion by Manbeck, Seconded by Carl,  
RESOLVED, that on the recommendation of the Administration  
and the Facilities/Property Committee, the Board of School  
Directors of the Conrad Weiser Area School District ratifies  
and approves an agreement with Bethany Children's Home for

Lease –  
Bethany/ABC  
Classroom  
2014-15 SY

rental of Classroom No. 2 in the Adams/Brumbaugh Center beginning October 1, 2014, and ending on December 31, 2014, at a cost of \$3,325.00, plus utilities and custodian service.

- 2. RLR ratifies and approves an agreement with Bethany Children's Home for rental of two classrooms in the Adams/Brumbaugh Center beginning January 1, 2015, and ending June 30, 2015, at a cost of \$13,300.00, plus utilities and custodian service.

Lease –  
Bethany/ABC  
Classrooms  
2014-15 SY

- 3. RGG approves disposal of the following equipment from the high school technology education department:

Dispose Tech Ed  
Equipment

NU ARC Screen Exposure Unit, Model No. 32-1KS-1NU,  
Serial No. 1NUJ99-001

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

Discussion Agenda

- 1. RLR Motion by Manbeck, Seconded by Christensen, approves an agreement with Bethany Children's Home for rental of the Knerr (Weiser Decisions) Building beginning August 26, 2015 and ending on December 31, 2015, at a cost of \$60,066.00, plus utilities and custodian service.

Lease –  
Bethany/Knerr  
2015-16 SY

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

**HUMAN RELATIONS COMMITTEE** – Gary G. Neider, Chairperson

Consent Agenda

Mr. Neider asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

Motion by Neider, Seconded by Starner Wert, RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District authorizes holidays for the 2015-16 school year:

- 1. RLR

Secretarial (260 days)

07/03/15 Independence Day  
09/07/15 Labor Day  
11/26/15 through 11/30/15 Thanksgiving Recess  
12/24/15 through 12/31/15 Winter Recess  
01/01/16 New Year's Day  
03/25/16 Good Friday  
05/30/16 Memorial Day

Holidays

*Custodial (260 Days)*

07/03/15	Independence Day
09/07/15	Labor Day
11/26/15 and 11/27/15	Thanksgiving Recess
12/24/15 through 12/28/15	Winter Recess
01/01/16	New Year's Day
03/25/16	Good Friday
05/30/16	Memorial Day

*Full-time (5 hours/day or more) Support Staff*

*Who work less than 260 days a year*

11/26/15	Thanksgiving Day
12/25/15	Christmas Day
01/01/16	New Year's Day

2. RAG approves Alissa B. Sweigart as the Lead Administrator of the Scout Virtual Academy for the 2015-16 school year at a yearly stipend of \$9,000.00. SVA Lead Administrator
  
3. RAG approves Denise Rathman as the Lead Counselor of the Scout Virtual Academy for the 2015-16 school year at a yearly stipend of \$7,200.00. SVA Lead Counselor
  
4. RLR authorizes Mary Stricker, academic year Substitute Coordinator for the District, to make arrangements as needed for substitute transportation aides for the special education Extended School Year program during the summer of 2015 at her current hourly rate for the 2014-15 school year. ESY – Sub Coordinator
  
5. EJS approves Josh Keck, high school special education teacher, as a summer job coach for up to six special education students for four days a week, for six weeks, at a rate of \$25.00 per hour, beginning June 22, 2015. Summer Job Coach  
  
Note: This is an Extended School Year (ESY) budgeted item.
  
6. EJS approves Elizabeth Schrack, high school special education teacher, as a summer job coach for up to six special education students for four days a week, for six weeks, at a rate of \$25.00 per hour, beginning June 22, 2015. Summer Job Coach  
  
Note: This is an Extended School Year (ESY) budgeted item.
  
7. EJS approves each of the following academic year employees to provide summer clerical support in the special education office for up to 13 hours a week for six weeks at their current hourly rates for the 2014-15 school year, beginning June 29, 2015: Summer Clerical Support for Sp Ed Office

Greta Zerman	Library Aide at West
Mary Fisher	Sp Ed Instructional Aide at East
Gloria Troup	Sp Ed Instructional Aide at middle school

Note: This will be paid through ACCESS funds.

8. EJS approves Kelly Cox, special education instructional aide at the middle school, to provide substitute summer clerical support in the special education office at her current hourly rate for the 2014-15 school year, beginning June 29, 2015.

Substitute –  
Summer Clerical  
Support for Sp Ed  
Office

Note: This will be paid through ACCESS funds.

9. RLR accepts, with regret, the intention to retire of Nancy Fralick, noon-time aide at West Elementary School, effective at the end of the 2014-15 school year.

Retire – NTA at  
West

10. RGG ratifies and approves Kristen Egan as a proctor for Advanced Placement testing during the 2014-15 school year at the rate of \$25.00/hour, effective May 11, 2015.

AP Proctor

11. RLR approves the transfer of Barbara Ramsay, part-time food service worker at East Elementary School, to full-time (7 hours/day) academic year Food Service Manager at West Elementary School at an hourly rate of \$11.00, effective August 24, 2015.

Transfer – PT Food  
Service Worker at  
East

Notes: This is a replacement for Jonita Heimbach (retired). Ms. Ramsay will be paid this hourly rate for time spent training with the current Food Service Manager and setting up the cafeteria prior to August 24, 2015.

12. RAG approves the transfer of Ryan Knarr, certificated instructional aide at the 30/90 Shelter Care Program on the campus of Bethany Children’s Home, to an academic year Temporary Professional Employee in the Conrad Weiser Area School District at a yearly salary of \$44,391.00 (B – Step 1) in accordance with the 2015-16 salary schedule, effective August 24, 2015.

Hire – HS Tech Ed

Note: Education Level: Bachelors  
Undergraduate School: Bloomsburg University  
Certification: Instr I – Tech Ed PK-12  
Experience: Daily Substitute – CWASD  
Employment: August 24, 2015  
Initial Assignment: Technology Education at HS

This is a replacement for David Moerder (retired).

13. RLR approves an uncompensated leave of absence for Malissa Jacobs, part-time food service worker at the middle school, effective April 13, 2015.

Uncomp Leave –  
MS café

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

Discussion Agenda

1. RAG Motion by Neider, Seconded by Christensen, ratifies and approves the transfer of Lisa Cullen, certificated special education instructional aide at West Elementary

LTS – Autistic  
Support at West

School, to a long-term substitute position for Jamie Leshner, autistic support teacher at West Elementary School, at a daily rate of \$226.12 in accordance with the 2014-15 salary schedule, effective April 23, 2015.

Note: Education Level: Bachelors  
Undergraduate School: Millersville University  
Certification: Instr. II – Ment and/or  
Phys Handicapped K-12  
Experience: Certificated special  
education instructional  
aide at West  
Employment: April 23, 2015  
Initial Assignment: Autistic Support at West

Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

2. EAL Motion by Neider, Seconded by Starner Wert,  
approves the following additional summer custodial personnel:

Summer Custodial  
Personnel

Karen Trout    Brian Finley  
P. O. Box 152    242 East High Street  
Robesonia, PA 19551    Womelsdorf, PA 19567

Alex Matthew  
138 West Norman Street  
Wernersville, PA 19565

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

3. EJS Motion by Neider, Seconded by Starner Wert,  
rescinds the May 20, 2015 approval of Paulette Antonucci as a  
transportation aide for the 2015 Extended School Year  
Program for eligible Conrad Weiser special education students  
at her current hourly rate during the 2014-15 school year:

Rescind – ESY  
Transportation Aide

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

4. EJS Motion by Neider, Seconded by Manbeck,  
approves the following additional substitute transportation  
aides for the 2015 Extended School Year program for eligible  
Conrad Weiser special education students at an hourly rate of  
\$8.50:

ESY – Substitute  
Transportation  
Aides

Lois Korzi  
Jamie Rahn  
Paulette Antonucci

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

5. JCH Motion by Neider, Seconded by Leidich,  
approves the following additional substitute tutors for the 2015  
Summer Remediation Program at an hourly rate of \$25.00:

Summer  
Remediation –  
Tutors

Tim Feeg  
Jamie Gossert  
Bradley Hummel

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

6. JCH Motion by Neider, Seconded by Starner Wert,  
approves the following changes in building assignments for the  
2015 Summer Remediation Program:

Summer  
Remediation –  
Building  
Assignments

Jill Fidazzo from West to middle school  
Raymond Frederick from middle school to East  
Morgan Chelius from East to West

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

7. RLR Motion by Neider, Seconded by Starner Wert,  
accepts, with regret, the resignation of William Knapper, District  
System Administrator, effective June 30, 2015.

Resign – System  
Administrator

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

8. RLR Motion by Neider, Seconded by Manbeck,  
accepts, with regret, the resignation of Lois Stichler, part-time  
food service worker at the high school, effective June 12, 2015.

Resign – FSW at  
HS

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

9. RLR Motion by Neider, Seconded by Leidich,  
accepts, with regret, the intention to retire of Kathleen

Retire – FSW at HS



Hickernell, part-time food service/ala carte prep worker at the high school, effective December 23, 2015.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

- 10. EJS Motion by Neider, Seconded by Starner Wert, ratifies and approves Joshua Keck, 2902 Daniel Drive, Sinking Spring, PA 19608, to provide homebound instruction for a high school special education student for up to nine hours per week, for a period of six weeks, beginning May 29, 2015, at the rate of \$25.00 per hour, plus mileage.

Homebound – HS Sp Ed Student

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

- 11. RAG Motion by Neider, Seconded by Leidich, ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a high school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective May 28, 2015.

HS Homebound Instruction – Philhaven

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

- 12. RAG Motion by Neider, Seconded by Leidich, approves the employment of Gabrielle Smith, 73 Michigan Drive, Sinking Spring, PA 19608, as an academic year Professional Employee in the Conrad Weiser Area School District at a yearly salary of \$64,637.00 (M<sup>+15</sup> – Step 12) in accordance with the 2015-16 salary schedule, effective August 24, 2015.

Hire – MS Sp Ed ES

Note: Education Level: Masters  
 Undergraduate School: Kutztown University  
 Certification: Instr II – Elem K-6, Sp Ed PK-12, Math 7-12, Mid-level Math 6-9, and Admin I Prin PK-12  
 Experience: 2 yrs – Gov Mifflin SD  
 4 yrs – BCIU #14  
 1 yr – Wilson SD  
 1 yr – Reading SD  
 3 yrs – LLIU #13  
 Employment: August 24, 2015  
 Initial Assignment: MS Emotional Support

This is a replacement for Holly Baim (transferred).

This resolution was duly adopted by the following vote:

Aye: Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 8

Nay: Carl ..... 1

- 13. RAG Motion by Neider, Seconded by Starner Wert, approves the employment of Molly Luckenbill, 144 N. Galen Hall Road, Apartment 4, Wernersville PA 19565, as an academic year Temporary Professional Employee in the Conrad Weiser Area School District at a yearly salary of \$45,175.00 (B – Step 2) in accordance with the 2015-16 salary schedule, effective August 24, 2015. Hire – Gr 1 at West

Note: Education Level: Bachelors  
 Undergraduate School: Penn State University  
 Certification: Instr I – Elementary K-6  
 Experience: 1 yr - LTS at CW West  
 Employment: August 24, 2015  
 Initial Assignment: Grade 1 at West

This is a replacement for Shannon Gray (transferred).

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

- 14. RAG Motion by Neider, Seconded by Leidich, approves the posting for and hiring of a Secretary to the Athletic Director and Director of Facilities. Sec to AD and Dir of Facilities

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, and Starner Wert ..... 7

Nay: Sabold and Rumbaugh ..... 2

- 15. EJB Motion by Neider, Seconded by Starner Wert, approves the position guide for the Secretary to the Athletic Director and Director of Facilities. Position Guide – Sec to AD and Dir of Facilities

(Attachment A-3)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

Information Items

- 1. The following transfers will be made at West Elementary School beginning in the 2015-16 school year: Grade Level Transfers - West

- a. Christine Weik from Grade 1 to Grade 2
  - b. Stacey Ressler from Grade 3 to Grade 4
  - c. Breanne Aquila from Grade 3 to Grade 4
  - d. Danell Schoemaker from Grade 3 to Grade 4
  - e. Jeffrey Showalter from Grade 4 to Grade 3
  - f. Diane Hettinger from Grade 4 to Grade 3
  - g. Michelle Diamond from Grade 4 to Grade 3
  - h. Christopher Tadley from Grade 4 to Grade 3
2. EAL Winston Kendall, second-shift custodian, will transfer from the middle school to East Elementary School effective July 1, 2015, to replace Jeffrey Hahn (retired). Custodial Transfer
3. JLW Terri Groff will transfer from the West Elementary School cafeteria to the middle school cafeteria to replace Shirley Latshaw (retired), effective August 24, 2015. Transfer – West Café
4. JLW Patricia Holt will transfer from the West Elementary School cafeteria to the high school cafeteria to replace Mary Sue Martens (retired) effective August 24, 2015 Transfer – West Café
5. RLR Mary Fisher, special education instructional aide at East Elementary School, returned to work from an uncompensated leave on June 1, 2015. Return to Work
6. RLR Mary Hulina, special education transportation aide and instructional aide at West Elementary School, returned to work from an uncompensated leave on June 11, 2015. Return to Work

**POLICY**

- RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District receives the following policies (1<sup>st</sup> readings): Policy
1. RAG
- a. No. 302 – Employment of Superintendent/  
Assistant Superintendent No. 302 –  
Employment of  
Supt/Asst Supt  
(Attachment A-4)
  - b. No. 317 – Conduct/Disciplinary Procedures -  
Administrative Employees No. 317 –  
Conduct/Disciplinary  
Procedures – Admin  
(Attachment A-5)
  - c. No. 417 – Conduct/Disciplinary Procedures –  
Professional Employees No. 417 –  
Conduct/Disciplinary  
Procedures – Prof  
(Attachment A-6)
  - d. No. 517 – Conduct/Disciplinary Procedures –  
Support Staff No. 517 –  
Conduct/Disciplinary  
Procedures –  
Support  
(Attachment A-7)
  - e. No. 249 – Bullying/Cyberbullying – No. 249 – Bullying/  
Cyberbullying  
(Attachment A-8)
  - f. No. 916 - Volunteers No. 916 - Volunteers  
(Attachment A-9)

**SUPERINTENDENT'S REPORT**

Supt Report

Dr. Grove commended Mr. Galtere and the high school staff for an excellent graduation and especially the decision making that was required as a result of a late afternoon thunderstorm and subsequent power outage at the high school.

**ADMINISTRATION REPORTS**

A. Enrollment Reports

Enrollment

B. Assistant Superintendent

Asst. Superintendent

Dr. Bentzel prepared a written report that was distributed prior to the meeting.

C. Director of Business

Director of Business

Mrs. Robertson prepared a written report that was distributed prior to the meeting.

1. Director of Food Services

Dir. Food Service

Mrs. Wilinsky prepared a written report that was distributed prior to the meeting.

2. Director of Facilities

Dir of Facilities

Mr. Lutz prepared a written report that was distributed prior to the meeting.

D. West Elementary Principal

West Principal

Mrs. Hassler prepared a written report that was distributed prior to the meeting.

E. East Elementary Principal

East Principal

Mrs. Heilman prepared a written report that was distributed prior to the meeting.

F. High School Principal

HS Principal

Mr. Galtere prepared a written report that was distributed prior to the meeting.

1. Assistant High School Principal

Asst. HS Principal

Mrs. Sweigart prepared a written report that was distributed prior to the meeting.

2. Assistant High School Principal Asst HS Principal
- Mr. Neider prepared a written report that was distributed prior to the meeting.
- G. Middle School Principal MS Principal
- Mr. Buck prepared a written report that was distributed prior to the meeting.
1. Assistant Middle School Principal Asst MS Principal
- Ms. Minch prepared a written report that was distributed prior to the meeting.
- H. Director of Special Education Director of Special Ed.
- Mr. Skoczen prepared a written report that was distributed prior to the meeting.
- I. Director of Athletics Director of Athletics
- Mr. Michael prepared a written report that was distributed prior to the meeting.
- J. Director of Technology Director of Technology
- Mr. Knarr prepared a written report that was distributed prior to the meeting.

**ADJOURNMENT**

Motion by Carl, Seconded by Leidich,  
Adjourned 7:58 p.m.