

Conrad Weiser Area School District  
Robesonia, PA

Minutes – September 17, 2014

At 7:33 p.m., President Margaret G. Rumbaugh called to order the regular meeting for the month of September of the Board of School Directors of the Conrad Weiser Area School District, followed by the pledge to the flag of the United States of America.

**Present for the Meeting**

*Board Members*

William T. Carl Jr., David A. Christensen, Francis J. Kaczmarczyk, Mark D. Leidich, Dennis J. Manbeck, Gary G. Neider, Bret A. B. Sabold, and Margaret G. Rumbaugh

*Solicitor*

Jon S. Malsnee, Esquire

*School Personnel*

Randall A. Grove, Erik J. Bentzel, Robert G. Galtere, Alissa B. Sweigart, Randy V. Neider, R. Kenneth Buck Jr., Kristin D. Minch, Jennifer M. Hassler, Janet C. Heilman, Scott R. Michael, Jennifer L. Wilinsky, Clark A. Knarr, Eric A. Lutz, Stacy L. Miller, Kathleen A. Mohn and Nancy L. Flory

*Student Council Members*

Makayla Lagerman

**ANNOUNCEMENTS**

Announcements

Mrs. Rumbaugh announced that the Board of School Directors will hold an executive session at the end of the evening's meeting to discuss personnel and litigation.

**APPROVAL OF MINUTES** – Margaret G. Rumbaugh

Minutes

- A. Motion by Leidich, Seconded by Carl, RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of August held on August 20, 2014; a special meeting held on September 3, 2014; and the agenda of the committee meetings held on September 3, 2014, be dispensed with and that the same be approved by voice vote.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

**APPROVAL OF FINANCIAL REPORTS** – Margaret G. Rumbaugh

Financial Reports

- A. Motion by Manbeck, Seconded by Kaczmarczyk, RESOLVED, that the financial reports be approved, as presented.

(Attachment Fa-1)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

**APPROVAL OF PAYMENT OF BILLS** – David A. Christensen

A. Motion by Christensen, Seconded by Kaczmarczyk,  
RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$410,887.63 and ratified in the amount of \$1,421,476.64 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$1,832,364.27;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$47,084.03 and ratified in the amount of \$7,191.22 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$54,275.25.

Cafeteria Bills

These resolutions were duly adopted by the following roll call vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

**PRESENTATIONS**

- A. Requests to speak to the Board of School Directors
- B. Employee of the Month – Mr. Knarr recognized Patricia Swoyer for her recent actions involving the repair of 185 computer bags for laptops to be used in the fifth grade 1:1 initiative. Three weeks prior to the first day of school, it was noticed that the computer bags had manufacturing defects. Mrs. Swoyer found a repair facility in Philadelphia, volunteered to deliver the bags to the facility, and brought them back to the middle school so that everything was ready for the opening day of school.

Requests to Speak

EOM

**COMMUNICATIONS**

Communications

- A. Reports
  - 1. Solicitor – Mr. Malsnee had no report.
  - 2. Student Council – Makayla Lagerman reported that members helped with Open House and Orientation and are currently working on homecoming events. Tentative plans are for the Student Council/Board dinner to be held on November 19.

3. Berks County Intermediate Unit – Mr. Christensen had no further report.
4. Berks Career & Technology Center– Mr. Carl had no further report.
5. Berks Earned Income Tax Bureau – Mr. Carl had no report.
6. Education Foundation – There was no report in Mrs. Starner Wert's absence.

**OLD BUSINESS**

Old Business

**NEW BUSINESS**

New Business

- A. Pennsylvania School Boards Association Election of Officers – Dr. Grove presented the slate of officers for the 2015 PSBA Officers and At-Large Representative. The results of voting were as follows:

PSBA Officers

**President –**  
Charles H. Ballard

**Vice President**  
Mark B. Miller

**Treasurer**  
Otto Voit III

**At-Large Representative**  
Robert Schwartz

On October 1, 2014, Mrs. Flory registered the Board's votes online. A copy of the Voting Receipt was subsequently given to the Board members and is attached to the Official Minutes.

**BUDGET & FINANCE COMMITTEE** – David A. Christensen, Chairperson

Consent Agenda

Mr. Christensen asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. EJS Motion by Christensen, Seconded by Kaczmarczyk, RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District ratifies and approves the special education agreement with the Berks County Intermediate Unit for programs and services for the 2014-15 school year in the amount of \$126,922.00, effective August 26, 2014.

BCIU – Sp Ed  
Agrmt

- 2. EJS approves mileage reimbursement at the current IRS mileage rate in the amount of \$286.72 to the parents of a high school special education student for costs incurred while transporting their student to Vista School during four days in July. Mileage Reimbursement

Note: This will be paid from ACCESS funds.

- 3. EJS ratifies and approves an agreement with the NHS School, 641 Gregg Avenue, Reading, PA 19611, for the placement of a high school special education student at an annual tuition rate of \$28,144.80 for the 2014-15 school year, effective August 25, 2014. Sp Ed Placement - NHS

- 4. RLR approves payment of an administrative service fee of \$2.75 per employee to United Concordia for participation in the employee dental insurance plan from January 1, 2015 to December 31, 2015. United Concordia

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

Discussion Agenda

- 1. RLR Motion by Christensen, Seconded by Kaczmarczyk, ratifies and approves an agreement between Conrad Weiser Area School District and General Healthcare Resources, Inc., for substitute nursing services for the 2014-15 school year at an hourly rate of \$46.00 for the services of an RN and \$40.00 for the services of an LPN, effective August 26, 2014. Contracted Nurses

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

- 2. EJS Motion by Christensen, Seconded by Kaczmarczyk, ratifies and approves the placement of an elementary special education student at Cornwall Lebanon IU 13 (South Lebanon Elementary School), multiple disabilities classroom, at an annual tuition rate of \$38,260.53, with the District also paying transportation costs in the amount of \$221.95 per day, effective September 8, 2014. Sp Ed Placement - IU 13

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

- 3. RLR Motion by Christensen, Seconded by Kaczmarczyk, approves an agreement with the Berks County Intermediate Unit for E-rate processing and consulting services at a cost of \$4,500.00 for the 2015 E-rate fund year from July 1, 2015 to June 30, 2016. BCIU E-rate

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

**CURRICULUM COMMITTEE** – Tammy Starner Wert, Chairperson

Consent Agenda

Mr. Kaczmarczyk asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. RAG Motion by Kaczmarczyk, Seconded by Carl,  
RESOLVED, that on the recommendation of the Administration  
and the Curriculum Committee, the Board of School Directors  
of the Conrad Weiser Area School District approves an  
Agreement for Nursing Services with the Berks Career and  
Technology Center.

BCTC Nursing  
Agrmt

(Attachment A-1)

2. JMH approves the discard of materials at West Elementary School.

Discard Materials at  
West Elementary

(Attachment A-2)

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

Discussion Agenda

1. RGG Motion by Kaczmarczyk, Seconded by Neider,  
approves the request of the Agriculture Department and FFA,  
under the direction of Adam Serfass, Ashley Moore, and Cory  
Scott (volunteer), to attend the National FFA Convention in  
Louisville, KY, from October 28 to November 2, 2014.

National FFA  
Convention

Note: The anticipated cost of the trip is \$2,500.00. The district  
will pay the expenses for the three chaperones. Two substitute  
teachers will be needed for four instructional days.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

**EXTRA-CURRICULAR COMMITTEE** – Mark D. Leidich, Chairperson

Consent Agenda

Mr. Leidich asked for requests to move items from the Consent  
Agenda to the Discussion Agenda, and there were none.

- Motion by Leidich, Seconded by Christensen,  
RESOLVED, that on the recommendation of the Administration  
and the Extra-Curricular Committee, the Board of School  
Directors of the Conrad Weiser Area School District approves  
the following volunteer coach for the 2014-15 school year:
1. SRM Volunteer Coach  
*Boys' Soccer*  
Ryan Manbeck

2. SRM Discard of Field Hockey Uniforms  
approves the discard of field hockey uniforms that are more  
than 20 years old.

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

Discussion Agenda

Motion by Manbeck, Seconded by Christensen,  
that the following two resolutions regarding the approval of new  
extra-curricular positions be taken from the table.

The motion to take from the table was carried by the following  
vote:

Aye: Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 7

Nay: Carl ..... 1

1. RGG New Paid Extra-Curricular Positions - HS  
Motion by Christensen, Seconded by Kaczmarczyk,  
approves the following new high school extra-curricular paid  
positions, personnel and salaries for the 2014-15 school year:

<i>Advisor</i>	<i>Yrs</i>	<i>Activity</i>	<i>Salary</i>
Sean Hackett	20	Choraleers	\$1,325.00
Neal Lutz	11	Jazz Band	\$950.00
Stefanie Schneck	7	CWTV	\$750.00
Julie Mason	7	National Honor Society	\$400.00
Dennis Harman	7	National Honor Society	\$400.00
Fran Williams	5	FBLA (Co-Advisor)	\$366.66
Michael Noss	5	FBLA (Co-Advisor)	\$366.66
Elizabeth Wissinger	7	FBLA (Co-Advisor)	\$416.66

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

2. RKB New Paid Extra-curricular Position - MS  
Motion by Leidich, Seconded by Christensen,  
approves the following new middle school extra-curricular paid  
position, personnel and salary for the 2014-15 school year:

<i>Advisor</i>	<i>Yrs</i>	<i>Activity</i>	<i>Salary</i>
Jennifer Gossert	8	Yearbook	\$450.00

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

3. SRM Motion by Leidich, Seconded by Christensen, approves Brooke Strausser as the girls' varsity head lacrosse coach for the 2014-15 school year:

Girls' Lacrosse Coach

Note: This salary is paid by the CW Lacrosse Club.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

**FACILITIES/PROPERTY COMMITTEE** - Dennis J. Manbeck, Chairperson

Consent Agenda

1. EAL Motion by Manbeck, Seconded by Kaczmarczyk, RESOLVED, that on the recommendation of the Administration and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District approves official bus stops for the 2014-15 school year as attached to the Official Minutes.

Official Bus Stops

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

Discussion Agenda

1. RAG Motion by Manbeck, Seconded by Leidich, approves the hiring of Muhlenberg Greene Architects, Ltd. of Reading, PA, as the architect to prepare a District Facility Analysis and Master Plan Study for a fee of \$11,500.00. The scope of design services to be provided will include an analysis of the District's existing buildings and an update of the District's Master Plan to identify space needs and recommend building improvements.

MGA – Facility Plan and Master Plan

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

**HUMAN RELATIONS COMMITTEE** - Gary G. Neider, Chairperson

Consent Agenda

Mr. Neider asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

- Motion by Neider, Seconded by Carl,  
RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District ratifies and approves the employment of substitute support staff personnel for the 2014-15 school year at the rate of \$8.25/hour for cafeteria/noon-time aide substitutes and \$8.50/hour for clerical, custodial and instructional/transportation aide substitutes, effective August 25, 2014.
- (Attachment A-3)
1. RLR Substitute Support Staff
2. RAG Substitute Teachers ratifies and approves the employment of substitute teachers for the 2014-15 school year at the rate of \$95.00 per day, effective August 25, 2014.
- (Attachment A-4)
3. RLR BCIU – Bus Drivers ratifies and approves personnel contracted through the Berks County Intermediate Unit to provide transportation services to the District, effective August 26, 2014.
- (Attachment A-5)
4. EJB Mentor approves the following mentor for the 2014-15 school year at an additional salary of \$500.00 (or \$250.00 per semester).
- |                 |                |
|-----------------|----------------|
| <i>Mentor</i>   | <i>Protégé</i> |
| Alissa Sweigart | Randy Neider   |
5. RGG Homebound - HS ratifies and approves Ashley Snyder, 87 Butternut Court, Sinking Spring, PA 19608, to provide homebound instruction for a high school student for a period of approximately six weeks beginning August 26, 2014, at the rate of \$25.00 per hour, plus mileage, for a maximum of five hours per week.
6. RAG Homebound – Philhaven ratifies and approves Philhaven, 283 South Butler Road, Mt. Gretna, PA 17064, to provide homebound instruction for a high school student for up to four weeks and for a maximum of five hours a week at the rate of \$25.00 per hour, effective August 22, 2014.
7. RAG Homebound – Tutor Delphia ratifies and approves Tutor Delphia, 317 Glen Echo Road, Philadelphia, PA 19119, to provide homebound instruction for a high school student for a period of approximately six weeks beginning September 2, 2014, at the rate of \$60.00 per hour for a maximum of five hours a week.
8. RAG Revise Placement on Salary Scale ratifies and approves a salary adjustment for William Kase, high school English teacher (Board approved on August 20, 2014) from part-time (3/8<sup>th</sup> time) B-Step 1 (\$16,111.05) to B<sup>+24</sup> – Step 1 (\$16,521.45) in accordance with the 2014-15 salary



schedule based on his submission of official transcripts verifying 24 graduate credits, effective August 25, 2014.

Note: First semester salary (2 blocks) is \$11,130.24; second semester salary (1 block) is \$5,391.21.

- 9. RAG ratifies and approves the following changes in the salary status of Professional Employees, effective August 25, 2014:

Salary Adjustment

	<i>From</i>	<i>To</i>
Eric Rothenberger	B <sup>+24</sup> – Step 5 \$47,326.00	M – Step 5 \$50,271.00
D. Christopher Koper	B <sup>+24</sup> – Step 16 \$62,425.00	M – Step 16 \$65,372.00

- 10. RAG authorizes the following temporary professional employees, having completed three years of satisfactory service, to be granted the status of professional employee:

Professional Employees

<i>Name</i>	<i>Date Hired as a 10-month Employee</i>
Barbara Boland	August 2010
Maryann Ligenza	August 2011
Ashley Snyder	August 2011
Christina Ruoss	August 2011
Daniel Kramer	September 2011

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

Discussion Agenda

- 1. RAG Motion by Neider, Seconded by Manbeck, ratifies and approves the employment of Rachael Pearson, 2604 Hollywood Court, Reading, PA 19606, as a part-time (1/2 time) long-term substitute for Deborah Endler, art teacher at East Elementary, at a daily rate of \$113.06 in accordance with the 2014-15 salary schedule, effective August 25, 2014:

Hire – PT LTS Art at East

Note: Education Level: Bachelors  
Undergraduate School: Millersville University  
Certification: Instr. I – Art K-12  
Experience: Long-term Substitute at CWASD  
Employment: August 25, 2014  
Initial Assignment: Part-time (1/2 time) Art at East

Note: Should the regular employee return prior to the end of the leave, the long-term employment is terminated.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

- 2. RLR Motion by Neider, Seconded by Leidich, approves the employment of Amber Rowdon, 1502 James Street, Sinking Spring, PA 19608, as an academic year certificated instructional aide (7 hours/day) at East Elementary at an hourly rate of \$12.00, effective September 18, 2014.

Hire – Cert Aide at East

Note: This is a replacement for Melanie Griffith (resigned).

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

- 3. RLR Motion by Neider, Seconded by Leidich, approves the employment of James Gossert, 305 Lynoak Avenue, Shillington, PA 19607, as an academic year certificated instructional aide (7 hours/day) at the middle school at an hourly rate of \$12.00, effective September 18, 2014.

Hire – Cert Aide at MS

Note: This is a replacement for Angela Miller (resigned).

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

- 4. RLR Motion by Neider, Seconded by Leidich, ratifies and approves the employment of Christine Hawley, 20 Balthaser Road, Sinking Spring, PA 19608, as a long-term substitute for Linda Schmitz, special education instructional aide (7 hours/day) at Weiser Decisions, at an hourly rate of \$10.00, effective September 5, 2014.

Hire – LTS Sp Ed Instr Aide at Weiser Decisions

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

- 5. RLR Motion by Neider, Seconded by Manbeck, ratifies and approves the employment of Karen Trout, 615 Hill Road, Wernersville, PA 19565, as a part-time (4½ hrs/day) academic year special education Personal Care Aide for a middle school student at an hourly rate of \$10.00, effective September 10, 2014.

Hire – PCA at MS

Note: This is a replacement for Debra Shartle (resigned).

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

- 6. RLR Motion by Neider, Seconded by Manbeck, ratifies and approves the employment of Deborah Firestone, 22 Golf Road, Reinholds, PA 17569, as a part-time (4½ hrs/day) academic year special education Personal Care/Instructional Aide at the high school at an hourly rate of \$10.00, effective September 10, 2014.

Hire – PC/Instr Aide at HS

Note: This is a replacement for Shannon Shearer (transferred).

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

- 7. RLR Motion by Neider, Seconded by Leidich, ratifies and approves the employment of Noreen Heller, 10 Vinemont Road, Reinholds, PA 17569, as a special education Personal Care Aide (5½ hrs/day) and transportation aide (2½ hrs/day), two days a week, for a high school student attending the PAL Program at Berks Career & Technology Center, at an hourly rate of \$10.00, effective September 15, 2014.

Hire – PCA/Transportation Aide

Note: This is a new position.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, and Rumbaugh ..... 8

- 8. RLR Motion by Neider, Seconded by Manbeck, approves the number of hours worked per day as a transportation aide for the following personnel for the 2014-15 school year:

Transportation Aides

Martene Firestine	-	7.25 hrs/day
Mary Hulina	-	2.75 hrs/day
Pam Schoonover	-	6.50 hrs/day
Linda Sclesky	-	2.25 hrs/day
Christine Sackett	-	4.50 hrs/day
Florence Strange	-	4.75 hrs/day
Cindy Kramer	-	1.75 hrs/day
Sandy Schaeffer	-	4.50 hrs/day
Noreen Heller	-	2.50 hrs/day

Note: Hours may fluctuate from day to day throughout the school year, but any significant change in hours that effects payroll/benefits will be brought to the Board for approval.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

- 9. RLR Motion by Neider, Seconded by Leidich, ratifies and approves an increase in hours for Nou Koch, part-time server/dishwasher at West Elementary, from 2½ hours a day to 3 hours a day, effective September 10, 2014. Increase Hours – West Cafe

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

- 10. RLR Motion by Neider, Seconded by Leidich, accepts, with regret, the resignation of Dawn Hilliard, part-time server/dishwasher at the high school, effective September 19, 2014. Resign – PT Café at HS

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

- 11. RAG Motion by Neider, Seconded by Leidich, approves the position guide for special education Secondary Itinerant Teacher Consultant/Transition Coordinator. Position Guide – Itinerant Teacher Consultant/ Transition Coordinator  
(Attachment A-6)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

- 12. RAG Motion by Neider, Seconded by Manbeck, approves the position guide for special education Transition Coordinator/Secondary Gifted Support Teacher. Position Guide – Transition Coordinator/ Secondary Gifted Support  
(Attachment A-7)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, and Rumbaugh ..... 8

Information Items

- 1. RAG The first day of uncompensated leave of absence for Tiffany Smith is October 16, 2014. Uncomp Leave – HS LS
- 2. RAG Morgan Chelius, long-term substitute for Nathan Ottaviani during the 2013-14 school year, returned to her certificated instructional aide position at East Elementary on August 25, 2014. Cert Aide at East

- |    |     |   |                          |
|----|-----|---|--------------------------|
| 3. | RAG | Catherine Hassler, long-term substitute for Corrin Saxinger during the 2013-14 school year, returned to her certificated instructional aide position at West Elementary on August 25, 2014.                         | <u>Cert Aide at West</u> |
| 4. | RAG | David Zdancewic, special education learning support teacher at the high school, will be released from his contract with IU 13 on September 22, 2014, and his first day at Conrad Weiser will be September 23, 2014. | <u>HS LS</u>             |

**ADMINISTRATION REPORTS**

- |    |   |                             |
|----|---|-----------------------------|
| A. | Enrollment Reports  | <u>Enrollment</u>           |
| B. | Assistant Superintendent  | <u>Asst. Superintendent</u> |
|    | Dr. Bentzel prepared a written report that was distributed prior to the meeting.    |                             |
| C. | Director of Business  | <u>Director of Business</u> |
|    | Mrs. Robertson prepared a written report that was distributed prior to the meeting. |                             |
|    | 1. Director of Food Services  | <u>Dir. Food Service</u>    |
|    | Mrs. Wilinsky prepared a written report that was distributed prior to the meeting.  |                             |
|    | 2. Director of Facilities   | <u>Dir of Facilities</u>    |
|    | Mr. Lutz prepared a written report that was distributed prior to the meeting.       |                             |
| D. | West Elementary Principal   | <u>West Principal</u>       |
|    | Mrs. Hassler prepared a written report that was distributed prior to the meeting.   |                             |
| E. | East Elementary Principal   | <u>East Principal</u>       |
|    | Mrs. Heilman prepared a written report that was distributed prior to the meeting.   |                             |
| F. | High School Principal   | <u>HS Principal</u>         |
|    | Mr. Galtere prepared a written report that was distributed prior to the meeting.    |                             |

1. Assistant High School Principal Asst. HS Principal
- Mrs. Sweigart prepared a written report that was distributed prior to the meeting.
- G. Middle School Principal MS Principal
- Mr. Buck prepared a written report that was distributed prior to the meeting.
1. Assistant Middle School Principal Asst MS Principal
- Ms. Minch prepared a written report that was distributed prior to the meeting.
- H. Director of Special Education Director of Special Ed.
- Mr. Skoczen prepared a written report that was distributed prior to the meeting.
- I. Director of Athletics Director of Athletics
- Mr. Michael prepared a written report that was distributed prior to the meeting.
- J. Director of Technology Director of Technology
- Mr. Knarr prepared a written report that was distributed prior to the meeting.

**ADJOURNMENT**

Motion by Carl, Seconded by Christensen,  
Adjourned 7:55 p.m.