

Conrad Weiser Area School District  
Robesonia, PA

Minutes – November 19, 2014

At 7:30 p.m., President Margaret G. Rumbaugh called to order the regular meeting for the month of November of the Board of School Directors of the Conrad Weiser Area School District, followed by the pledge to the flag of the United States of America.

**Present for the Meeting**

*Board Members*

William T. Carl Jr., David A. Christensen, Francis J. Kaczmarczyk, Mark D. Leidich, Dennis J. Manbeck, Gary G. Neider, Bret A. B. Sabold, Tammy Starner Wert, and Margaret G. Rumbaugh

*Solicitor*

Jon S. Malsnee, Esquire

*School Personnel*

Randall A. Grove, Erik J. Bentzel, Robin L. Robertson, Edward J. Skoczen Jr., Robert G. Galtere, Alissa B. Sweigart, Randy V. Neider, R. Kenneth Buck Jr., Kristin D. Minch, Jennifer M. Hassler, Janet C. Heilman, Scott R. Michael, Jennifer L. Wilinsky, Clark A. Knarr, Eric A. Lutz, Stacy L. Miller, Kathleen A. Mohn and Nancy L. Flory

*Student Council Members*

Makayla Lagerman

**ANNOUNCEMENTS**

Announcements

Mrs. Rumbaugh announced that the Board of School Directors will hold an executive session at the end of the evening’s meeting to discuss legal and personnel issues.

**APPROVAL OF MINUTES** – Margaret G. Rumbaugh

Minutes

- A. Motion by Leidich, Seconded by Starner Wert, RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of October held on October 15, 2014; a special meeting held on November 5, 2014; and the agenda of the committee meetings held on November 5, 2014, be dispensed with and that the same be approved by voice vote.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

**APPROVAL OF FINANCIAL REPORTS** – Margaret G. Rumbaugh

Financial Reports

- A. Motion by Manbeck, Seconded by Starner Wert, RESOLVED, that the financial reports be approved, as presented.

(Attachment Fa-1)

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

**APPROVAL OF PAYMENT OF BILLS** – David A. Christensen

- A. Motion by Christensen, Seconded by Kaczmarczyk, RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$667,032.02 and ratified in the amount of \$2,428,796.47 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$3,095,828.49;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$70,059.66 and ratified in the amount of \$107,348.07 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$177,407.73.

Cafeteria Bills

These resolutions were duly adopted by the following roll call vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

**PRESENTATIONS**

- A. Requests to speak to the Board of School Directors
- B. Employees of the Month – Mr. Knarr recognized Technology Department personnel Bill Knapper, Steve Whalen, Gabe Horning and Joe Chimenko for their work during an especially busy summer. Not only did they look at every technology device in the District, they also dealt with implementation of the hybrid learning program, the high school lap top and iPad rollout, and implementation of the automated calling systems.
- C. Audit Presentation – Chris Turtell of Herbein & Company reviewed the District’s Financial and Compliance Report for the Year Ended June 30, 2014. The District received an unmodified opinion with no findings, and Mr. Turtell complimented Mrs. Robertson and the Business Office for their diligence.

Requests to Speak

EOM

Audit

**COMMUNICATIONS**

Communications

A. Reports

1. Solicitor – Mr. Malsnee had no report.
2. Student Council – Makayla Lagerman distributed invitations to the Student Council/Board dinner to be held on Wednesday, December 3, at 6:00 p.m.
3. Berks County Intermediate Unit – Mr. Christensen had no further report.
4. Berks Career & Technology Center– Mr. Carl had no further report.
5. Tax Collection Committee – Mr. Carl reported that on the 25<sup>th</sup> the Berks Earned Income Tax Bureau will vote to merge with the Tax Collection Committee.
6. Education Foundation – Dr. Grove announced a fundraiser being planned for November 25 at Paradise by the Slice from 4:00 to 9:00 p.m.

**OLD BUSINESS**

Old Business

**NEW BUSINESS**

New Business

**BUDGET & FINANCE COMMITTEE** – David A. Christensen, Chairperson

Consent Agenda

Mr. Christensen asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

- Motion by Christensen, Seconded by Kaczmarczyk, RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District ratifies and approves the placement of a high school special education student at KidsPeace, 704 Hay Road, Temple, PA 19560, at a cost of \$156.83 per day, effective October 9, 2014.
- |    |     |  |  |
|----|-----|--|--|
| 1. | EJS | ratifies and approves the placement of an elementary special education student in an autistic support classroom at Wilson School District's Spring Ridge Elementary School, 1211 Broadcasting Road, Wyomissing, PA 19610, for the remainder of the 2014-15 school year at a cost of \$41,987.40, effective October 27, 2014. | <u>HS Sp Ed Placement at KidsPeace</u>   |
| 2. | EJS | approves the settlement and withdrawal of a due process complaint for a high school special education student with the   | <u>Elem Sp Ed Placement at Wilson SD</u> |
| 3. | EJS |  | <u>Settlement – HS Sp Ed</u>             |

amount of \$5,000.00 to be placed in an educational trust for future services and educational materials.

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

Discussion Agenda

1. RLR Motion by Christensen, Seconded by Manbeck, approves the voluntary settlement program entitled the Municipal Continuing Disclosure Cooperation Initiative created by the Securities and Exchange Commission. (Attachment A-1) SEC Initiative

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

2. RLR Motion by Christensen, Seconded by Kaczmarczyk, accepts the 2013-14 audit of Herbein & Company, Inc. as attached to the Official Minutes. 2013-14 Audit

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

**CURRICULUM COMMITTEE** – Tammy Starner Wert, Chairperson

Consent Agenda

Mrs. Starner Wert asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

1. RGG Motion by Starner Wert, Seconded by Kaczmarczyk, RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District approves the band/music trip, under the direction of Neal Lutz, to Baltimore, MD, from April 24 to April 26, 2015, for participation in a performance at the Inner Harbor and a master class with the Baltimore Symphony Orchestra. Band/Music Trip to Baltimore

Note: The cost to the District will be for two substitute teachers; students will pay their own costs.

2. RKB approves disposal of the following middle school math textbooks: Discard – MS Math Textbooks

*Math Course 2 ( 87 books)*  
McDougal Littell, 2008  
ISBN 13-978-0-618-88842-9

*Pre-Algebra ( 148 books)*  
McDougal Littell, 2008  
ISBN 13-978-0-618-80076-6

3. RKB approves disposal of equipment from the middle school weight room and Physical Education Department.  
(Attachment A-2)

Discard – MS PE Equipment

4. RGG approves disposal of the following outdated and broken equipment in the high school Physical Education Department:  
a. 10 Basic Buddy Single CPR manikins  
b. 5 Baby Buddy Single CPR manikins

Discard – HS PE Equipment

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

Discussion Agenda  
None

**EXTRA-CURRICULAR COMMITTEE** – Mark D. Leidich, Chairperson

Consent Agenda

Mr. Leidich asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

Motion by Leidich, Seconded by Christensen,  
RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District approves the following winter extra-curricular athletic positions, personnel and salaries for the 2014-15 school year:

1. SRM

Winter Coaches

<i>Name</i>	<i>Position</i>	<i>Yrs</i>	<i>Salary</i>
Jeremy Hall	Girls' Basketball – JV SH	1	\$3,213.47
Andy Dautrich	Wrestling – Asst JH	1	\$2,302.15
Ashley Gesuale	Girls' Basketball – Asst SH	1	\$3,213.47

2. SRM approves the following volunteer coaches for the 2014-15 school year:

Volunteer Coaches

*Bowling*  
Gene Deren

*Wrestling*  
Gary Garrison  
Matt Esser

*Boys' Basketball*  
Phil Stricker

James Gossert  
Michael Picard

*Girls' Basketball*  
Keith Malone  
Chris Owens

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

Discussion Agenda

- 1. SRM Motion by Leidich, Seconded by Christensen, approves the following as volunteer swimming coaches for the 2014-15 school year: Daniel Wise, Kristin Stoltzfus, Nena Evans, Heather McFadden, and Jean Miller; and furthermore, that the Conrad Weiser Area School District allows qualified students to participate in PIAA-sanctioned district/state swim meets for 2014-15 at no cost to the district with all expenses being borne by the students and the parents; Swimming

And further,

RESOLVED, that any athlete who qualifies for the state swim meet will be reimbursed by the district for expenses according to normal athletic procedures.

Note: Since the Conrad Weiser Area School District does not participate in a PIAA interscholastic-sanctioned swimming program and so that the students will be allowed to compete on an individual basis as requested by the parents, the school district will authorize the students to be entered in district/state competition under the Conrad Weiser Area School District name.

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

- 2. SRM Motion by Leidich, Seconded by Christensen, approves free admission to all school-sponsored home athletic events for employees of the Conrad Weiser Area School District. Employee Admission to Athletic Events

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck,  
Sabold, Starner Wert, and Rumbaugh ..... 8

Nay: Neider ..... 1

**FACILITIES/PROPERTY COMMITTEE** - Dennis J. Manbeck, Chairperson

Consent Agenda

Motion by Manbeck, Seconded by Starner Wert,  
RESOLVED, that on the recommendation of the Administration

1. EJS and the Facilities/Property Committee, the Board of School Directors of the Conrad Weiser Area School District approves disposal of the following outdated equipment in the high school special education department:

Discard – HS Sp Ed

- a. Laser Vision Pioneer (1991), Serial #LB3927511 and Conrad Weiser Property # 00187, and Zenith TV
- b. Laser Vision Pioneer (1998), Serial #SAPP074827Uc and Conrad Weiser Property #06072, and Panasonic TV
- c. Laser discs

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

Discussion Agenda

1. EAL Motion by Manbeck, Seconded by Kaczmarczyk, approves the following change orders for the modular team room project:

Change Orders-  
Modular Team Room

SJ Thomas Company, Inc.,	Add	\$3,964.87
additional concrete for increase in footing depth as required by local inspection		
SJ Thomas Company, Inc.,	Deduct	<u>(\$1,014.00)</u>
delete six windows		
Total	Add	\$2,950.87

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

Information Item

1. EAL Under the direction of Mrs. Jennifer Hassler, there will be a community garden placed on the northwest corner at West Elementary School funded by a PPL grant and the West PTO.

Community Garden  
at West

**HUMAN RELATIONS COMMITTEE** - Gary G. Neider, Chairperson

Consent Agenda

Mr. Neider asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

- Motion by Neider, Seconded by Starner Wert,  
RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District ratifies and approves the employment of substitute support staff personnel for the 2014-15 school year at the rate of \$8.25/hour for cafeteria/noon-time aide substitutes and \$8.50/hour for custodial, instructional/transportation aide and clerical substitutes, effective October 14, 2014.
- (Attachment A-3)
1. RLR approves the employment of substitute teachers for the 2014-15 school year at the rate of \$95.00 per day.  
(Attachment A-4)
  2. RAG ratifies and approves an increase in hours from 3½ to 4¼ hrs/day for Kathy Hickernell, food service worker at the high school, effective October 27, 2014.
  3. JLW
  4. RGG ratifies and approves Ashley Snyder, 87 Butternut Court, Sinking Spring, PA 19608, to provide homebound instruction for a high school student for two to four weeks for a maximum of five hours a week beginning October 28, 2014, at the rate of \$25.00 per hour, plus mileage.
  5. RLR accepts, with regret, the resignation of Lisa May, assistant cook at the high school, effective November 3, 2014.
  6. RLR accepts, with regret, the resignation of Pamela Schoonover, special education transportation aide, effective November 4, 2014.

Note: This allows for elimination of a vacant part-time position.

Note: This is a continuation of services that had been provided by Tutor Delphia and Board approved on September 17, 2014.

These resolutions were duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

Discussion Agenda

1. RKB The following resolution was pulled from the agenda.  
approves middle school grade level representatives for the 2014-15 school year:
- |             |                  |          |
|-------------|------------------|----------|
| Grade 5     | Jenny Miller     | \$250.00 |
| Grade 6     | TBD              | \$250.00 |
| Grade 7     | James Nicholas   | \$250.00 |
| Grade 8     | Natalie Fisher   | \$250.00 |
| Specialists | Jennifer Gossert | \$250.00 |



2. RLR Motion by Neider, Seconded by Manbeck, accepts, with regret, the resignation of Brenda Schrack, part-time special education personal care/instructional aide at the high school, effective November 14, 2014. Resign – Sp Ed Instr/PCA at HS

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

3. RLR Motion by Neider, Seconded by Starner Wert, accepts, with regret, the resignation of Marie LaRocca, food service worker in the high school cafeteria, effective November 21, 2014. Resign – HS Café

This resolution was duly adopted by the following vote:

Aye: Carl, Christensen, Kaczmarczyk, Leidich, Manbeck, Neider, Sabold, Starner Wert, and Rumbaugh ..... 9

Information Items

1. RAG Tiffany Smith, high school learning support teacher, returned from her leave of absence on November 3, 2014. Return from Leave – HS LS

Linda Schmitz, long-term substitute for Mrs. Smith, served one crossover day on November 3, 2014, and returned to her certificated special education instructional aide position at Weiser Decisions on November 4, 2014.

2. RAG Malissa Jacobs, part-time cook at the middle school, returned from an uncompensated leave on October 20, 2014. Uncomp Leave – MS Cafe

**POLICY**

Policy

1. RAG RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District receives the following policy of the Conrad Weiser Area School District Board Policy Manual:

Policy 609.1 – Tax Exempt Bonds Compliance Program and Continuing Disclosure Compliance Program – 1<sup>st</sup> Reading

(Attachment A-5)

Policy 609.1 – Tax Exempt Bonds Compliance Program and Continuing Disclosure Compliance Program – 1<sup>st</sup> reading

**SUPERINTENDENT’S REPORT**

Supt Report

Dr. Grove reported that the National Honor Society Induction will be held on November 22. Mr. Galtere also reported that Dr. Amy Cuddy, Dr. William Gruber, and Michael Firestine will be honored that night as this year’s Distinguished Alumni.

## ADMINISTRATION REPORTS

- A. Enrollment Reports Enrollment
- B. Assistant Superintendent Asst. Superintendent
- Dr. Bentzel prepared a written report that was distributed prior to the meeting.
- C. Director of Business Director of Business
- Mrs. Robertson prepared a written report that was distributed prior to the meeting.
1. Director of Food Services Dir. Food Service
- Mrs. Wilinsky prepared a written report that was distributed prior to the meeting.
2. Director of Facilities Dir of Facilities
- Mr. Lutz prepared a written report that was distributed prior to the meeting.
- D. West Elementary Principal West Principal
- Mrs. Hassler prepared a written report that was distributed prior to the meeting.
- E. East Elementary Principal East Principal
- Mrs. Heilman prepared a written report that was distributed prior to the meeting.
- F. High School Principal HS Principal
- Mr. Galtere prepared a written report that was distributed prior to the meeting.
1. Assistant High School Principal Asst. HS Principal
- Mrs. Sweigart prepared a written report that was distributed prior to the meeting.
2. Assistant High School Principal Asst HS Principal
- Mr. Neider prepared a written report that was distributed prior to the meeting.

- G. Middle School Principal MS Principal
- Mr. Buck prepared a written report that was distributed prior to the meeting.
1. Assistant Middle School Principal Asst MS Principal
- Ms. Minch prepared a written report that was distributed prior to the meeting.
- H. Director of Special Education Director of Special Ed.
- Mr. Skoczen prepared a written report that was distributed prior to the meeting.
- I. Director of Athletics Director of Athletics
- Mr. Michael prepared a written report that was distributed prior to the meeting.
- J. Director of Technology Director of Technology
- Mr. Knarr prepared a written report that was distributed prior to the meeting.

**ADJOURNMENT**

Motion by Starnier Wert, Seconded by Leidich,  
Adjourned 8:01 p.m.