

Conrad Weiser Area School District  
Robesonia, PA

Minutes – December 21, 2016

At 6:30 p.m., President Mark D. Leidich called to order the regular meeting for the month of December of the Board of School Directors of the Conrad Weiser Area School District, followed by the pledge to the flag of the United States of America.

**Present for the Meeting**

*Board Members*

William T. Carl Jr., Francis J. Kaczmarczyk, Dennis J. Manbeck, Gary G. Neider, Margaret Rumbaugh, Bret A. B. Sabold, Keegan K. Worley, and Mark D. Leidich

*Solicitor*

Jon S. Malsnee, Esquire

*School Personnel*

Randall A. Grove, Erik J. Bentzel, Robin L. Robertson, Edward J. Skoczen Jr., Robert G. Galtere, Alissa B. Sweigart, Randy V. Neider, R. Kenneth Buck Jr., Jennifer M. Hassler, Janet C. Heilman, Clark A. Knarr, Eric A. Lutz and Heather M. Stricker

*Student Council Members*

Daisy Jimenez - Treasurer

**ANNOUNCEMENTS**

Announcements

**APPROVAL OF MINUTES** – Mark D. Leidich

- A. Motion by Rumbaugh, Seconded by Carl, RESOLVED, that the reading of the Minutes of the regular meeting of the Board of School Directors for the month of November held on November 16, 2016; a special meeting held on December 7, 2016; the agenda of the committee meetings held on December 7, 2016; and a special reorganization meeting held on December 7, 2016, be dispensed with and that the same be approved by voice vote.

Minutes

This resolution was duly adopted by the following vote:

Aye:	Carl, Kaczmarczyk, Manbeck, Neider, Rumbaugh, Sabold, Worley and Leidich .....	8
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**APPROVAL OF FINANCIAL REPORTS** – Mark D. Leidich

Financial Reports

- A. Motion by Kaczmarczyk, Seconded by Carl, RESOLVED, that the financial reports be approved, as presented.

(Attachment Fa-1)

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Manbeck, Neider, Rumbaugh,  
Sabold, Worley and Leidich ..... 8

**APPROVAL OF PAYMENT OF BILLS** – Francis J. Kaczmarczyk

- A. Motion by Kaczmarczyk, Seconded by Sabold,  
RESOLVED, that by roll call vote the General Account bills be approved in the amount of \$419,588.81 and ratified in the amount of \$2,265,576.99 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$2,685,165.80;

General Bills

and further,

RESOLVED, that the Cafeteria Account bills be approved in the amount of \$65,343.88 and ratified in the amount of \$76,598.30 as presented, and the Treasurer be authorized to issue checks in the amounts indicated for the total amount of \$141,942.18.

Cafeteria Bills

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Manbeck, Neider, Rumbaugh,  
Sabold, Worley and Leidich ..... 8

**PRESENTATIONS**

- A. Requests to Speak to the Board – Brian McCoy, Vice President of the Conrad Weiser Lacrosse Club asked the Board of Directors to consider funding the Conrad Weiser Lacrosse Program.

Requests to Speak

**COMMUNICATIONS**

Communications

- A. Reports
  1. Solicitor – Mr. Malsnee had no report.
  2. Student Council – Ms. Jimenez, Student Council Treasurer, invited the Board of Directors and Administrators to the Holiday Breakfast at 6:00 a.m. on December 23, 2016.
  3. Berks County Intermediate Unit – No report.
  4. Berks Career & Technology Center– Mr. Carl reported there will not be a meeting this month.
  5. Tax Collection Committee – Mrs. Robertson reported Berks EIT has a new technology person.

**BUDGET & FINANCE COMMITTEE** – Francis J. Kaczmarczyk, Chairperson

Consent Agenda

Mr. Kaczmarczyk asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

Motion by Kaczmarczyk, Seconded by Carl,  
RESOLVED, that on the recommendation of the Administration and the Budget & Finance Committee, the Board of School Directors of the Conrad Weiser Area School District approves the settlement for an Elementary School special education student in the amount of \$5,000.00 to cover legal fees.

1. EJS

Settlement Elem Sp Ed

2. EJS

ratifies and approves an agreement with Epic Health Services, Inc. and Loving Care Agency, d/b/a Epic Health Services, 611 Route 46 West, Suite 220, Hasbrouck Heights, NJ 07604, for contracted health care services for the 2016-17 school year at the cost of \$45.00 an hour for 35 to 40 hours per week.

Agreement Sp Ed - HS & LCA

These resolutions were duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Manbeck, Neider, Rumbaugh, Sabold, Worley and Leidich ..... 8

Discussion Agenda

1. RLR

Motion by Kaczmarczyk, Seconded by Sabold, approves salary adjustments for qualified support staff based on Continuing Education Units (CEU's), effective January 1, 2017.

Support Staff - CEU's

Paulette	Antonucci	-	\$201.60
Carrie	Brightbill	-	\$329.00
Julie	Carneal	-	\$134.40
Kelly	Cox	-	\$134.40
Lisa	Cullen	-	\$134.40
Kristen	Dagnone	-	\$336.00
Sandra	Drobeck	-	\$85.05
Gloria	Foley-Troup	-	\$208.80
Linda	Gresoi	-	\$80.80
Terri	Groff	-	\$65.80
Leslie	Hafer	-	\$134.40
Christine	Hawley	-	\$336.00
Nou	Koch	-	\$39.31
Lois	Korzi	-	\$127.58
Kathleen	Kunder	-	\$131.60
Lori	Moyer	-	\$313.20
Kelley	Noecker	-	\$208.80
Denise	Pirrotta	-	\$131.60
Deborah	Quaglia	-	\$65.80
Barbara	Ramsey	-	\$65.80
Ann	Sayer	-	\$112.80
Linda	Sclesky	-	\$129.60
Bethann	Shartle	-	\$104.40
Debra	Staudt	-	\$131.60
Brenda	Wagner	-	\$208.80
Carolyn	Wenrich	-	\$127.58

Cathy            Wolfskill            -    \$201.60

This resolution was duly adopted by the following vote:

Aye:    Carl, Kaczmarczyk, Manbeck, Neider, Rumbaugh,  
         Sabold, Worley and Leidich ..... 8

**CURRICULUM COMMITTEE** – Tammy Starner Wert, Chairperson

Consent Agenda

Mrs. Rumbaugh asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

Motion by Rumbaugh, Seconded by Carl,  
RESOLVED, that on the recommendation of the Administration and the Curriculum Committee, the Board of School Directors of the Conrad Weiser Area School District approves the following student teachers for the second semester of the 2016-17 school year:

1.    EJB

Student Teachers

- a. Kathleen Douillette, Kutztown University, Art with Wendy Kushner at the middle school from January 24 through March 17, 2017.
- b. Nina Hunter, Kutztown University, School Counselor with Kristen Simons at the high school from January 17 through May 12, 2017.
- c. Taylor Smith, Widener University, Student Assistance Program with Barbara Boland at the high school from January 11 through May 6, 2017.
- d. Adam Muckey, Kutztown University, Athletic Administration with Scott Michael at the high school from January 17 through May 12, 2017.

This resolution was duly adopted by the following vote:

Aye:    Carl, Kaczmarczyk, Manbeck, Neider, Rumbaugh,  
         Sabold, Worley and Leidich ..... 8

**EXTRA-CURRICULAR COMMITTEE** – Mark D. Leidich, Chairperson

Consent Agenda

Mr. Leidich asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

Motion by Leidich, Seconded by Neider,  
RESOLVED, that on the recommendation of the Administration and the Extra-Curricular Committee, the Board of School Directors of the Conrad Weiser Area School District approves extended season pay for the following fall sports coaches for the 2016-17 school year:

1.    SRM

Extended Season  
Pay – Fall

*Golf*  
 Lewis Davis 4 days - \$107.96

*Girls' Soccer*  
 Doug Miller 3 days - \$102.27  
 Russ Kline 3 days - \$71.74

*Cross Country*  
 Lauren Ressler 16 days - \$303.51  
 Steve Young 6 days - \$78.00

*Football*  
 Alan Moyer 6 days - \$314.45  
 Robert Tranquillo 6 days - \$220.11  
 Dan Browne 6 days - \$220.11  
 Mike Robinson 6 days - \$220.11  
 Brett Skovera 6 days - \$110.05  
 Darrell Wenrich 6 days - \$110.06

*Cheerleading*  
 Ashley Gartner 4 days - \$70.63  
 Mary Yeager 3 days - \$44.08

This resolution was duly adopted by the following vote:

Aye: Kaczmarczyk, Manbeck, Neider, Rumbaugh, Sabold,  
 Worley and Leidich ..... 7  
 Nay: Carl ..... 1

Discussion Agenda

1. RGG Motion by Leidich, Seconded by Kaczmarczyk, approves extended season pay for the following marching band advisors for the 2016-17 school year:

Extended Season  
 Pay – Marching  
 Band

Neal Lutz, Marching Band Head 1 day - \$38.39  
 Alexis Kopicz, Asst. Head 1 day - \$18.09  
 Janelle Ferrara, Color Guard 1 day - \$18.99  
 Instructor  
 RC Youse, Percussion Head 1 day - \$16.79

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Manbeck, Neider, Rumbaugh,  
 Sabold, Worley and Leidich ..... 8

**FACILITIES/PROPERTY COMMITTEE** – Dennis J. Manbeck, Chairperson

Consent Agenda

Discussion Agenda

**HUMAN RELATIONS COMMITTEE** – Gary G. Neider, Chairperson

Consent Agenda

Mr. Neider asked for requests to move items from the Consent Agenda to the Discussion Agenda, and there were none.

Motion by Neider, Seconded by Carl,  
RESOLVED, that on the recommendation of the Administration and the Human Relations Committee, the Board of School Directors of the Conrad Weiser Area School District approves tuition reimbursement for faculty.  
(Attachment A-1)

- |                               |     |   |   |
|-------------------------------|-----|---|---|
| 1.                            | RAG | Directors of the Conrad Weiser Area School District approves tuition reimbursement for faculty.<br>(Attachment A-1)   | <u>Tuition<br/>Reimbursement-<br/>Faculty</u> |
| 2.                            | RGG | ratifies and approves Diana Duffy, to provide homebound instruction for a high school student, beginning approximately December 5, 2016, for a period of approximately six weeks, at \$25.00 per hour, plus mileage, for five hours per week.   | <u>Homebound - HS</u>                         |
| 3.                            | RAG | approves the request of Laurie Ostimchuk, Grade 5 teacher at the middle school, to extend the end date of her parental leave of absence from January 23, 2017 and continuing through the end of the 2016-17 school year.  | <u>Extension of<br/>Parental Leave</u>        |
| 4.                            | RAG | approves the request of Samantha Zerbe, Grade 4 teacher at East Elementary School, to extend the end date of her parental leave of absence from January 23, 2017 and continuing through the end of the 2016-17 school year.   | <u>Extension of<br/>Parental Leave</u>        |
| 5.                            | RLR | approves the transfer of Linda Sclesky, part-time (4 ½ hour/day) special education instructional aide to a full-time (7 hour/day) special education instructional aide at West Elementary School, at her current hourly rate, effective December 22, 2016.  | <u>Transfer –Sp Ed<br/>Instr Aide at West</u> |
| Note: This is a new position. |     |   |   |
| 6.                            | EJS | approves a change in the number of hours worked per day as a transportation aide for the following personnel for the 2016-17 school year:<br><br>Martene Firestine - 5.75 hrs/day<br>Florence Strange - 5.25 hrs/day<br>Sandy Schaeffer - 7.50 hrs/day<br>Cindy Kramer - 1.00 hrs/day<br>Sean Kenney - 1.50 hrs/day<br>Ioana Pancu - 2.75 hrs/day | <u>Transportation<br/>Aides</u>               |

Note: Hours may fluctuate from day to day throughout the school year, but any significant change in hours that effects payroll/benefits will be brought to the Board for approval.

These resolutions were duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Manbeck, Neider, Rumbaugh,  
Sabold, Worley and Leidich ..... 8

Discussion Agenda

1. RLR Motion by Neider, Seconded by Kaczmarczyk, approves the employment of substitute support staff personnel for the 2016-17 school year at the rate of \$9.00/hour. (Attachment A-2) Substitute Support Staff

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Manbeck, Neider, Rumbaugh,  
Sabold, Worley and Leidich ..... 8

2. RAG Motion by Neider, Seconded by Rumbaugh, ratifies and approves KidsPeace, 4085 Independence Drive, Schnecksville, PA 18078, to provide tutorial services for a middle school student at the rate of \$40.00 per hour for a maximum of five hours a week from November 17 to November 24, 2016. KidsPeace Tutorial Services – MS

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Manbeck, Neider, Rumbaugh,  
Sabold, Worley and Leidich ..... 8

3. RAG Motion by Neider, Seconded by Rumbaugh, ratifies and approves KidsPeace, 4085 Independence Drive, Schnecksville, PA 18078, to provide tutorial services for a high school student at the rate of \$40.00 per hour for a maximum of five hours a week from November 1 through November 10, 2016. KidsPeace Tutorial Services – HS

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Manbeck, Neider, Rumbaugh,  
Sabold, Worley and Leidich ..... 8

**POLICY**

Policy

1. RLR Motion by Rumbaugh, Seconded by Manbeck, RESOLVED, that on the recommendation of the Administration, the Board of School Directors of the Conrad Weiser Area School District adopts the following policies (2<sup>nd</sup> readings):

No. 808.2 – Food Service Meal Charges – 2<sup>nd</sup> reading (Attachment A-3)

No. 808.2 – Food Service Meal Charges

This resolution was duly adopted by the following vote:

Aye: Carl, Kaczmarczyk, Manbeck, Neider, Rumbaugh,  
Sabold, Worley and Leidich ..... 8

**SUPERINTENDENT’S REPORT**

Supt Report

Dr. Grove mentioned the students did a great job with the Christmas Concerts. High School band students made District Band and District Jazz Band this year. Dr. Grove will be the Keynote Speaker at the PIIC Meeting. Reminder tonight is the Galen Hall Dinner.

**ADMINISTRATION REPORTS**

A. Enrollment Reports

Enrollment

B. Assistant Superintendent

Asst. Superintendent

Dr. Bentzel prepared a written report that was distributed prior to the meeting.

C. Director of Business

Director of Business

Mrs. Robertson prepared a written report that was distributed prior to the meeting.

1. Director of Food Services

Dir. Food Service

Mrs. Nagle prepared a written report that was distributed prior to the meeting.

2. Director of Facilities

Dir of Facilities

Mr. Lutz prepared a written report that was distributed prior to the meeting.

D. West Elementary Principal

West Principal

Mrs. Hassler prepared a written report that was distributed prior to the meeting.

E. East Elementary Principal

East Principal

Mrs. Heilman prepared a written report that was distributed prior to the meeting.

F. Middle School Principal

MS Principal

Mr. Buck prepared a written report that was distributed prior to the meeting.

1. Assistant Middle School Principal

Asst MS Principal

Ms. Minch prepared a written report that was distributed prior to the meeting.

G. High School Principal

HS Principal



Mr. Galtere prepared a written report that was distributed prior to the meeting.

1. Assistant High School Principal

Asst. HS Principal

Mrs. Sweigart prepared a written report that was distributed prior to the meeting.

2. Assistant High School Principal

Asst HS Principal

Mr. Neider prepared a written report that was distributed prior to the meeting.

- H. Director of Special Education

Director of Special Ed.

Mr. Skoczen prepared a written report that was distributed prior to the meeting.

- I. Director of Athletics

Director of Athletics

Mr. Michael prepared a written report that was distributed prior to the meeting.

- J. Director of Technology

Director of Technology

Mr. Knarr prepared a written report that was distributed prior to the meeting.

### **ADJOURNMENT**

Motion by Carl, Seconded by Sabold,  
Adjourned 6:50 p.m.